

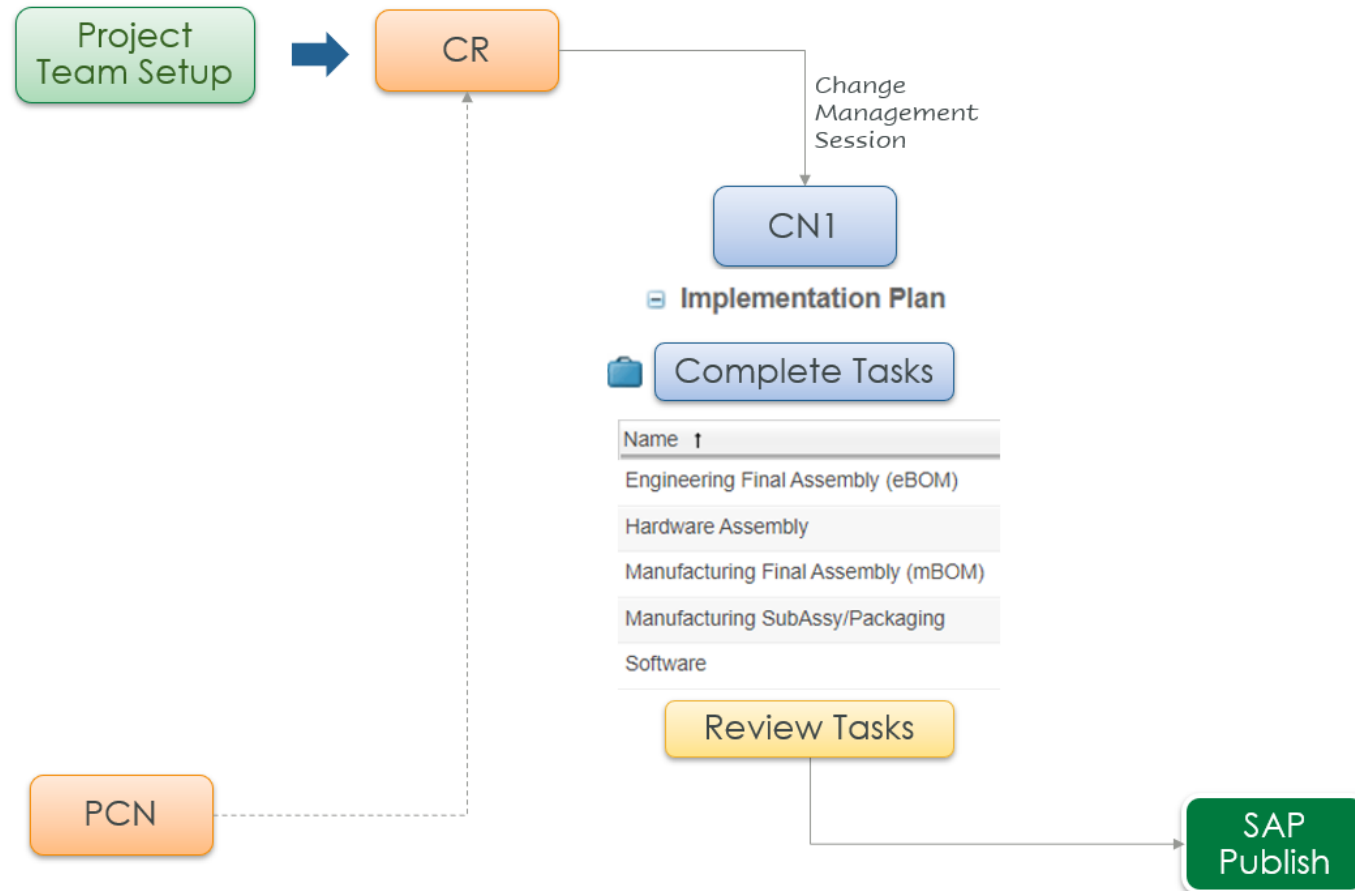
Change Management

Agenda:

1. Project Setup
2. Create New CR
3. Create New CN
4. Setup CN Participants
5. Complete Hardware Task
6. Complete Software Task
7. Complete eBOM Task
8. Complete mBOM Task
9. Complete Packaging Task
10. Complete Review Tasks
11. Publish to SAP
12. Create new PCN

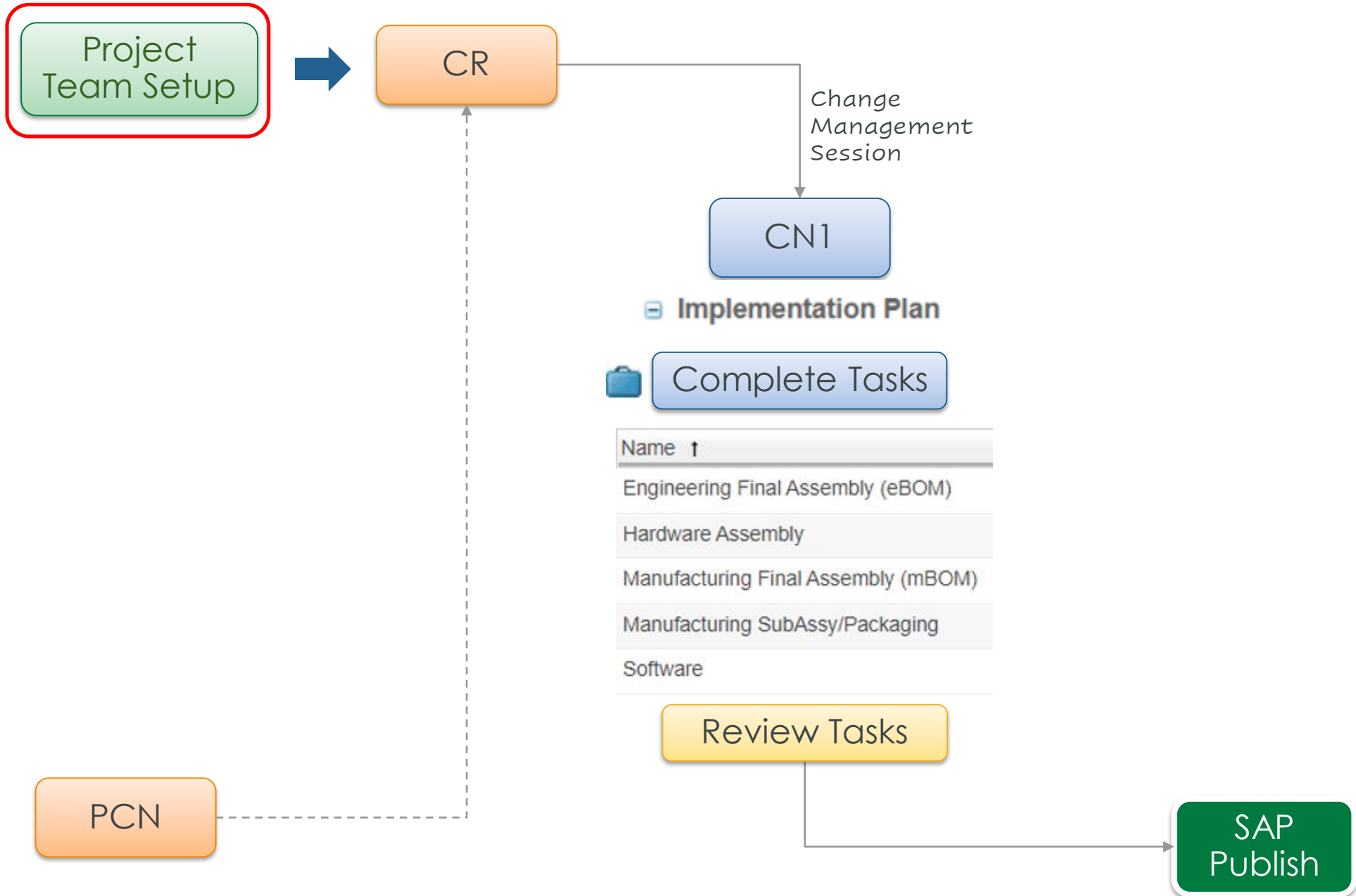
Exercise Scenario

Scenario: In this session a new Change Request will be created based on a Project team setup. Upon CR approval a new Change Notice will be created with 5 tasks. Upon implementing the Change Notice new eBOM and mBOM will be created consisting of Hardware and Software components. The mBOM will have added a Packaging Component.



Change Management

Project Team Setup



Change Management

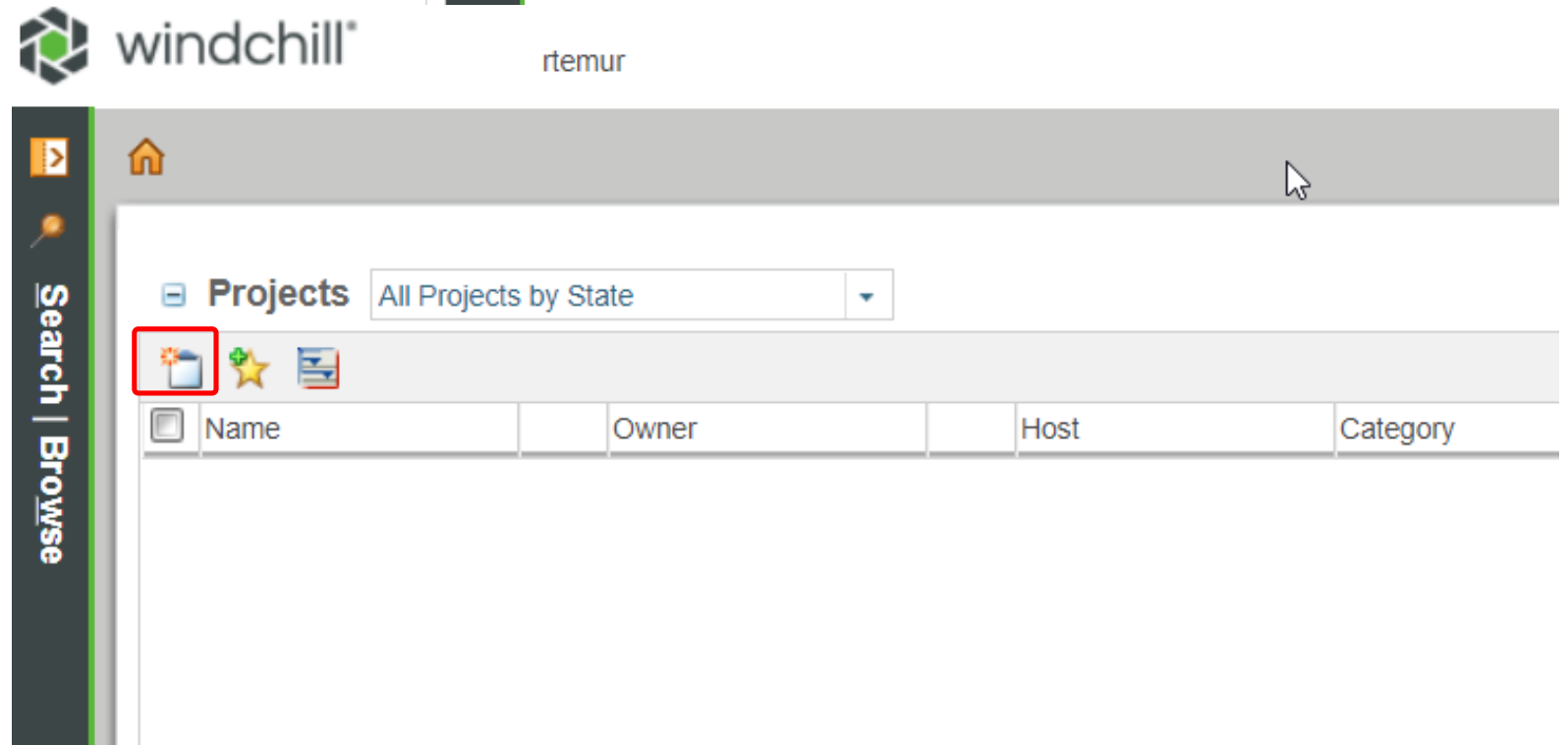
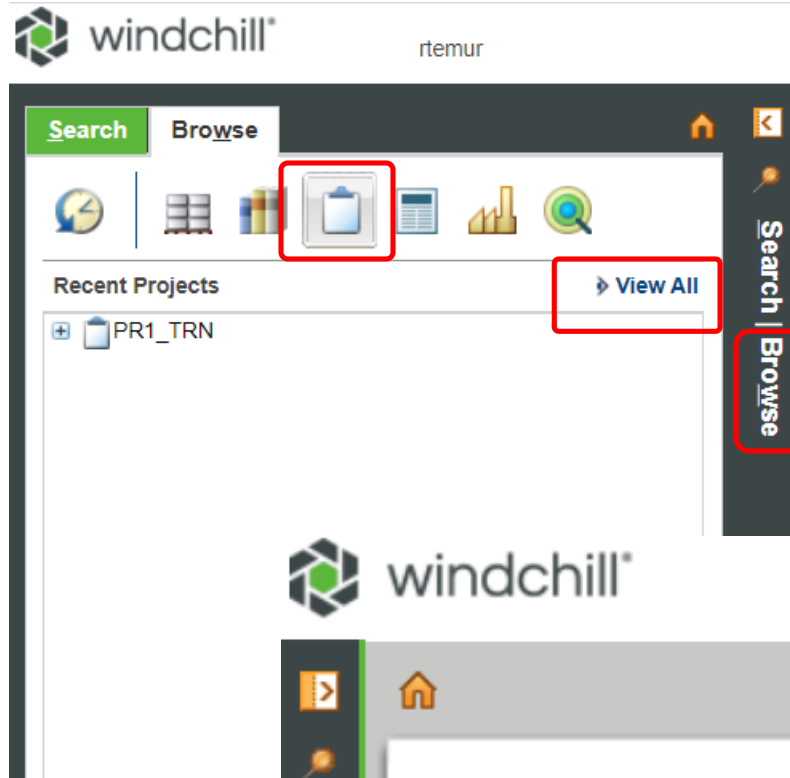
Step 1: Project Team Setup

Create your Training Project:

- Select Browse on the Navigator
- Select Recent Projects

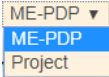
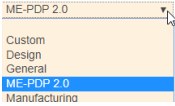


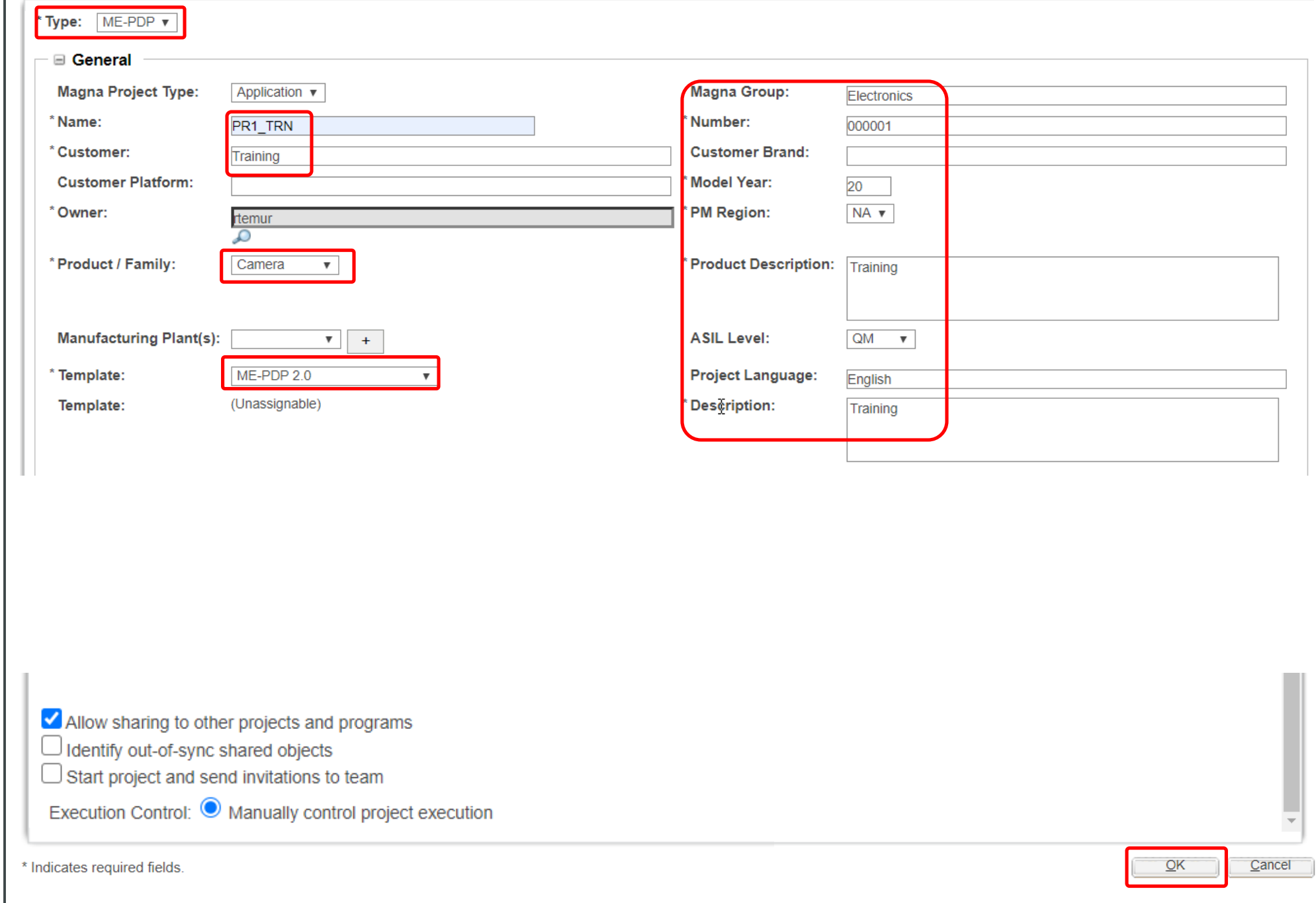
- Click View All link
- Click New Project Icon



Change Management

Step 1: Project Team Setup

- Select type: 
- Type name: PR_YNI_TRN where YNI is your name initials
- Select the MAGNA Template: 
- Enter Number as: 00000x....Where x is student number assigned to you
- Fill all other fields as shown here and click OK



Type: ME-PDP ▼

General

Magna Project Type: Application ▼

*** Name:** PR1_TRN

*** Customer:** Training

Customer Platform:

*** Owner:** temur

*** Product / Family:** Camera ▼

Manufacturing Plant(s): ▼ +

*** Template:** ME-PDP 2.0 ▼

Template: (Unassignable)

Magna Group: Electronics

*** Number:** 000001

Customer Brand:

*** Model Year:** 20

*** PM Region:** NA ▼

*** Product Description:** Training

ASIL Level: QM ▼

Project Language: English

*** Description:** Training

Allow sharing to other projects and programs
 Identify out-of-sync shared objects
 Start project and send invitations to team

Execution Control: Manually control project execution

* Indicates required fields.

OK Cancel

Change Management

Step 1: Project Team Setup

- View Details of the Created Project

Go to Project Team:

- Click Browse
- Click Projects icon
- Expand your Project
- Click Team link

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Projects > PR1_TRN

Actions ME-PDP - PR1_TRN

Details

Attributes | More Attributes

General

Magna Project Type:	Application	Magna Group:	Electronics
Name:	PR1_TRN	Number:	000001
Customer:	Training	Customer Brand:	
Customer Platform:		Model Year:	20
Owner:	Roberto Temur	PM Region:	NA
Product / Family:	Camera	Product Description:	Training
Manufacturing Plant(s):		ASIL Level:	QM
Project Language:	English	State:	Running
Created By:	Roberto Temur	Created On:	2020-05-06 17:23 EDT
Last Modified:	2020-05-06 17:23 EDT	Template:	wt.inf.template.Default
Phase:	Kickoff	Template:	ME-PDP 2.0
Name:	PR1_TRN	Description:	Training
Status:			

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Search Browse

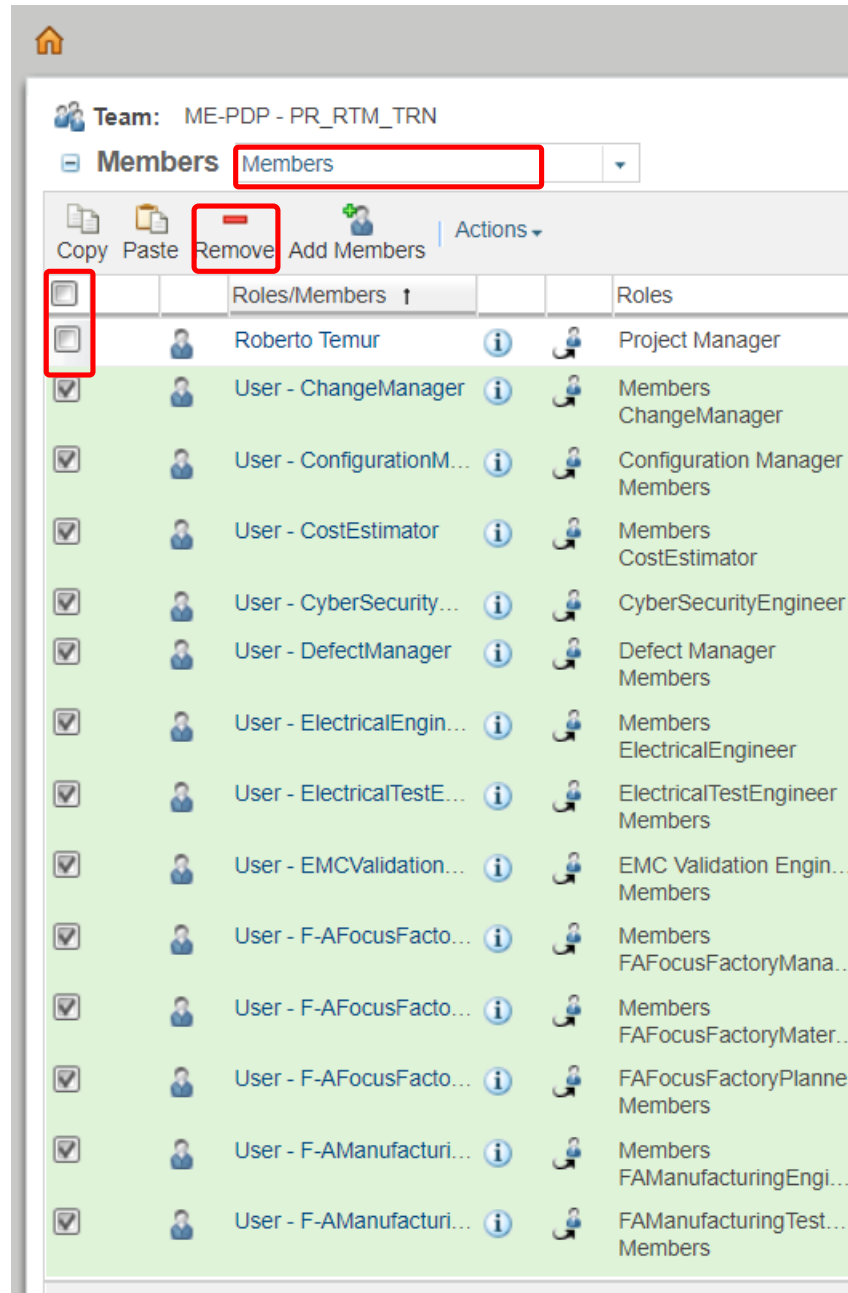
Recent Projects View All

- PR1_TRN
 - Details
 - Folders
 - Network
 - Plan
 - Plans
 - Packages
 - Team**
 - Resources
 - Meetings
 - Tasks
 - Discussions
 - Templates
 - Reports

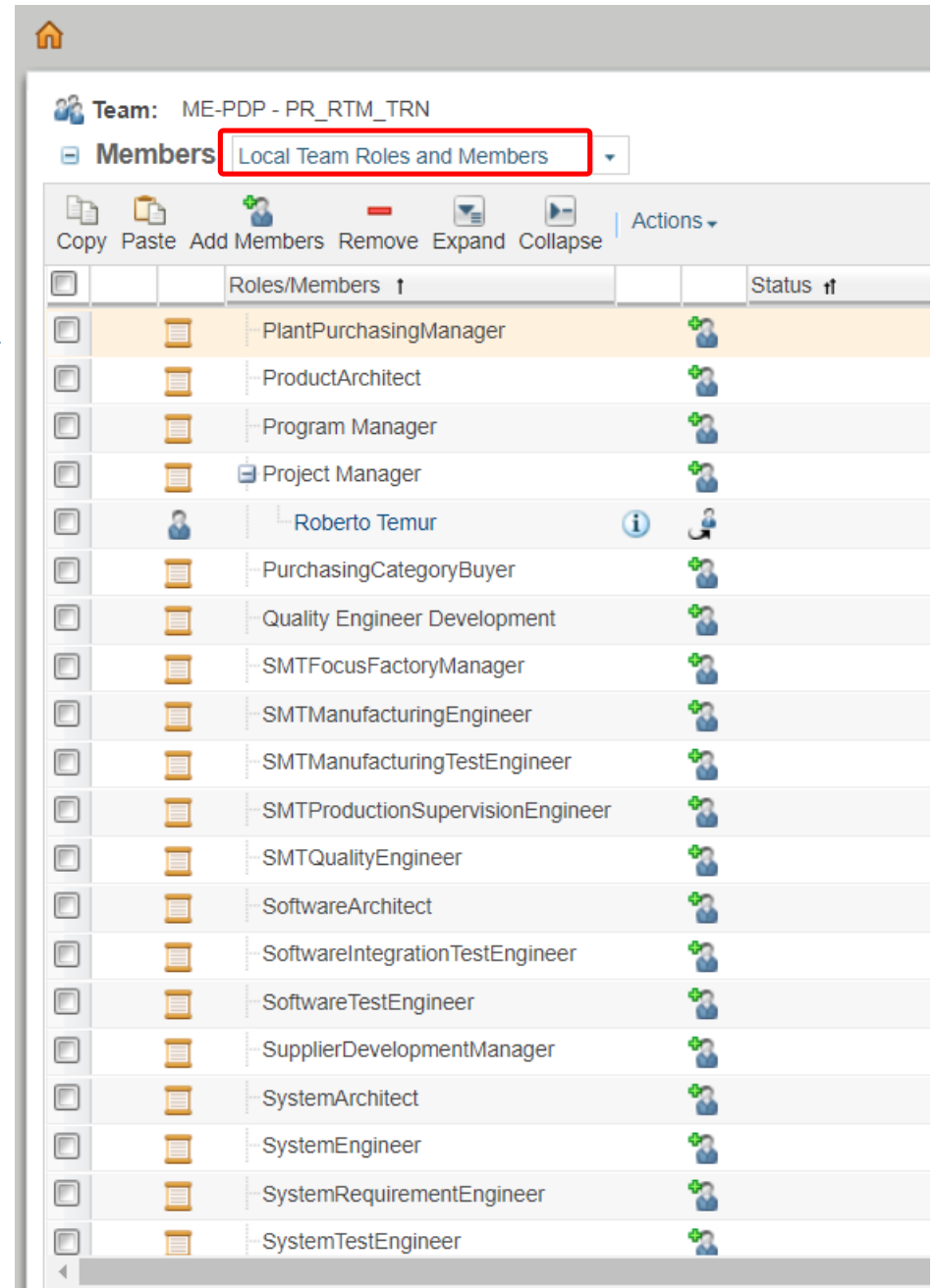
Change Management

Step 1: Project Team Setup

- Select Members in the Members drop down list
- Select All except your name
- Click Remove Button




The screenshot shows the 'Members' dropdown menu for the team 'ME-PDP - PR_RTM_TRN'. The 'Members' dropdown is highlighted with a red box. The 'Remove' button in the toolbar is also highlighted with a red box. The list of members is highlighted in green, indicating that all members except the user 'Roberto Temur' are selected. The list includes roles such as Project Manager, ChangeManager, Configuration Manager, CostEstimator, CyberSecurityEngineer, Defect Manager, ElectricalEngineer, ElectricalTestEngineer, EMC Validation Engineer, FAFocusFactoryManager, FAFocusFactoryMaterial, FAFocusFactoryPlanner, FAFocusFactoryMaterial, FAFocusFactoryPlanner, FAFocusFactoryMaterial, and FAFocusFactoryPlanner.



The screenshot shows the 'Local Team Roles and Members' dropdown menu for the team 'ME-PDP - PR_RTM_TRN'. The dropdown is highlighted with a red box. The list of roles and members is shown, including PlantPurchasingManager, ProductArchitect, Program Manager, Project Manager, Roberto Temur, PurchasingCategoryBuyer, Quality Engineer Development, SMTFocusFactoryManager, SMTManufacturingEngineer, SMTManufacturingTestEngineer, SMTProductionSupervisionEngineer, SMTQualityEngineer, SoftwareArchitect, SoftwareIntegrationTestEngineer, SoftwareTestEngineer, SupplierDevelopmentManager, SystemArchitect, SystemEngineer, SystemRequirementEngineer, and SystemTestEngineer.


Change Management

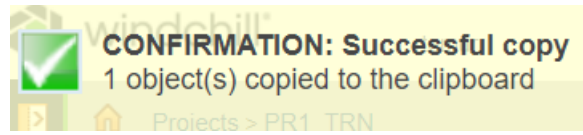
Step 1: Project Team Setup

- Select your name from Project Manager 

- Click Copy 

- Select All roles 





- Paste your Name in all Roles of the Project 






















Projects > PR1_TRN

Team: ME-PDP - PR1_TRN

Members Local Team Roles and Members

    | Actions






<input type="checkbox"/>	Roles/Members ↑	Status
<input type="checkbox"/>	LogisticEngineer	
<input type="checkbox"/>	Management	
<input type="checkbox"/>	MechanicalEngineer	
<input type="checkbox"/>	MechanicalTestEngineer	
<input type="checkbox"/>	Members	
<input type="checkbox"/>	OpticalEngineer	
<input type="checkbox"/>	OpticalTestEngineer	
<input type="checkbox"/>	PackagingEngineer	
<input type="checkbox"/>	PlantPurchasingManager	
<input type="checkbox"/>	ProductArchitect	
<input type="checkbox"/>	Program Manager	
<input checked="" type="checkbox"/>	Project Manager	
<input checked="" type="checkbox"/>	Roberto Temur 	
<input type="checkbox"/>	PurchasingCategoryBuyer	
<input type="checkbox"/>	Quality Engineer Development	
<input type="checkbox"/>	SMTFocusFactoryManager	
<input type="checkbox"/>	SMTManufacturingEngineer	
<input type="checkbox"/>	SMTManufacturingTestEngineer	





























Projects > PR1_TRN

Team: ME-PDP - PR1_TRN

Members Local Team Roles and Members

     | Actions

<input checked="" type="checkbox"/>	Roles/Members ↑	Status
<input type="checkbox"/>	ChangeManager	
<input type="checkbox"/>	Roberto Temur 	
<input type="checkbox"/>	Configuration Manager	
<input type="checkbox"/>	Roberto Temur 	
<input type="checkbox"/>	CostEstimator	
<input type="checkbox"/>	Roberto Temur 	
<input type="checkbox"/>	CyberSecurityEngineer	
<input type="checkbox"/>	Roberto Temur 	
<input type="checkbox"/>	Defect Manager	
<input type="checkbox"/>	Roberto Temur 	
<input type="checkbox"/>	ElectricalEngineer	
<input type="checkbox"/>	Roberto Temur 	
<input type="checkbox"/>	ElectricalTestEngineer	
<input type="checkbox"/>	Roberto Temur 	
<input type="checkbox"/>	EMC Validation Engineer	
<input type="checkbox"/>	Roberto Temur 	
<input type="checkbox"/>	EngineeringManager	
<input type="checkbox"/>	Roberto Temur 	

Change Management

Step 1: Project Team Setup

- Select Browse from Navigator
- Click Products icon



- Click View All link
- Select TRAINING Product
- View Training Folder Contents

The screenshot shows the Windchill interface with the 'Browse' button highlighted in the top navigation bar. Below it, the 'Recent Products' section shows a list of products, with the 'View All' link highlighted. The 'TRAINING' product is selected in the list.

The screenshot shows the 'Products' table in the Windchill interface. The 'TRAINING' product is selected, and its details are displayed in the table below.

Name	Owner	Last Modified	Description	Creator
TRAINING	Roberto Temur	2020-05-06 14:22 EDT		Roberto Temur
Test Product	Patrick Cox	2020-05-06 15:50 EDT		Patrick Cox

The screenshot shows the 'Folder - 1 - Final Assemblies' view in the Windchill interface. The 'Folders' section shows a list of folders, with '1 - Final Assemblies' selected. The 'Folder Contents' section shows the contents of the selected folder.

Name	Number	Name
------	--------	------

Change Management

Step 1: Project Team Setup

- Explore MAGNA Product File Structure
- Click to expand: Parts and Sub-Assemblies
- Click to expand:
 - ECAD
 - MCAD
 - Software

Products > TRAINING

Actions Folder - 1 - Final Assemblies

Search in selected folder

Search | Browse

Folders (12 objects)

- TRAINING
 - 0 - Documents
 - 1 - Final Assemblies
 - 2 - Parts and Sub-Assemblies
 - Electrical
 - ECAD
 - Manufacturing Parts
 - Mechanical
 - MCAD
 - Software
 - Software Executables
 - 3 - Changes and Promotions

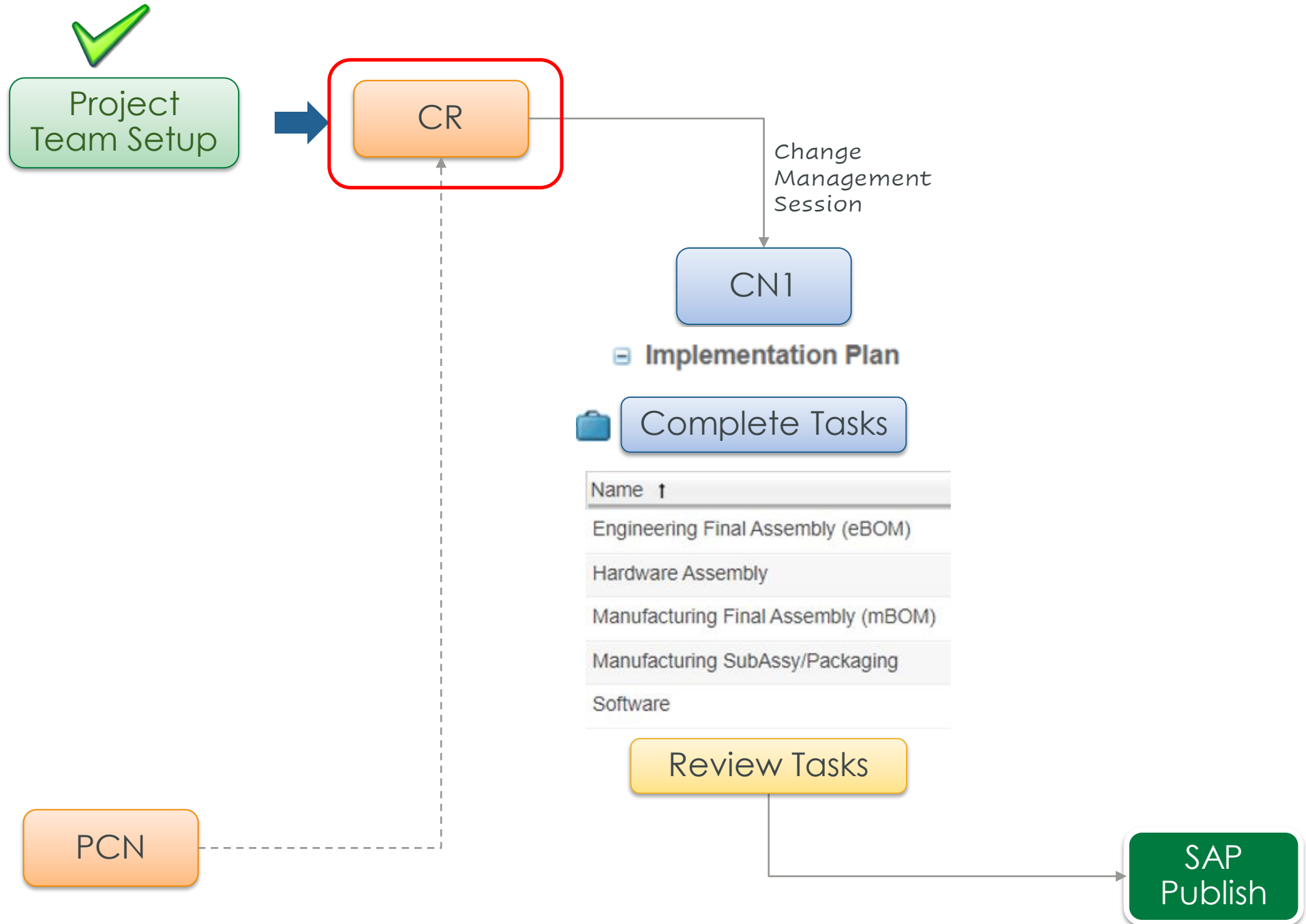
Folder Contents All

Actions

Number	Name
(0 objects selected)	

Change Management

Create New Change Request

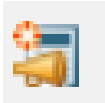


Change Management

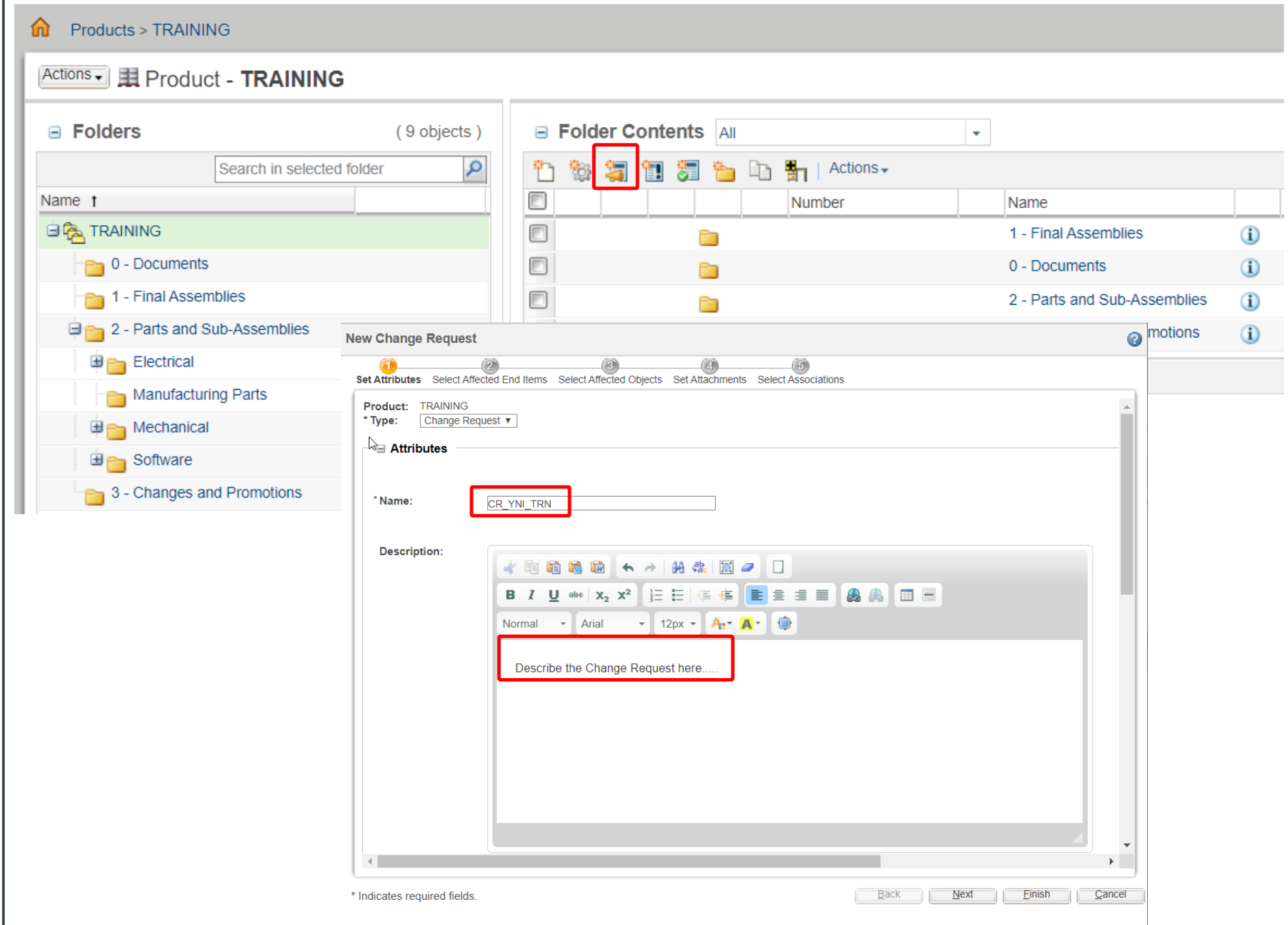
Step2: Create new Change Request

- Go to Product TRAINING/Folders

- Click Create new Change Request icon



- Enter name as CR_YNI_TRN
- Enter Description
- Scroll Down the Page



The screenshot shows the SAP Change Request creation interface for product TRAINING. The interface is divided into several sections:

- Product - TRAINING**: The main product being modified.
- Folders**: A list of folders under TRAINING, including 0 - Documents, 1 - Final Assemblies, 2 - Parts and Sub-Assemblies, Electrical, Manufacturing Parts, Mechanical, Software, and 3 - Changes and Promotions.
- Folder Contents**: A table showing the contents of the selected folder. The table has columns for Number and Name. The contents are:

Number	Name
	1 - Final Assemblies
	0 - Documents
	2 - Parts and Sub-Assemblies
- New Change Request**: A dialog box with a progress bar and five steps: Set Attributes, Select Affected End Items, Select Affected Objects, Set Attachments, and Select Associations. The current step is Set Attributes.
- Attributes**: A section with the following fields:
 - Product**: TRAINING
 - Type**: Change Request
 - Name**: CR_YNI_TRN
 - Description**: Describe the Change Request here.....

At the bottom of the dialog, there are buttons for Back, Next, Finish, and Cancel. A note at the bottom left states: * Indicates required fields.

Change Management


Step2: Create new Change Request

- Enter Proposed Solution if any...

New Change Request ?

1 Set Attributes 2 Select Affected End Items 3 Select Affected Objects 4 Set Attachments 5 Select Associations

Proposed Solution:



Normal Arial 12px A A

Enter Proposed Solution here.....

Magna Details

* Project Number:	<input type="text"/>	* Origin:	<input type="text"/>	* Reimbursement:	<input type="text"/>	* CCB Meeting:	<input type="text" value="No"/>
* Impact Response Need Date:	<input type="text"/> yyyy-mm-dd	* CR Approval Target:	<input type="text"/> yyyy-mm-dd				
* Magna Design Release:	<input type="text"/> yyyy-mm-dd	* Magna Build Target:	<input type="text"/> yyyy-mm-dd	* Customer MRD:	<input type="text"/> yyyy-mm-dd	Customer SOP:	<input type="text"/> yyyy-mm-dd
Customer CR Number:	<input type="text"/>	Nature of Change:	<input type="text"/>	* CR Type:	<input type="text" value="Design Change"/>		
Currency:	<input type="text"/>	Delta Piece Cost:	<input type="text"/>	ED&T:	<input type="text"/>	Lifetime Impact:	<input type="text"/>
Tooling:	<input type="text"/>						

* Indicates required fields.

Change Management

Step2: Create new Change Request

- Enter Magna Attributes sch as:

Project Number -
Make sure to select
your project and not
others

- Enter values for all
Mandatory
Magna attributes
as shown here

- Click Next

New Change Request

1 Set Attributes 2 Select Affected End Items 3 Select Affected Objects 4 Set Attachments 5 Select Associations

Proposed Solution:

Proposed solution here....

Magna Details

* Project Number:	000001	Origin:	Internal - Engineering	* Reimbursement:	Customer Paid	* CCB Meeting:	Yes
* Impact Response Need Date:	2020-05-07	CR Approval Target:	2020-05-08	* Customer MRD:	2020-05-19	Customer SOP:	2020-05-26
* Magna Design Release:	2020-05-09	Magna Build Target:	2020-05-12	* CR Type:	Design Change		
Customer CR Number:		Nature of Change:		Delta Piece Cost:		ED&T:	
Currency:						Lifetime Impact:	
Tooling:							

* Indicates required fields.

Back Next Finish Cancel

Change Management

Step2: Create new Change Request

- Leave Affected End Items table empty for now
- Click Next

New Change Request

1 Set Attributes 2 **Select Affected End Items** 3 Select Affected Objects 4 Set Attachments 5 Select Associations

Affected End Items

(0 objects)



Search in table

	Number ↑	Name	Context	Comme...
--	----------	------	---------	----------

+ Add by Number

Add by Name

(0 objects selected)

Back

Next

Finish

Cancel

Change Management

Step2: Create new Change Request

- Leave Affected Objects table empty for now
- Click Next

New Change Request

1 Set Attributes 2 Select Affected End Items **3 Select Affected Objects** 4 Set Attachments 5 Select Associations

Affected Objects All (0 objects)

Actions

Number ↑	Version	Name	State	Associated Annotations	Comments
----------	---------	------	-------	------------------------	----------

+ Add by Number Add by Name
(0 objects selected)

Back **Next** Finish Cancel

Change Management

Step2: Create new Change Request

- Leave Attachments table empty for now
- Click Next

New Change Request

1 Set Attributes 2 Select Affected End Items 3 Select Affected Objects **4 Set Attachments** 5 Select Associations

Attachments (0 objects)

*Label or File Name	*URL/External Location	Attachment Description
(0 objects selected)		

Back **Next** Finish Cancel

Change Management

Step2: Create new Change Request

- Leave Associations table empty for now
- Click Finish
- Click Submit Later

New Change Request

1 Set Attributes 2 Select Affected End Items 3 Select Affected Objects 4 Set Attachments 5 **Select Associations**

Associated Process Objects (0 objects)

Identity ↑	Name	Category	Priority	State	Need Date	Complexity
------------	------	----------	----------	-------	-----------	------------

+ Add by Number Add by Name

(0 objects selected)

Message



CONFIRMATION: Submit the change object now?

Click "Submit Now" to submit the change object now.
Click "Submit Later" to submit the change object at another time.

Submit Now

Submit Later

Cancel

Associated Reference Objects (0 objects)

Identity ↑	Name
------------	------

+ Add by Number Add by Name

(0 objects selected)

Back

Next

Finish

Cancel

Change Management

Step2: Create new Change Request

- Write Down your CR number
- Example only CR0000001

windchill
CONFIRMATION: Create successful
The object was created successfully.

Change Request - **CR0000001**

Actions Product - **TRAINING**

Search | Browse

Folders (9 objects)

Search in selected folder

Name ↑
TRAINING
0 - Documents
1 - Final Assemblies
2 - Parts and Sub-Assemblies
Electrical
Manufacturing Parts
Mechanical
Software
3 - Changes and Promotions

Folder Contents All

Number	Name
	1 - Final Assemblies
	0 - Documents
	2 - Parts and Sub-Assemblies
	3 - Changes and Promotions

(0 objects selected)

Change Management

Step2: Create new Change Request

Navigate to your CR on Home Page:

- Click Home icon
- Select your CR from the Updates Table

The screenshot shows the Windchill interface with the user logged in as 'itemur'. The breadcrumb trail is 'Products > TRAINING'. A red box highlights the Home icon in the top navigation bar. Below it, the 'Product - TRAINING' page is visible, showing a 'Folders' section with one object named 'TRAINING' and a 'Folder Contents' section. The main content area is titled 'Tasks | Updates | Checked-Out Work' and contains two tables. The 'My Tasks' table has one row: 'Submit Change Request' with a subject of 'Change Request - CR0000001,CR_YNI_TRN', state 'Open', status 'Potential', and assigned to '2020-05-06 18:28 EDT'. The 'Updates' table has three rows, with the first row 'CR_YNI_TRN' having a 'Number' of 'CR0000001', which is highlighted with a red box. The other two rows are 'PR1_TRN' (Number: 000001) and 'TRAINING'.

Name	Subject	State	Status	Deadline	Assigned
Submit Change Request	Change Request - CR0000001,CR_YNI_TRN	Open	Potential		2020-05-06 18:28 EDT

Name	Number	Version	State	Last Modified	Context
CR_YNI_TRN	CR0000001		Open	2020-05-06 18:28 EDT	TRAINING
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magna Electronics
TRAINING				2020-05-06 14:22 EDT	Magna Electronics

Change Management

Step2: Create new Change Request

Select Process TAB and assign yourself to the multiple roles:

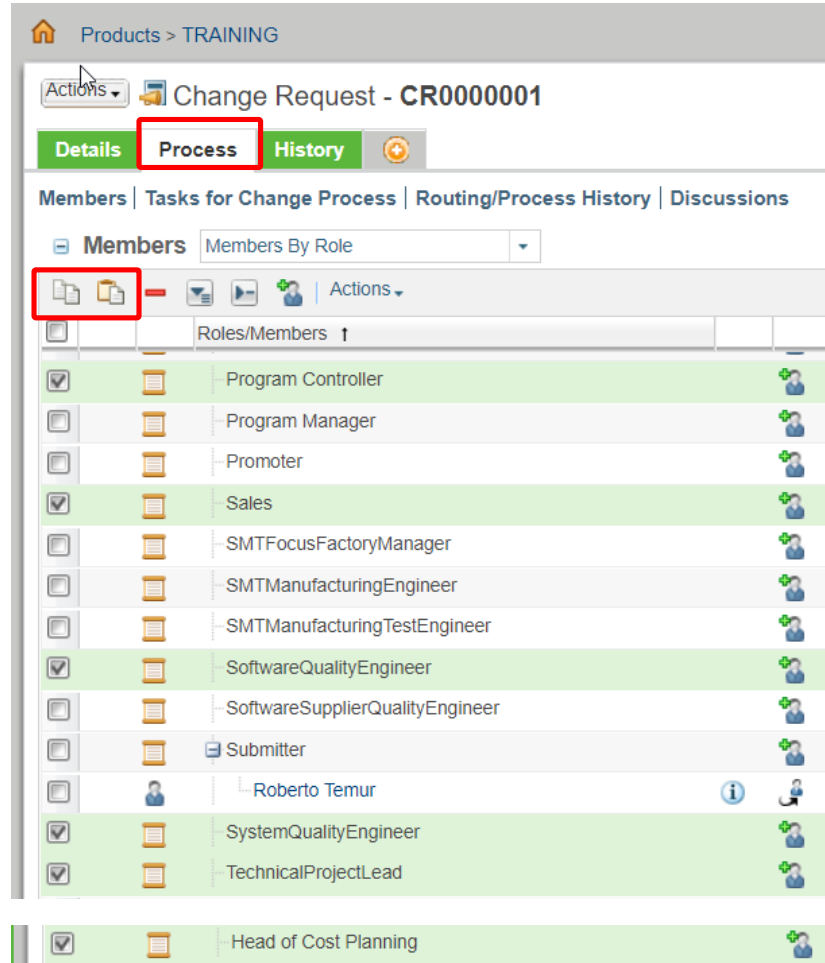
- Select your name from Submitter and click Copy



- Select the following 7 roles:

Head of Cost Planning
Program Controller
Sales
Software Quality Engineer
System Quality Engineer
Technical Project Lead
Department Head

- Click Paste icon



Products > TRAINING

Change Request - CR0000001

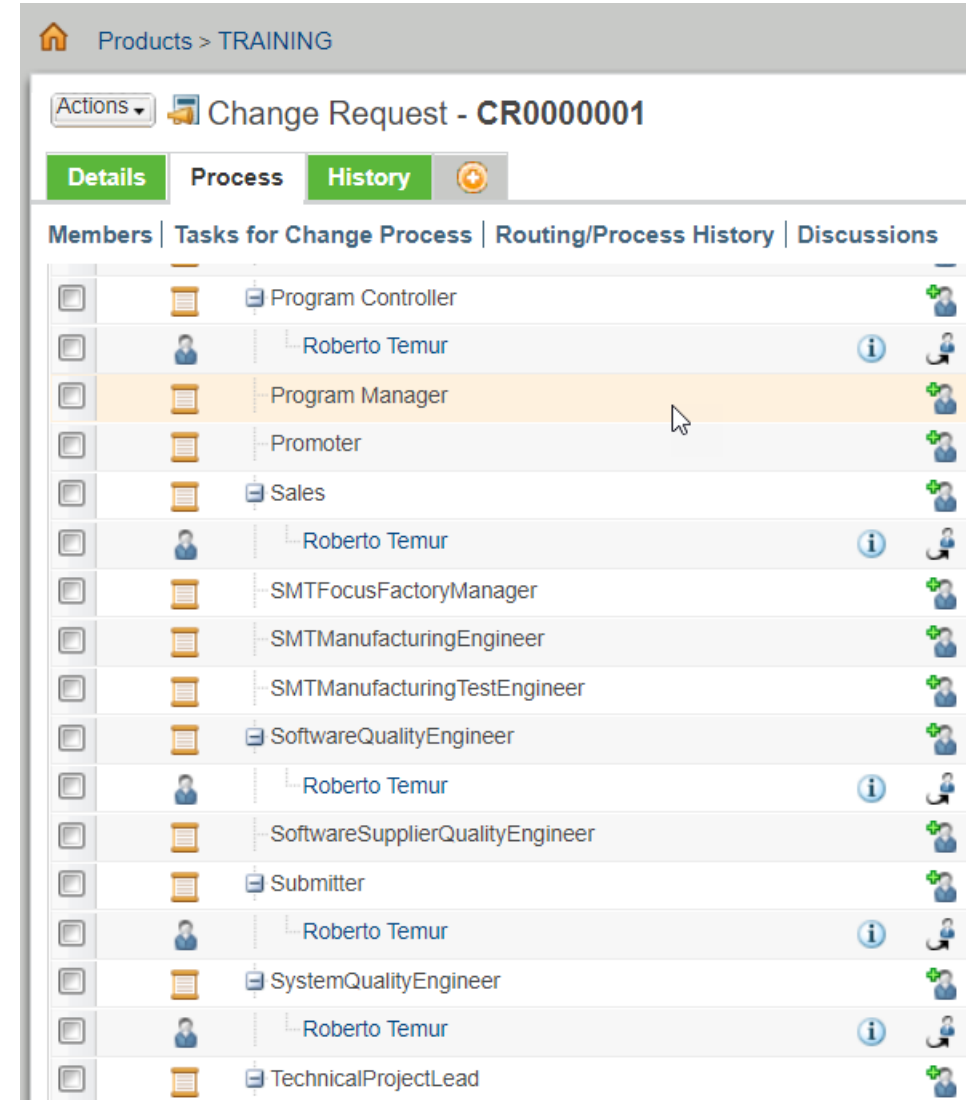
Details Process History

Members | Tasks for Change Process | Routing/Process History | Discussions

Members Members By Role

Roles/Members

<input checked="" type="checkbox"/>	Program Controller	
<input type="checkbox"/>	Program Manager	
<input type="checkbox"/>	Promoter	
<input checked="" type="checkbox"/>	Sales	
<input type="checkbox"/>	SMTFocusFactoryManager	
<input type="checkbox"/>	SMTManufacturingEngineer	
<input type="checkbox"/>	SMTManufacturingTestEngineer	
<input checked="" type="checkbox"/>	SoftwareQualityEngineer	
<input type="checkbox"/>	SoftwareSupplierQualityEngineer	
<input type="checkbox"/>	Submitter	
<input type="checkbox"/>	Roberto Temur	
<input checked="" type="checkbox"/>	SystemQualityEngineer	
<input checked="" type="checkbox"/>	TechnicalProjectLead	
<input checked="" type="checkbox"/>	Head of Cost Planning	



Products > TRAINING

Change Request - CR0000001

Details Process History

Members | Tasks for Change Process | Routing/Process History | Discussions

<input type="checkbox"/>	Program Controller	
<input type="checkbox"/>	Roberto Temur	
<input type="checkbox"/>	Program Manager	
<input type="checkbox"/>	Promoter	
<input type="checkbox"/>	Sales	
<input type="checkbox"/>	Roberto Temur	
<input type="checkbox"/>	SMTFocusFactoryManager	
<input type="checkbox"/>	SMTManufacturingEngineer	
<input type="checkbox"/>	SMTManufacturingTestEngineer	
<input type="checkbox"/>	SoftwareQualityEngineer	
<input type="checkbox"/>	Roberto Temur	
<input type="checkbox"/>	SoftwareSupplierQualityEngineer	
<input type="checkbox"/>	Submitter	
<input type="checkbox"/>	Roberto Temur	
<input type="checkbox"/>	SystemQualityEngineer	
<input type="checkbox"/>	Roberto Temur	
<input type="checkbox"/>	TechnicalProjectLead	

Change Management

Step2: Create new Change Request

- Go to Home page
- Click Submit Change Request Task Name

windchill® itemur Part, Document, CAD D... Search ... Quick Links

Recently Accessed

Tasks | Updates | Checked-Out Work Customize

My Tasks Open (1 objects)

Name ↑	Subject	State	Status	Deadline	Assigned	Conte
Submit Change Request	Change Request - CR0000001,CR_YNI_TRN	Open	Potential		2020-05-06 18:28 EDT	TRAI

(0 objects selected)

Updates Most Recent (3 objects)

Name	Number	Version	State	Last Modified ↓	Context
CR_YNI_TRN	CR0000001		Open	2020-05-06 18:28 EDT	TRAINING
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magna Electronics
TRAINING				2020-05-06 14:22 EDT	Magna Electronics

(0 objects selected)

Checked-Out Work All (0 objects)

Name	Number	Version	State	Last Modified ↓	Context
------	--------	---------	-------	-----------------	---------

(0 objects selected)

Navigator

Change Management

Step2: Create new Change Request

- Click Complete Task

The screenshot shows the Windchill user interface for a change request task. The top navigation bar includes the Windchill logo, the user name 'rtemur', a dropdown menu for 'Part, Document, CAD D...', a search bar, and a 'Quick Links' button. The breadcrumb trail is 'Products > TRAINING > Tasks'. The task title is 'Task - Magna Change Request Workflow_CR0000001-Submit Change Request'. The 'Related' tab is selected, and the 'Attributes' section is expanded to show 'General' information. The 'General' section includes fields for Subject, Instructions, Process, Process Initiator, Process Initiated On, Assignee, Role, Priority, Deadline, and Status. The 'Inputs' section contains a 'Comments' text area. At the bottom right, there are 'Save' and 'Complete Task' buttons, with the 'Complete Task' button highlighted by a red box.

windchill® rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Actions Task - Magna Change Request Workflow_CR0000001-Submit Change Request Open ?

Details Related +

Attributes Save Complete Task

General

Subject: Change Request - CR0000001,CR_YNI_TRN

Instructions: You have created a change request and it must be submitted.
1. To complete this assignment:
a. (Optional) Enter comments in the **Comments** field below.
b. Click **Complete Task** below to advance the change request or click **Save** to advance it at a later time.

Process: Magna Change Request Workflow_CR0000001-CR_YNI_TRN

Process Initiator: Roberto Temur

Process Initiated On: 2020-05-06 18:28 EDT

Assignee: Roberto Temur

Role: Assignee

Priority: Highest

Deadline:

Status: Potential

Inputs

Comments:

Save Complete Task

Change Management

Step2: Create new Change Request

- Note a New Task is Generated
- CR is Under Review
- Click on the name of task: CR Review and Assign Participants to open it

The screenshot displays the Windchill user interface for Change Management. At the top, the Windchill logo and user name 'rtemur' are visible. A search bar and 'Quick Links' are also present. The main content area is divided into three sections: 'My Tasks', 'Updates', and 'Checked-Out Work'. The 'My Tasks' section shows a single task, 'CR Review & Assign Participants', which is highlighted with a red box. The 'Updates' section shows three updates, with the first one, 'CR_YNI_TRN', having a state of 'Under Review', also highlighted with a red box. The 'Checked-Out Work' section is currently empty.

My Tasks (1 objects)

Name	Subject	State	Status	Deadline
CR Review & Assign Participants	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential	

Updates (3 objects)

Name	Number	Version	State	Last Modified	Context
CR_YNI_TRN	CR0000001		Under Review	2020-05-06 18:28 EDT	TRAIN
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magn
TRAINING				2020-05-06 14:22 EDT	Magn

Checked-Out Work (0 objects)

Name	Number	Version	State	Last Modified	Context
------	--------	---------	-------	---------------	---------

Change Management

Step2: Create new Change Request

- Read Instructions
- Select Setup Participants TAB

The screenshot displays the Windchill software interface. At the top left is the Windchill logo and the user name 'rtemur'. The top right contains a search bar with the text 'Part, Document, CAD D...' and a 'Quick Links' dropdown. The breadcrumb navigation shows 'Products > TRAINING > Tasks'. A yellow notification banner at the top states: 'This task has been set as an 'Ad Hoc Activities' task and a 'Set Up Participants' task. Use the 'Ad Hoc Activities' tab to create and assign new ad hoc activities. Use the Set Up Participants tab to assign participants to different roles used in this process.'

The main task title is 'Task - Magna Change Request Workflow_CR0000001-CR Review & Assign Participants', with a status of 'Under Review'. Below the title are four tabs: 'Details', 'Related', 'Set Up Participants' (highlighted with a red box), and 'Ad Hoc Activities'. The 'Set Up Participants' tab is active, showing the 'Attributes' section. At the top right of this section are 'Save' and 'Complete Task' buttons.

The 'General' section contains the following information:

- Subject:** Change Request - CR0000001_CR_YNI_TRN
- Instructions:** Refer to the contents of the Change Request, update the contents of the Consolidated Response Excel Template, upload it to SharePoint and share the consolidated response link to Analysis Stakeholders.
- MCR Description:** Describe the Change Request here...
- Process:** Magna Change Request Workflow_CR0000001-CR_YNI_TRN
- Process Initiator:** Roberto Temur
- Process Initiated On:** 2020-05-06 18:28 EDT
- Assignee:** Roberto Temur
- Role:** Program Manager
- Priority:** Highest
- Deadline:**
- Status:** Potential

The 'Inputs' section is visible at the bottom, with a 'Comments:' label and an empty text box.

Change Management

Step2: Create new Change Request

- You can Add/Remove Participants as needed
- Remove other names but yours from the roles (if needed)
- Click DETAILS tab

The screenshot shows the Windchill interface for a task titled "Task - Magna Change Request Workflow_CR0000001-CR Review & Assign Participants". The "Details" tab is selected and highlighted with a red box. The interface displays a list of participants under the "Set Up Participants" section, with 43 objects in total. The list includes roles and members, such as "LeadElectricalEngineer" and "Roberto Temur", along with their descriptions like "Magna Lead Electrical Engineer".

Windchill logo and user name: rtemur

Navigation: Products > TRAINING > Tasks

Search: Part, Document, CAD D... Search ... Quick Links

Recently Accessed

Lightbulb icon: This task has been set as an 'Ad Hoc Activities' task and a 'Set Up Participants' task. Use the 'Ad Hoc Activities' tab to create and assign new ad hoc activities. Use the Set Up Participants tab to assign participants to different roles used in this process.

Actions: Task - Magna Change Request Workflow_CR0000001-CR Review & Assign Participants Under Review ?

Navigation tabs: Details (highlighted), Related, Set Up Participants, Ad Hoc Activities

Section: Set Up Participants (43 objects)

Roles/Members	Description
Roberto Temur	Magna Lead Electrical Engineer
Roberto Temur	Magna Lead Mechanical Engineer
Roberto Temur	Magna Lead Plant Quality Engineer
Roberto Temur	Magna Lead Program Buyer
Roberto Temur	Magna Lead Software Engineer
Roberto Temur	Magna Lead System Engineer
Roberto Temur	Magna Optical Engineer

(0 objects selected)

Vertical sidebar: Search | Browse, Navigator

Change Management

Step2: Create new Change Request

- Scroll Down the page
- Provide Extra Instructions for Participants, if needed
- Select Submit for Analysis
- Complete the Task

The screenshot displays the Windchill interface for a task titled "Task - Magna Change Request Workflow_CR0000001-CR Review & Assign Participants". The task is currently "Under Review". The interface includes a navigation bar with "Products > TRAINING > Tasks" and a search bar. A yellow notification banner at the top states: "This task has been set as an 'Ad Hoc Activities' task and a 'Set Up Participants' task. Use the 'Ad Hoc Activities' tab to create and assign new ad hoc activities. Use the Set Up Participants tab to assign participants to different roles used in this process." Below the notification, there are tabs for "Details", "Related", "Set Up Participants", and "Ad Hoc Activities". The "Attributes" section contains the following information:

- SystemQualityEngineer Default Instructions:** Provide engineering feedback to the specified change. Please utilize the Consolidated Response Excel Template, found using the shared CR link. Instructions on the data that needs to be entered in consolidated response can also be found in TAB "INSTRUCTIONS" of Consolidated Response Form. Ensure that you are entering necessary data on the following tabs as applicable:
 - * Headcount
 - * Engineering Non-Labor Costs
 - * Travel
 - * Samples
 - * BOM
 - * Tooling
- SystemQualityEngineer Extra Instructions:** (An empty text input field is highlighted with a red box.)
- TechnicalProjectLead Default Instructions:** Provide engineering feedback to the specified change. Please utilize the Consolidated Response Excel Template, found using the shared CR link. Instructions on the data that needs to be entered in consolidated response can also be found in TAB "INSTRUCTIONS" of Consolidated Response Form. Ensure that you are entering necessary data on the following tabs as applicable:
 - * Headcount
 - * Engineering Non-Labor Costs
 - * Travel
 - * Samples
 - * BOM
 - * Tooling
- TechnicalProjectLead Extra Instructions:** (An empty text input field.)
- Routing Options:**
 - Submit for Analysis (This option is highlighted with a red box.)
 - Clarify
 - Cancel CR

At the bottom right of the page, there are two buttons: "Save" and "Complete Task" (the latter is highlighted with a red box).

Change Management

Step2: Create new Change Request

- Click Home icon
- Click Tasks Link
- Refresh the Browser Page, if needed
- Note there are all ten Feasibility Analysis tasks generated
- Click the name of task: Lead Plant Quality Engineer Task to open

The screenshot shows the Windchill interface for Change Management. The user is logged in as 'rtemur'. The top navigation bar includes a search box and a 'Quick Links' dropdown. The main content area is divided into 'My Tasks' and 'Updates' sections. The 'My Tasks' section is currently active, displaying a list of ten tasks related to 'Provide Feasibility Analysis' for a change request (CR0000001). The task 'Lead Plant Quality Engineer: Provide Feasibility Analysis' is highlighted with a red box. The 'Updates' section below shows three objects: CR_YNI_TRN, PR1_TRN, and TRAINING.

My Tasks (10 objects)

Name ↑	Subject	State	Status
Launch Manager: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
Lead Electrical Engineer: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
Lead Mechanical Engineer: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
Lead Plant Quality Engineer: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
Lead Program Buyer: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
Lead Software Engineer: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
Lead System Engineer: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
Software Quality Engineer: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
System Quality Engineer: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
Technical Project Lead: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential

(0 objects selected)

Updates (3 objects)

Name	Number	Version	State	Last Modified ↓	Context
CR_YNI_TRN	CR0000001		Under Review	2020-05-06 18:28 EDT	TRAININ
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magna E
TRAINING				2020-05-06 14:22 EDT	Magna E

Change Management

Step2: Create new Change Request

- Read Instructions
- Provide Feasibility Analysis (skip this for Training)
- Scroll Down the page

The screenshot displays the Windchill software interface. At the top, the Windchill logo and user name 'itemur' are visible. A navigation bar shows 'Products > TRAINING > Tasks'. The main title of the task is 'Task - Magna Change Request Workflow_CR0000001-Lead Plant Quality Engineer: Provide Feasibility Analysis'. The status is 'Under Review'. There are tabs for 'Details' and 'Related'. The 'Attributes' section is expanded to show 'General' information. The 'Subject' is 'Change Request - CR0000001,CR_YNI_TRN'. The 'Instructions' section contains a red-bordered box with the following text: 'Confirm affect on control plan / PFMEA. Please utilize the Consolidated Response Excel Template, found using the shared CR link. Instructions on the data that needs to be entered in consolidated response can also be found in TAB "INSTRUCTIONS" of Consolidated Response Form. Ensure that you are entering necessary data on the following tabs as applicable: * Headcount, * Travel, * Samples, * Mfg Non-Labor Costs, * Tooling. MCR Description: Describe the Change Request here...'. Other fields include 'Process: Magna Change Request Workflow_CR0000001-CR_YNI_TRN', 'Process Initiator: Roberto Temur', 'Process Initiated On: 2020-05-06 18:28 EDT', 'Assignee: Roberto Temur', 'Role: LeadPlantQualityEngineer', 'Priority: Highest', 'Deadline:', and 'Status: Potential'. There are 'Save' and 'Complete Task' buttons. A vertical 'Navigator' bar is on the left side.

windchill® itemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Actions Task - Magna Change Request Workflow_CR0000001-Lead Plant Quality Engineer: Provide Feasibility Analysis Under Review

Details Related

Attributes Save Complete Task

General

Subject: Change Request - CR0000001,CR_YNI_TRN

Instructions:

Confirm affect on control plan / PFMEA
Please utilize the Consolidated Response Excel Template, found using the shared CR link. Instructions on the data that needs to be entered in consolidated response can also be found in TAB "INSTRUCTIONS" of Consolidated Response Form
Ensure that you are entering necessary data on the following tabs as applicable:
* Headcount
* Travel
* Samples
* Mfg Non-Labor Costs
* Tooling

MCR Description:
Describe the Change Request here...

Process: Magna Change Request Workflow_CR0000001-CR_YNI_TRN

Process Initiator: Roberto Temur

Process Initiated On: 2020-05-06 18:28 EDT

Assignee: Roberto Temur

Role: LeadPlantQualityEngineer

Priority: Highest

Deadline:

Status: Potential

Inputs

Comments:

Search | Browse Navigator

Change Management

Step2: Create new Change Request

- Enter Comments
- Add Extra Instructions
- Select Submit Impact Response
- Complete task

The screenshot displays the Windchill Change Management interface. At the top, the Windchill logo and user name 'rtemur' are visible. The breadcrumb navigation shows 'Products > TRAINING > Tasks'. The main title of the task is 'Task - Magna Change Request Workflow_CR0000001-Lead Plant Quality Engineer: Provide Feasibility Analysis', with a status of 'Under Review'. The interface is divided into 'Attributes' and 'Inputs' sections. The 'Attributes' section lists: Process (Magna Change Request Workflow_CR0000001-CR_YNI_TRN), Process Initiator (Roberto Temur), Process Initiated On (2020-05-06 18:28 EDT), Assignee (Roberto Temur), Role (LeadPlantQualityEngineer), Priority (Highest), Deadline, and Status (Potential). The 'Inputs' section contains three fields: 'Comments' with the text 'Feasibility Analysis provided', 'Extra instructions' (empty), and 'Routing Options' with radio buttons for 'Submit Impact Response' (selected) and 'No Impact'. At the bottom right, there are 'Save' and 'Complete Task' buttons. A vertical 'Navigator' bar is on the left side of the interface.

windchill® rtemur

Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Actions Task - Magna Change Request Workflow_CR0000001-Lead Plant Quality Engineer: Provide Feasibility Analysis Under Review

Details Related

Attributes

Process: Magna Change Request Workflow_CR0000001-CR_YNI_TRN

Process Initiator: Roberto Temur

Process Initiated On: 2020-05-06 18:28 EDT

Assignee: Roberto Temur

Role: LeadPlantQualityEngineer

Priority: Highest

Deadline:

Status: Potential

Inputs

Comments: Feasibility Analysis provided

Extra instructions:

Consolidated Response:

Routing Options: Submit Impact Response No Impact

Save Complete Task

Search | Browse Navigator

Change Management

Step2: Create new Change Request

- Complete all Feasibility Analysis remaining Tasks

Use the same steps as previous:

- Open task
- Enter Comments
- Select Submit Impact Response
- Click Complete Task

The screenshot shows the Windchill software interface. At the top, the Windchill logo and user name 'itemur' are visible. There are search bars and a 'Quick Links' button. The main content area is titled 'Tasks | Updates | Checked-Out Work'. Under 'My Tasks', there is a dropdown menu set to 'Open' and a count of '(9 objects)'. A table lists tasks for a change request. The table has columns for Name, Subject, State, and Status. A red box highlights the first eight rows of the table. Below the table, it says '(0 objects selected)'. Under 'Updates', there is a dropdown menu set to 'Most Recent' and a count of '(3 objects)'. A table lists updates with columns for Name, Number, Version, State, Last Modified, and Context.

Name	Subject	State	Status
Launch Manager: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
Lead Electrical Engineer: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
Lead Mechanical Engineer: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
Lead Program Buyer: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
Lead Software Engineer: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
Lead System Engineer: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
Software Quality Engineer: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
System Quality Engineer: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
Technical Project Lead: Provide Feasibility Analysis	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential

Name	Number	Version	State	Last Modified	Context
CR_YNI_TRN	CR0000001		Under Review	2020-05-06 18:28 EDT	TRAINING
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magna E
TRAINING				2020-05-06 14:22 EDT	Magna E

Change Management

Step2: Create new Change Request

- Click Home icon to Refresh Home Page
- New task is generated for PM
- Click the name the Task: Review Feasibility Analysis & Disposition to open

The screenshot shows the Windchill software interface. At the top, the Windchill logo and 'itemur' are visible. There are search bars and a 'Quick Links' button. A 'Recently Accessed' dropdown is in the top right. A vertical 'Navigator' bar on the left contains icons for 'Search' and 'Browse'. A red box highlights the home icon in the top left. Below the navigation, there are three main sections: 'My Tasks', 'Updates', and 'Checked-Out Work'. The 'My Tasks' section shows a table with one task: 'Review Feasibility Analysis & Disposition' (highlighted with a red box), with subject 'Change Request - CR0000001,CR_YNI_TRN', state 'Under Review', and status 'Potential'. The 'Updates' section shows a table with three updates: 'CR_YNI_TRN' (Under Review), 'PR1_TRN' (Running), and 'TRAINING' (Magnified). The 'Checked-Out Work' section is currently empty.

Windchill® itemur Part, Document, CAD D... Search ... Quick Links

Recently Accessed

Tasks | Updates | Checked-Out Work Customize

My Tasks Open (1 objects)

Search in table

Name ↑	Subject	State	Status
Review Feasibility Analysis & Disposition	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential

(0 objects selected)

Updates Most Recent (3 objects)

Search in table

Name	Number	Version	State	Last Modified ↓	Context
CR_YNI_TRN	CR0000001		Under Review	2020-05-06 18:28 EDT	TRAIN
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magn
TRAINING				2020-05-06 14:22 EDT	Magn

(0 objects selected)

Checked-Out Work All (0 objects)

Search in table

Change Management

Step2: Create new Change Request

- Review the Analysis
- Enter Your comments
- Select Continue to send to Cost Estimator
- Complete Task

The screenshot displays the Windchill user interface for a change management task. At the top, the Windchill logo and user name 'itemur' are visible. The breadcrumb navigation shows 'Products > TRAINING > Tasks'. The task title is 'Task - Magna Change Request Workflow_CR0000001-Review Feasibility Analysis & Disposition' with a status of 'Under Review'. The interface is divided into 'Details' and 'Related' tabs. The 'Attributes' section lists: Subject: Change Request - CR0000001,CR_YNI_TRN; Instructions: Review Impact Analysis and clarify with Analysis Stakeholders the unclear impact analysis. Verify and submit to cost estimator for GCM; MCR Description: Describe the Change Request here...; Process: Magna Change Request Workflow_CR0000001-CR_YNI_TRN; Process Initiator: Roberto Temur; Process Initiated On: 2020-05-06 18:28 EDT; Assignee: Roberto Temur; Role: Program Manager; Priority: Highest; Deadline: ; Status: Potential. The 'Inputs' section contains a 'Comments' field with the text 'Feasibility Reviewed' and a 'Consolidated Response' section with 'Routing Options' where the 'Continue' radio button is selected. At the bottom right, there are 'Save' and 'Complete Task' buttons.

windchill® itemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Actions Task - Magna Change Request Workflow_CR0000001-Review Feasibility Analysis & Disposition Under Review ?

Details Related

Attributes

Subject: Change Request - CR0000001,CR_YNI_TRN

Instructions: Review Impact Analysis and clarify with Analysis Stakeholders the unclear impact analysis. Verify and submit to cost estimator for GCM

MCR Description: Describe the Change Request here...

Process: Magna Change Request Workflow_CR0000001-CR_YNI_TRN

Process Initiator: Roberto Temur

Process Initiated On: 2020-05-06 18:28 EDT

Assignee: Roberto Temur

Role: Program Manager

Priority: Highest

Deadline:

Status: Potential

Inputs

Comments: Feasibility Reviewed

Consolidated Response:

Routing Options: Continue Cancel CR

Save Complete Task

Search | Browse Navigator

Change Management

Step2: Create new Change Request

- Click Home icon to Refresh Home Page
- New task is generated for PM
- Click the name of the Task: Update Global Cost Model to open

The screenshot shows the Windchill software interface. At the top, the Windchill logo and user name 'rtemur' are visible. There are navigation menus for 'Part, Document, CAD D...' and a search bar. A 'Home' icon is highlighted with a red box in the top left navigation bar. The main content area is divided into 'My Tasks' and 'Updates' sections. The 'My Tasks' section shows a table with one task: 'Update Global Cost Model', which is highlighted with a red box. The 'Updates' section shows a table with three updates: 'CR_YNI_TRN', 'PR1_TRN', and 'TRAINING'.

windchill rtemur Part, Document, CAD D... Search ... Quick Links

Recently Accessed

Tasks | Updates | Checked-Out Work Customize

My Tasks Open (1 objects)

Name ↑	Subject	State	Status
Update Global Cost Model	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential

(0 objects selected)

Updates Most Recent (3 objects)

Name	Number	Version	State	Last Modified ↓	Context
CR_YNI_TRN	CR0000001		Under Review	2020-05-06 18:28 EDT	TRAININ
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magna E
TRAINING				2020-05-06 14:22 EDT	Magna E

Search | Browse Navigator

Change Management

Step2: Create new Change Request

- Update Global Cost Model (skip this step for Training)
- Enter Your Comments
- Click Complete Task

The screenshot displays the Windchill user interface for a change request task. At the top, the Windchill logo and user name 'itemur' are visible. A search bar and 'Quick Links' are in the top right. The breadcrumb trail shows 'Products > TRAINING > Tasks'. The task title is 'Task - Magna Change Request Workflow_CR0000001-Update Global Cost Model', with a status of 'Under Review'. The 'Related' tab is active. The 'Attributes' section lists: Subject (Change Request - CR0000001,CR_YNI_TRN), Instructions (Provide GCM based on the information provided in the Change Response Excel Template found using the shared CR link.), MCR Description (Describe the Change Request here...), Process (Magna Change Request Workflow_CR0000001-CR_YNI_TRN), Process Initiator (Roberto Temur), Process Initiated On (2020-05-06 18:28 EDT), Assignee (Roberto Temur), Role (CostEstimator), Priority (Highest), Deadline, and Status (Potential). The 'Inputs' section contains a 'Comments' field with the text 'Cost Updated' and a 'Consolidated Response URL' field. The 'Routing Options' section has a radio button selected for 'Complete'. At the bottom right, there are 'Save' and 'Complete Task' buttons, with the latter highlighted by a red box.

windchill® itemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Actions Task - Magna Change Request Workflow_CR0000001-Update Global Cost Model Under Review

Details Related

Attributes

Subject: Change Request - CR0000001,CR_YNI_TRN

Instructions: Provide GCM based on the information provided in the Change Response Excel Template found using the shared CR link.

MCR Description: Describe the Change Request here...

Process: Magna Change Request Workflow_CR0000001-CR_YNI_TRN

Process Initiator: Roberto Temur

Process Initiated On: 2020-05-06 18:28 EDT

Assignee: Roberto Temur

Role: CostEstimator

Priority: Highest

Deadline:

Status: Potential

Inputs

Comments: Cost Updated

Consolidated Response URL:

Routing Options: Complete

Save Complete Task

Change Management

Step2: Create new Change Request

- New Tasks Are Generated for CRB decision for the following roles:

Role
Sales
Head of Cost Planning
Program Controller
DepartmentHead

- Open the CRB task for Sales Role

The screenshot shows the Windchill Change Management interface. The top navigation bar includes the Windchill logo, the user name 'itemur', and a search bar with the text 'Part, Document, CAD D...'. A 'Quick Links' button is also present. The main content area is divided into three sections: 'My Tasks', 'Updates', and 'Checked-Out Work'. The 'My Tasks' section is currently active, showing a list of four tasks, all named 'CRB CR Approval'. The first task is highlighted with a red box. The 'Updates' section shows three objects, and the 'Checked-Out Work' section is currently empty. A vertical 'Navigator' bar is visible on the left side of the interface.

My Tasks (4 objects)

Name ↑	Subject	State	Status
CRB CR Approval	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
CRB CR Approval	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
CRB CR Approval	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
CRB CR Approval	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential

(0 objects selected)

Updates Most Recent (3 objects)

Name	Number	Version	State	Last Modified ↓	Context
CR_YNI_TRN	CR0000001		Under Review	2020-05-06 18:28 EDT	TRAIL
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magn
TRAINING				2020-05-06 14:22 EDT	Magn

(0 objects selected)

Checked-Out Work All (0 objects)

Change Management

Step2: Create new Change Request

- Participate in CRB (skip this for Training)
- Enter your Comments
- Select Decision: Approve
- Click Complete Task

The screenshot displays the Windchill user interface for a change request task. The top navigation bar includes the Windchill logo, the user name 'rtemur', a dropdown menu for 'Part, Document, CAD D...', a search bar, and a 'Quick Links' button. The breadcrumb trail shows 'Products > TRAINING > Tasks'. The task title is 'Task - Magna Change Request Workflow_CR0000001-CRB CR Approval', with a status of 'Under Review'. The interface is divided into 'Details' and 'Related' tabs. The 'Attributes' section lists the following information: Instructions (Provide Approval to the specified change...), MCR Description (Describe the Change Request here...), Process (Magna Change Request Workflow_CR0000001-CR_YNI_TRN), Process Initiator (Roberto Temur), Process Initiated On (2020-05-06 18:28 EDT), Assignee (Roberto Temur), Role (Sales), Priority (Highest), Deadline, and Status (Potential). The 'Inputs' section contains a 'Comments' field with the text 'Approved by CRB' and a 'Consolidated Response' section with 'Routing Options' where the 'Approve' radio button is selected. At the bottom right, there are 'Save' and 'Complete Task' buttons.

windchill® rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Actions Task - Magna Change Request Workflow_CR0000001-CRB CR Approval Under Review ?

Details Related

Attributes

Instructions: Provide Approval to the specified change. Financial and Engineering impact can be found in the attached Consolidated Engineering Response Excel Form

MCR Description: Describe the Change Request here...

Process: Magna Change Request Workflow_CR0000001-CR_YNI_TRN

Process Initiator: Roberto Temur

Process Initiated On: 2020-05-06 18:28 EDT

Assignee: Roberto Temur

Role: Sales

Priority: Highest

Deadline:

Status: Potential

Inputs

Comments: Approved by CRB

Consolidated Response:

Routing Options: Approve Clarify

Save Complete Task

Search | Browse Navigator

Change Management

Step2: Create new Change Request

Complete the Remaining three CRB Tasks using the same sequence of steps as previous:

- Click task name to open
- Enter your Comments
- Select Decision: Approve
- Click Complete Task

The screenshot displays the Windchill software interface. At the top, the Windchill logo and user name 'itemur' are visible. The navigation bar includes 'Part, Document, CAD D...' and a search field. The main content area is divided into 'Tasks' and 'Updates' sections. The 'My Tasks' section shows three tasks, each with a red box around the 'CRB CR Approval' name. The 'Updates' section shows three updates with columns for Name, Number, Version, State, Last Modified, and Context.

My Tasks (3 objects)

Name ↑	Subject	State	Status
CRB CR Approval	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
CRB CR Approval	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential
CRB CR Approval	Change Request - CR0000001,CR_YNI_TRN	Under Review	Potential

(0 objects selected)

Updates (3 objects)

Name	Number	Version	State	Last Modified ↓	Context
CR_YNI_TRN	CR0000001		Under Review	2020-05-06 18:28 EDT	TRAINING
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magna E
TRAINING				2020-05-06 14:22 EDT	Magna E

Change Management

Step2: Create new Change Request

- Click Home icon to Refresh Home Page
- Note: New task is Generated for PM
- Click the name of task Finalize Approvals to open

The screenshot displays the Windchill user interface for Change Management. At the top, the Windchill logo and user name 'rtemur' are visible. The navigation bar includes a search box, a dropdown menu for 'Part, Document, CAD D...', and a 'Quick Links' button. A 'Recently Accessed' dropdown is also present.

The main content area is divided into three sections: 'My Tasks', 'Updates', and 'Checked-Out Work'. The 'My Tasks' section is currently active, showing a table with one task: 'Finalize Approvals'. This task is highlighted with a red box. The table columns are Name, Subject, State, and Status. The task details are: Name: Finalize Approvals, Subject: Change Request - CR0000001,CR_YNI_TRN, State: Under Review, Status: Potential.

The 'Updates' section shows a table with three objects. The columns are Name, Number, Version, State, Last Modified, and Context. The objects are: CR_YNI_TRN (CR0000001, Under Review, 2020-05-06 18:28 EDT, TRAI), PR1_TRN (000001, Running, 2020-05-06 17:23 EDT, Magn), and TRAINING (2020-05-06 14:22 EDT, Magn).

The 'Checked-Out Work' section is currently empty, showing a table with columns: Name, Number, Version, State, Last Modified, and Context.

On the left side, there is a vertical 'Navigator' bar with icons for 'Search' and 'Browse'. A red box highlights the 'Home' icon at the top of this bar.

Change Management

Step2: Create new Change Request

- Review the CR
- Enter your comments
- Select Disposition: Approve
- Click Complete Task

The screenshot displays the Windchill user interface for a change request task. At the top, the Windchill logo and user name 'itemur' are visible. The breadcrumb navigation shows 'Products > TRAINING > Tasks'. The task title is 'Task - Magna Change Request Workflow_CR0000001-Finalize Approvals', with a status of 'Under Review'. The interface includes a sidebar with 'Search | Browse' and 'Navigator' options. The main content area is divided into 'Attributes' and 'Inputs' sections. The 'Attributes' section lists details such as Subject, Instructions, MCR Description, Process, Process Initiator, Process Initiated On, Assignee, Role, Priority, Deadline, and Status. The 'Inputs' section contains a 'Comments' text area with the text 'Program Manager Approved' and 'Routing Options' with radio buttons for 'Approve' (selected) and 'Cancel'. At the bottom right, there are 'Save' and 'Complete Task' buttons.

windchill® itemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Actions Task - Magna Change Request Workflow_CR0000001-Finalize Approvals Under Review ?

Details Related

Attributes

Subject: Change Request - CR0000001,CR_YNI_TRN

Instructions: Review reasons for Clarification and, if needed, contact whoever had a clarification.

MCR Description: Describe the Change Request here...

Process: Magna Change Request Workflow_CR0000001-CR_YNI_TRN

Process Initiator: Roberto Temur

Process Initiated On: 2020-05-06 18:28 EDT

Assignee: Roberto Temur

Role: Program Manager

Priority: Highest

Deadline:

Status: Potential

Inputs

Comments: Program Manager Approved

Consolidated Response:

Routing Options: Approve Cancel

Save Complete Task

Change Management

Step2: Create new Change Request

- Provide proof of Customer approval (skip this for training)
- Enter your Comments
- Select Approve
- Click Complete Task

The screenshot displays the Windchill user interface for a change request task. At the top, the Windchill logo and user name 'rtemur' are visible. The breadcrumb navigation shows 'Products > TRAINING > Tasks'. The task title is 'Task - Magna Change Request Workflow_CR0000001-Customer / Magna Approval', with a status of 'Under Review'. The interface is divided into 'Attributes' and 'Inputs' sections. The 'Attributes' section lists details such as Subject, Instructions, MCR Description, Process, Process Initiator, Process Initiated On, Assignee, Role, Priority, Deadline, and Status. The 'Inputs' section contains a 'Comments' field with the text 'Customer Approved' and 'Routing Options' with radio buttons for 'Approve' and 'Cancel'. At the bottom right, there are 'Save' and 'Complete Task' buttons.

windchill® rtemur Part, Document, CAD D... Search . . . Quick Links

Products > TRAINING > Tasks Recently Accessed

Actions Task - Magna Change Request Workflow_CR0000001-Customer / Magna Approval Under Review ?

Details Related

Attributes

Subject: Change Request - CR0000001,CR_YNI_TRN

Instructions: Indicate Customer or Magna approval by attaching a screenshot of an email or processing PO.

MCR Description: Describe the Change Request here...

Process: Magna Change Request Workflow_CR0000001-CR_YNI_TRN

Process Initiator: Roberto Temur

Process Initiated On: 2020-05-06 18:28 EDT

Assignee: Roberto Temur

Role: Program Manager

Priority: Highest

Deadline:

Status: Potential

Inputs

Comments: Customer Approved

Consolidated Response:

Routing Options: Approve Cancel

Save Complete Task

Change Management

Step2: Create new Change Request

- Click Home icon to Refresh Home Page
- New Task is Generated
- Note The CR is under Implementation state
- Click on your CR Number to Open the CR

The screenshot shows the Windchill user interface. At the top, the Windchill logo and 'itemur' are visible. There are search and navigation elements at the top right. A sidebar on the left contains a 'Navigator' with 'Search' and 'Browse' options, and a 'Home' icon highlighted with a red box. The main content area is divided into two sections: 'My Tasks' and 'Updates'.

My Tasks Section:

- Tab: My Tasks (Open)
- Table with 1 object:

Name	Subject	State	Status
Create New Change Notice	Change Request - CR0000001,CR_YNI_TRN	Implementation	Potential

Updates Section:

- Tab: Updates (Most Recent)
- Table with 3 objects:

Name	Number	Version	State	Last Modified	Context
CR_YNI_TRN	CR0000001		Implementation	2020-05-06 18:28 EDT	TRAI
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magn
TRAINING				2020-05-06 14:22 EDT	Magn

Change Management

Step2: Create new Change Request

- Select Process TAB
- Note all tasks performed
- Note the Vote and Status

Actions Change Request - CR0000001 Implementation

Details **Process** History

Members | Tasks for Change Process | Routing/Process History | Discussions

Tasks for Change Process All (24 objects)

Change Object/Related Tasks	Assignee	Status	Process	Process Status	Vote
CR_YNI_TRN, Change Request - CR0000001					
Submit Change Request	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	
CR Review & Assign Participants	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Submit for Analysis
Launch Manager: Provide Feasibility Analysis	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Submit Impact Respo...
Lead Mechanical Engineer: Provide Feasib...	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Submit Impact Respo...
Roles need to be filled in	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	
Lead Program Buyer: Provide Feasibility A...	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Submit Impact Respo...
System Quality Engineer: Provide Feasibilit...	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Submit Impact Respo...
Lead Electrical Engineer: Provide Feasibilit...	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Submit Impact Respo...
Customer / Magna Approval	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Approve
Technical Project Lead: Provide Feasibility ...	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Submit Impact Respo...
CR Review & Assign Participants	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Submit for Analysis
Lead Software Engineer: Provide Feasibilit...	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Submit Impact Respo...
Software Quality Engineer: Provide Feasibi...	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Submit Impact Respo...
Lead Plant Quality Engineer: Provide Feasi...	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Submit Impact Respo...
Lead System Engineer: Provide Feasibility ...	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Submit Impact Respo...
Review Feasibility Analysis & Disposition	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Continue
CRB CR Approval	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Approve
CRB CR Approval	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Approve
CRB CR Approval	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Approve
CRB CR Approval	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Approve
Finalize Approvals	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Approve
Create New Change Notice	Roberto Temur	Potential	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	
Update Global Cost Model	Roberto Temur	Completed	Magna Change Request Workflow_CR0000001-CR_YNI_TRN	Running	Complete

Change Management

Step2: Create new Change Request

- Scroll Down the Page to Process Status
- Note all the Comments

Actions ▾ Change Request - CR0000001 Implementation ?

Details Process **History** +

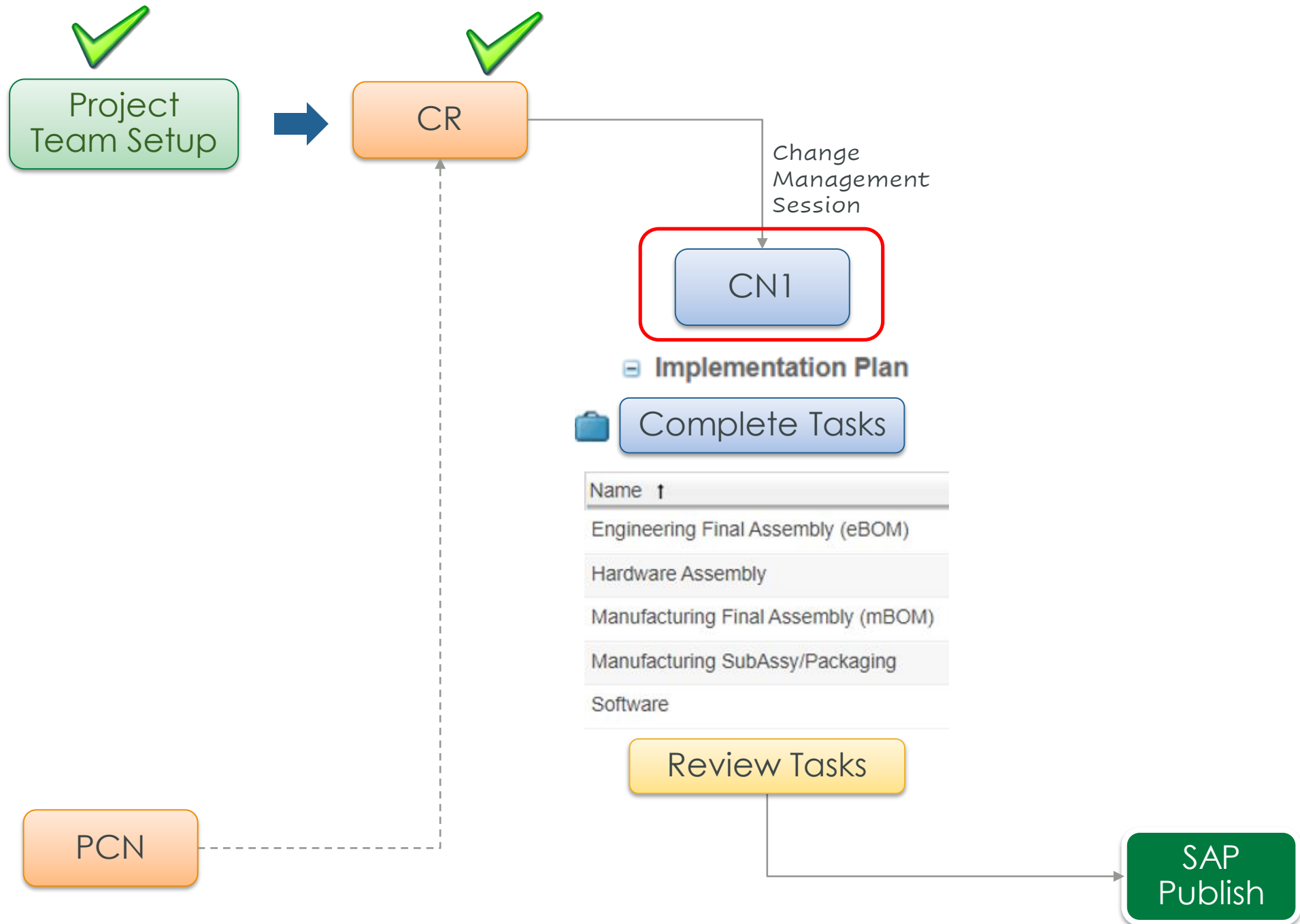
Members | Tasks for Change Process | Routing/Process History | Discussions

Process Status (23 objects)

		Name	Assignee	Role	Vote	Comments	Completed By	Due Date
		Create New Change Notice	Roberto Temur	Program Manager				
✓		Submit Change Request	Roberto Temur	Assignee			Roberto Temur	
✓		CR Review & Assign Partici...	Roberto Temur	Program Manager	Submit...		Roberto Temur	
✓		Roles need to be filled in	Roberto Temur	Program Manager			Roberto Temur	
✓		CR Review & Assign Partici...	Roberto Temur	Program Manager	Submit...		Roberto Temur	
✓		Lead Plant Quality Engineer...	Roberto Temur	LeadPlantQualityEngineer	Submit...	Feasibility Analysis provided	Roberto Temur	
✓		Lead Electrical Engineer: Pr...	Roberto Temur	LeadElectricalEngineer	Submit...		Roberto Temur	
✓		Launch Manager: Provide F...	Roberto Temur	LaunchManager	Submit...		Roberto Temur	
✓		Lead Mechanical Engineer: ...	Roberto Temur	LeadMechanicalEngineer	Submit...		Roberto Temur	
✓		Lead Software Engineer: Pr...	Roberto Temur	LeadSoftwareEngineer	Submit...		Roberto Temur	
✓		Lead Program Buyer: Provi...	Roberto Temur	LeadProgramBuyer	Submit...		Roberto Temur	
✓		Lead System Engineer: Pro...	Roberto Temur	LeadSystemEngineer	Submit...		Roberto Temur	
✓		System Quality Engineer: P...	Roberto Temur	SystemQualityEngineer	Submit...		Roberto Temur	
✓		Software Quality Engineer: ...	Roberto Temur	SoftwareQualityEngineer	Submit...		Roberto Temur	
✓		Technical Project Lead: Pro...	Roberto Temur	TechnicalProjectLead	Submit...		Roberto Temur	
✓		Review Feasibility Analysis ...	Roberto Temur	Program Manager	Continue	Feasibility Reviewed	Roberto Temur	
✓		Update Global Cost Model	Roberto Temur	CostEstimator	Compl...	Cost Updated	Roberto Temur	
✓		CRB CR Approval	Roberto Temur	Sales	Approve	Approved by CRB	Roberto Temur	
✓		CRB CR Approval	Roberto Temur	Program Controller	Approve		Roberto Temur	
✓		CRB CR Approval	Roberto Temur	Head of Cost Planning	Approve		Roberto Temur	
✓		CRB CR Approval	Roberto Temur	DepartmentHead	Approve		Roberto Temur	
✓		Finalize Approvals	Roberto Temur	Program Manager	Approve	Program Manager Approved	Roberto Temur	
✓		Customer / Magna Approval	Roberto Temur	Program Manager	Approve	Customer Approved	Roberto Temur	

Change Management

Create New Change Notice



Change Management

Step3: Create New Change Notice

- Click Home Icon
- New Task is pending for Program Manager
- Click the name to Open task: Create New Change Notice

The screenshot shows the Windchill user interface for a user named 'remur'. The top navigation bar includes the Windchill logo, a search bar, and a 'Quick Links' dropdown. The main content area is divided into three sections: 'My Tasks', 'Updates', and 'Checked-Out Work'. The 'My Tasks' section is currently active and shows a single task: 'Create New Change Notice'. This task is highlighted with a red box. The task details include a subject 'Change Request - CR0000001,CR_YNI_TRN', a state of 'Implementation', and a status of 'Potential'. The 'Updates' section shows three objects, and the 'Checked-Out Work' section is currently empty.

Windchill remur Part, Document, CAD D... Search ... Quick Links

Recently Accessed

Tasks | Updates | Checked-Out Work Customize

My Tasks Open (1 objects)

Search in table

Name ↑	Subject	State	Status
Create New Change Notice	Change Request - CR0000001,CR_YNI_TRN	Implementation	Potential

(0 objects selected)

Updates Most Recent (3 objects)

Search in table

Name	Number	Version	State	Last Modified ↓	Context
CR_YNI_TRN	CR0000001		Implementation	2020-05-06 18:28 EDT	TRAIN
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magna
TRAINING				2020-05-06 14:22 EDT	Magna

(0 objects selected)

Checked-Out Work All (0 objects)

Search in table

Name	Number	Version	State	Last Modified ↓	Context
------	--------	---------	-------	-----------------	---------

Change Management

Step3: Create New Change Notice

- Click Actions on Subject button
- Select New Change Notice option

The screenshot displays the Windchill user interface. At the top, the Windchill logo and user name 'itemur' are visible. A search bar and 'Quick Links' are in the top right. The breadcrumb trail shows 'Products > TRAINING > Tasks'. The main title is 'Task - Magna Change Request Workflow_CR0000001-Create New Change Notice'. Below the title are tabs for 'Details' and 'Impacts'. A navigation bar includes 'Attributes', 'Actions on Subject', 'Subject Attributes', 'Attachments', 'Associated Process Objects', and 'Task Completion'. The 'Attributes' section is expanded, showing fields for Subject, Instructions, MCR Description, Assignee, Role, Deadline, Priority, Status, and Process. At the bottom, the 'Actions on Subject' dropdown menu is open, with 'New Change Notice' highlighted.

windchill® itemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Actions Task - Magna Change Request Workflow_CR0000001-Create New Change Notice Implementation ?

Details Impacts

Attributes | Actions on Subject | Subject Attributes | Attachments | Associated Process Objects | Task Completion

Attributes

Subject: Change Request - CR0000001,CR_YNI_TRN

Instructions: Change Request CR_YNI_TRN has been approved. You have been given the assignment to create a change notice.

1. Read the **Special Instructions** below, if any.
2. Review the information page of the change request in the subject.
3. To create the change notice, complete the following steps:
 - a. Select **New Change Notice** from the **Actions on Subject** menu on this task page, or from the **Actions** menu on the change request information page in the subject.
 - b. Complete the five steps to create the change notice:
Define Item, Set Attributes, Define Implementation Plan, (Optional) Set Attachments, (Optional) Associate Changes.
 - c. After clicking **Finish** on the change notice, click **Submit Now** or **Submit Later** when prompted.
4. To complete this assignment:
 - a. (Optional) Enter comments in the **Comments** field below.
 - b. Click **Complete Task** below to advance the change request or click Save to advance it at a later time.

MCR Description:
Describe the Change Request here...

Assignee: Roberto Temur
Role: Program Manager
Deadline:
Priority: Highest
Status: Potential
Process: Magna Change Request Workflow_CR0000001-CR_YNI_TRN

Actions on Subject

New Change Notice

Search | Browse

Navigator

Change Management

Step3: Create New Change Notice

- Select Propagate Information check box
- Make sure the template is: Magna Change Notice
- Change the name to **CN1_YNI_TRN**
- Enter Description of the CN

New Change Notice

1 Set Attributes 2 Define Implementation Plan 3 Set Attachments 4 Select Associations

Product: TRAINING

* Type: Change Notice

Propagate information

Template: Magna Change Notice Template

Attributes

* Name: CN1_YNI_TRN

Description:

Description

* Indicates required fields.

Back

Next

Finish

Cancel

Change Management

Step3: Create New Change Notice

- Scroll down the page
- Enter CN Completion Date
- Enter other Magna Attributes as appropriate
- Click Next

New Change Notice

Set Attributes Define Implementation Plan Set Attachments Select Associations

Describe the Change Request here...

Magna Details

Project Number: 000001 Origin: Internal - Engineering Reimbursement: Customer Paid

* CN Completion Target: 2020-06-09 * Magna Design Release: 2020-05-09 * Magna Build Target: 2020-05-12 * Customer MRD: 2020-05-19

Reason for Date Change: Customer PO: ED&T PO: Delta Piece PO:



Tooling PO:

* Indicates required fields.

Back Next Finish Cancel

Change Management

Step3: Create New Change Notice

- There are 9 default Tasks
- You can Create new Tasks

- You can Remove Tasks

- In this session we will remove some tasks as shown next slide

New Change Notice

1 Set Attributes 2 **Define Implementation Plan** 3 Set Attachments 4 Select Associations

Implementation Plan

(9 objects)

<input type="checkbox"/>	Number	Name ↑	State	Assignee	Reviewer	Need Date
<input type="checkbox"/>	(Generated)	Electrical PCB Assembly				
<input type="checkbox"/>	(Generated)	Electrical PCB/Array				
<input type="checkbox"/>	(Generated)	Engineering Final Assembly (eBOM)				
<input type="checkbox"/>	(Generated)	Hardware Assembly				
<input type="checkbox"/>	(Generated)	Manufacturing Final Assembly (mBOM)				
<input type="checkbox"/>	(Generated)	Manufacturing SubAssy/Packaging				
<input type="checkbox"/>	(Generated)	Mechanical Assy/Customer Dwg				
<input type="checkbox"/>	(Generated)	Mechanical Component				
<input type="checkbox"/>	(Generated)	Software				

(0 objects selected)

Back

Next

Finish

Cancel

Change Management

Step3: Create New Change Notice

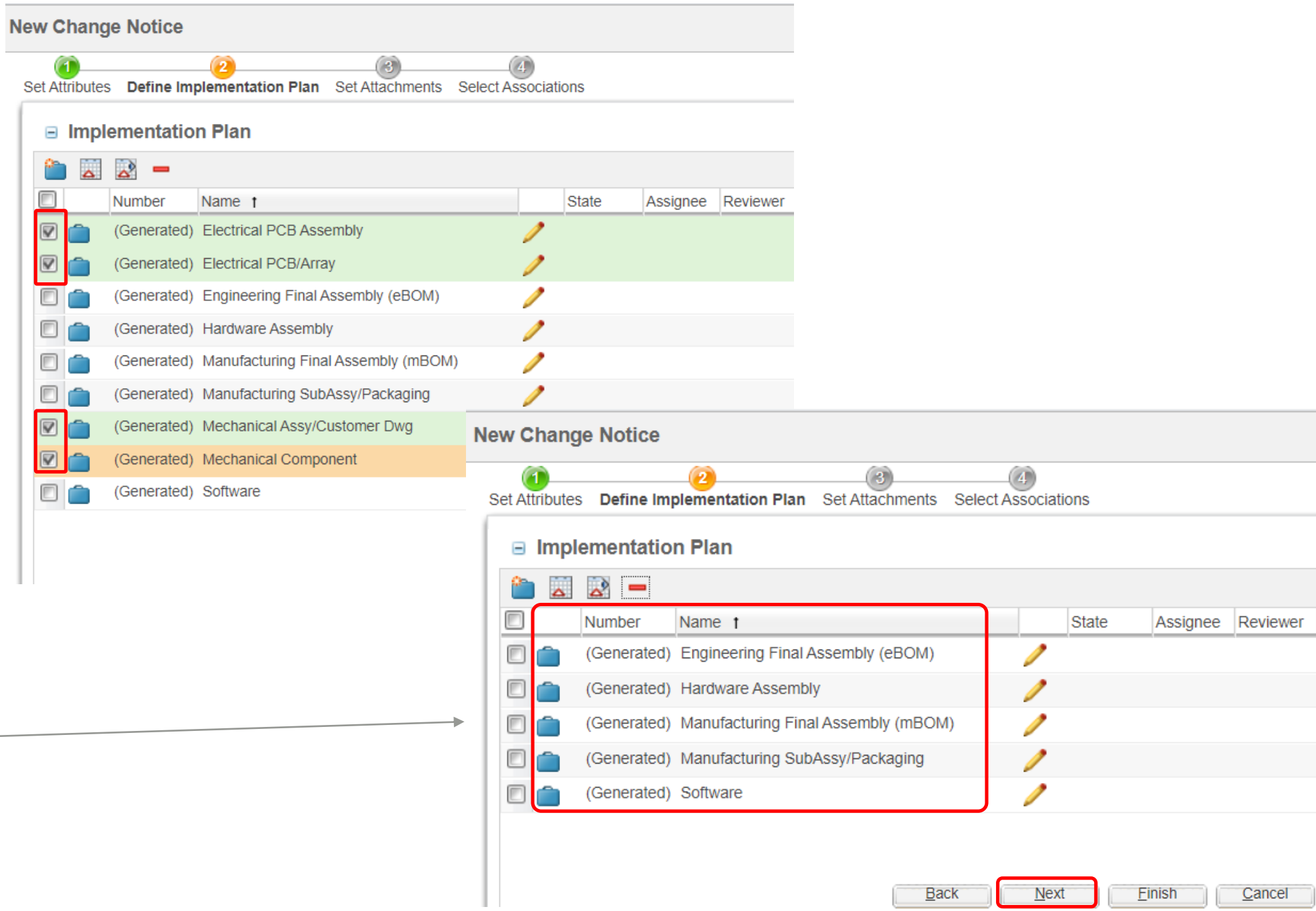
- Select the shown Tasks to be Removed:
Electrical Tasks
Mechanical Tasks

- Click Remove button



- Validate that only the 5 remaining tasks are shown

- Click Next



The screenshot displays the 'New Change Notice' application interface, specifically the 'Define Implementation Plan' step. The interface is divided into two panels. The top panel shows a list of tasks under the 'Implementation Plan' section. The bottom panel shows the same list after some tasks have been removed.

Top Panel (Initial State):

- Progress bar: 1 (Set Attributes), 2 (Define Implementation Plan), 3 (Set Attachments), 4 (Select Associations)
- Section: Implementation Plan
- Buttons: Add, Refresh, Undo, Remove
- Table:

<input type="checkbox"/>	Number	Name ↑	State	Assignee	Reviewer
<input checked="" type="checkbox"/>	(Generated)	Electrical PCB Assembly			
<input checked="" type="checkbox"/>	(Generated)	Electrical PCB/Array			
<input type="checkbox"/>	(Generated)	Engineering Final Assembly (eBOM)			
<input type="checkbox"/>	(Generated)	Hardware Assembly			
<input type="checkbox"/>	(Generated)	Manufacturing Final Assembly (mBOM)			
<input type="checkbox"/>	(Generated)	Manufacturing SubAssy/Packaging			
<input checked="" type="checkbox"/>	(Generated)	Mechanical Assy/Customer Dwg			
<input checked="" type="checkbox"/>	(Generated)	Mechanical Component			
<input type="checkbox"/>	(Generated)	Software			

Bottom Panel (After Removal):

- Progress bar: 1 (Set Attributes), 2 (Define Implementation Plan), 3 (Set Attachments), 4 (Select Associations)
- Section: Implementation Plan
- Buttons: Add, Refresh, Undo, Remove
- Table:

<input type="checkbox"/>	Number	Name ↑	State	Assignee	Reviewer
<input type="checkbox"/>	(Generated)	Engineering Final Assembly (eBOM)			
<input type="checkbox"/>	(Generated)	Hardware Assembly			
<input type="checkbox"/>	(Generated)	Manufacturing Final Assembly (mBOM)			
<input type="checkbox"/>	(Generated)	Manufacturing SubAssy/Packaging			
<input type="checkbox"/>	(Generated)	Software			

At the bottom of the interface, there are four buttons: Back, Next, Finish, and Cancel. The 'Next' button is highlighted with a red box.

Change Management

Step3: Create New Change Notice

- Add attachments if needed (skip this step for Training)
- Click Next

New Change Notice

1 Set Attributes 2 Define Implementation Plan **3 Set Attachments** 4 Select Associations

Attachments

(0 objects)

	*Label or File Name	*URL/External Location	Attachment Description	
(0 objects selected)				

Back

Next

Finish

Cancel

Change Management

Step3: Create New Change Notice

- Make other links as needed ((skip this step for Training))
- Click Finish

New Change Notice

1 Set Attributes 2 Define Implementation Plan 3 Set Attachments 4 **Select Associations**

Associated Process Objects (1 objects)

Identity ↑	Name	Category	Priority	State	Need Date	Complexity	Co
CR0000026	CR_YNI_TRN			Implementation			TF

+ Add by Number Add by Name
(0 objects selected)

Associated Reference Objects (0 objects)

Identity ↑	Name	Category	Priority	State	Need Date	Complexity	C
------------	------	----------	----------	-------	-----------	------------	---

+ Add by Number Add by Name
(0 objects selected)

Back Next **Finish** Cancel

Change Management

Step3: Create New Change Notice

- Select Submit Now button
- Note the Confirmation: Create Successful
- Write down your CN Number

New Change Notice

1 Set Attributes 2 Define Implementation Plan 3 Set Attachments 4 **Select Associations**

Associated Process Objects

Identity ↑	Name	Category	Priority	State	Need Date	Complexity	Context
CR0000001	CR_YNI_TRN			Implementation			TRAINING

+ Add by Number Add by Name

(0 objects selected)


Associated Reference Objects

Identity ↑	Name	Category	Priority
------------	------	----------	----------


+ Add by Number Add by Name

(0 objects selected)

Message ✕

 **CONFIRMATION:** Submit the change object now?

Click "Submit Now" to submit the change object now.
Click "Submit Later" to submit the change object at another time.

 **CONFIRMATION: Create successful**
The object was created successfully.

Change Notice - **CN0000001**

Part, Document, CAD D... Search ... Quick Links -x

Recently Accessed -x

Change Management

Step3: Create New Change Notice

- Validate the CN was created:
Click Home icon
- Note the CN is in Implementation State
- Click name of task: Create New Change Notice to open

The screenshot shows the Windchill user interface for a user named 'remur'. The top navigation bar includes the Windchill logo, a dropdown menu with 'Part, Document, CAD D...', a search field, and a 'Quick Links' button. The main content area is divided into sections: 'My Tasks' and 'Updates'. In the 'My Tasks' section, a task named 'Create New Change Notice' is highlighted with a red box. Below it, a table shows a task with the subject 'Change Request - CR0000001,CR_YNI_TRN' in an 'Implementation' state. The 'Updates' section shows a table with three entries, where the first entry, 'CN_YNI_TRN' with number 'CN0000001', is highlighted with a red box and is in an 'Implementation' state. The 'Updates' table has columns for Name, Number, Version, State, Last Modified, and Context.

windchill remur Part, Document, CAD D... Search ... Quick Links

Recently Accessed

Tasks | Updates | Checked-Out Work Customize

My Tasks Open (6 objects)

Search in table

Name ↑	Subject	State	Status
Create New Change Notice	Change Request - CR0000001,CR_YNI_TRN	Implementation	Potential

(0 objects selected)

Updates Most Recent (4 objects)

Search in table

Name	Number	Version	State	Last Modified ↓	Context
CN_YNI_TRN	CN0000001		Implementation	2020-05-06 20:43 EDT	TRAIN
CR_YNI_TRN	CR0000001		Implementation	2020-05-06 18:28 EDT	TRAIN
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magna

Change Management

Step3: Create New Change Notice

- Read Task Instructions
- Scroll Down to see associated objects

The screenshot displays the Windchill user interface. At the top, the Windchill logo and user name 'rtemur' are visible. A search bar and 'Quick Links' are in the top right. The breadcrumb trail shows 'Products > TRAINING > Tasks'. The main title is 'Task - Magna Change Request Workflow_CR0000001-Create New Change Notice'. Below the title are tabs for 'Details' and 'Impacts', with 'Impacts' selected. A navigation bar includes 'Attributes', 'Actions on Subject', 'Subject Attributes', 'Attachments', 'Associated Process Objects', and 'Task Completion'. The 'Attributes' section is expanded, showing 'Subject: Change Request - CR0000001,CR_YNI_TRN'. The 'Instructions' section is highlighted with a red rounded rectangle and contains the following text: 'Change Request CR_YNI_TRN has been approved. You have been given the assignment to create a change notice. 1. Read the **Special Instructions** below, if any. 2. Review the information page of the change request in the subject. 3. To create the change notice, complete the following steps: a. Select **New Change Notice** from the **Actions on Subject** menu on this task page, or from the **Actions** menu on the change request information page in the subject. b. Complete the five steps to create the change notice: **Define Item, Set Attributes, Define Implementation Plan, (Optional) Set Attachments, (Optional) Associate Changes.** c. After clicking **Finish** on the change notice, click **Submit Now** or **Submit Later** when prompted. 4. To complete this assignment: a. (Optional) Enter comments in the **Comments** field below. b. Click **Complete Task** below to advance the change request or click Save to advance it at a later time.' Below the instructions is the 'MCR Description' field with the text 'Describe the Change Request here...'. Further down, the 'Assignee' is Roberto Temur, Role is Program Manager, Deadline is blank, Priority is Highest, Status is Potential, and Process is Magna Change Request Workflow_CR0000001-CR_YNI_TRN. At the bottom, the 'Subject Attributes' section shows 'Name: CR_YNI_TRN'. A vertical 'Navigator' bar is on the left side of the page.

Change Management

Step3: Create New Change Notice

- Note your CN added to the task here
- Enter your Comments
- Click Complete Task

The screenshot shows the Windchill interface for a task titled "Task - Magna Change Request Workflow_CR0000001-Create New Change Notice". The breadcrumb path is "Products > TRAINING > Tasks". The interface includes a search bar, a "Quick Links" menu, and a "Recently Accessed" dropdown. The main content area has tabs for "Details" and "Impacts", with "Impacts" currently selected. Below the tabs are several sections: "Attributes", "Actions on Subject", "Subject Attributes", "Attachments", "Associated Process Objects", and "Task Completion". The "Associated Process Objects" section contains a table with one row highlighted in red, representing the change notice created. The "Task Completion" section has a "Comments" field with the text "Change Notice Created" also highlighted in red. At the bottom right, there are "Save" and "Complete Task" buttons, with "Complete Task" highlighted in red. A vertical "Navigator" bar is visible on the left side of the interface.

Windchill rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Actions Task - Magna Change Request Workflow_CR0000001-Create New Change Notice Implementation ?

Details Impacts

Attributes | Actions on Subject | Subject Attributes | Attachments | Associated Process Objects | Task Completion

Label or File Name	Format	Attachment Description	Last Modified	Modified By
(0 objects selected)				

Associated Process Objects All (1 objects)

Identity ↑	Name	Category	Priority	State	Need Date	Complexity
CN0000001	CN_YNI_TRN			Implementation		Fast Track

(0 objects selected)

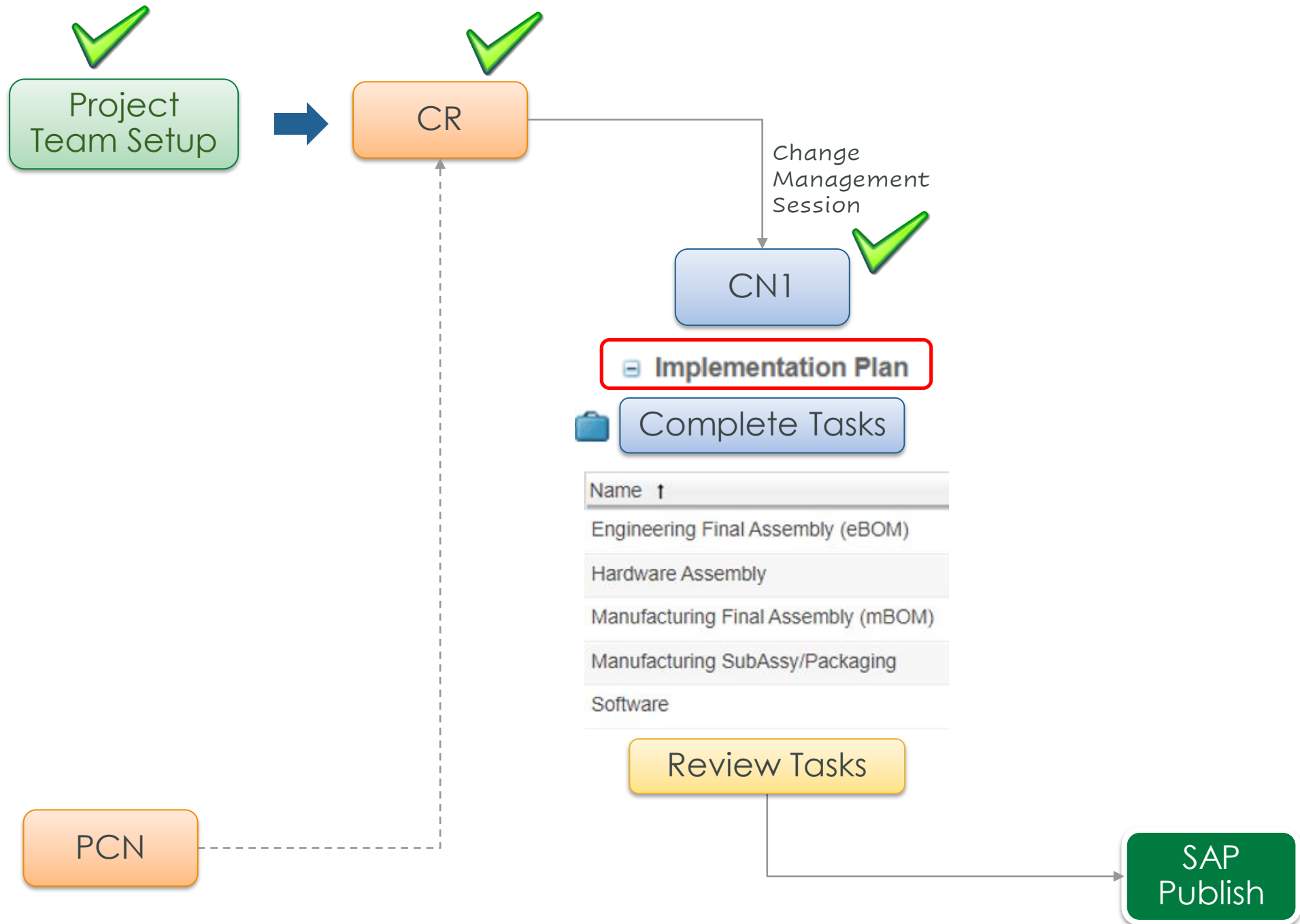
Task Completion

Comments: Change Notice Created

Save Complete Task

Change Management

Setup
Change
Notice
Participants



Change Management

Step4: Setup Change Notice Participants

- Click Home Icon
- For every task from the Implementation plan a Set Assignee and Reviewer task is generated
- Open the Task Set Assignee & Reviewer for Hardware Assembly

The screenshot displays the Windchill user interface for Change Management. At the top, the Windchill logo and user name 'itemur' are visible. Navigation elements include a search bar, a dropdown menu for 'Part, Document, CAD D...', and a 'Quick Links' button. A 'Recently Accessed' dropdown is also present. The main content area is divided into two sections: 'My Tasks' and 'Updates'.

My Tasks Section: This section shows a list of tasks under the heading 'My Tasks' with a filter set to 'Open'. There are 5 objects in total. The tasks are:

Name	Subject	Role	State
Set Assignee & Reviewer	Magna Change Task - CT0000001, Manufacturing SubAssy/Packaging	LaunchManager	Implementa
Set Assignee & Reviewer	Magna Change Task - CT0000002, Manufacturing Final Assembly (mBOM)	LaunchManager	Implementa
Set Assignee & Reviewer	Magna Change Task - CT0000004, Engineering Final Assembly (eBOM)	LeadSystemEngineer	Implementa
Set Assignee & Reviewer	Magna Change Task - CT0000005, Hardware Assembly	LeadMechanicalEngi...	Implementa
Set Assignee & Reviewer	Magna Change Task - CT0000003, Software	LeadSoftwareEngineer	Implementa

The fourth task, 'Set Assignee & Reviewer' for 'Hardware Assembly', is highlighted with a red border. The 'Name' column is sorted in ascending order.

Updates Section: This section shows a list of updates under the heading 'Updates' with a filter set to 'Most Recent'. There are 4 objects in total. The updates are:

Name	Number	Version	State	Last Modified	Context
CN_YNI_TRN	CN0000001		Implementation	2020-05-06 20:43 EDT	TRAIN
CR_YNI_TRN	CR0000001		Implementation	2020-05-06 18:28 EDT	TRAIN
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magna

Change Management

Step4: Setup Change Notice Participants

- Select Set Up Participants TAB

The screenshot displays the Windchill user interface for a task. At the top, the Windchill logo and user name 'rtemur' are visible. The breadcrumb navigation shows 'Products > TRAINING > Tasks'. A search bar and 'Quick Links' are also present. A yellow notification banner states: 'This is a 'Set Up Participants' task. Use the Set Up Participants tab to assign participants to different roles used in this process.' The task title is 'Task - Magna Change Activity Workflow_CT0000005-Set Assignee & Reviewer'. The 'Set Up Participants' tab is highlighted with a red box. Below the tabs, there are 'Attributes' and 'General' sections. The 'General' section contains the following details:

Subject:	Magna Change Task - CT0000005,Hardware Assembly
Instructions:	Set an Assignee (to complete the task) and a Reviewer (to approve the work).
Process:	Magna Change Activity Workflow_CT0000005-Hardware Assembly
Process Initiator:	Roberto Temur
Process Initiated On:	2020-05-06 20:43 EDT
Assignee:	Roberto Temur
Role:	LeadMechanicalEngineer
Priority:	Highest
Deadline:	
Status:	Potential

Below the 'General' section is the 'Inputs' section, which includes a 'Comments' text area. At the bottom right, there are 'Save' and 'Complete Task' buttons.

Change Management

Step4: Setup Change Notice Participants

- Validate that Assignee and Reviewer is resolved to a participant (ONLY your name)
- Remove any names other than yourself for Assignee and Reviewer (for example)
- Click Details TAB

The screenshot shows the Windchill interface for a task titled "Task - Magna Change Activity Workflow_CT0000005-Set Assignee & Reviewer". The "Details" tab is selected and highlighted with a red box. Below the tabs, the "Set Up Participants" section is visible, containing a table with 4 objects. The table has columns for Roles/Members and Description. Two rows are highlighted with red boxes: "Assignee" and "Reviewer", both with the name "Roberto Temur". Below the table, a list of user roles is shown, including "User - MechanicalEngineer", "User - LaunchManager", "User - ElectricalEngineer", "User - MechanicalEngineer", "User - F-AManufacturingEngineer", "User - VerificationEngineer", "User - LeadSystemEngineer", and "User - LeadSoftwareEngineer". An arrow points from the red text "Remove any names other than yourself for Assignee and Reviewer (for example)" to the "User - MechanicalEngineer" entry in the list.

windchill rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

This is a 'Set Up Participants' task. Use the Set Up Participants tab to assign participants to different roles used in this process.

Actions Task - Magna Change Activity Workflow_CT0000005-Set Assignee & Reviewer Implementation ?

Details Related Set Up Participants +

Set Up Participants (4 objects)

Roles/Members	Description
Assignee	Assignee role
Roberto Temur	
Reviewer	Reviewer role
Roberto Temur	

User - MechanicalEngineer
User - LaunchManager
User - ElectricalEngineer
User - MechanicalEngineer
User - F-AManufacturingEngineer
User - VerificationEngineer
User - LeadSystemEngineer
User - LeadSoftwareEngineer

Change Management

Step4: Setup Change Notice Participants

- Enter Comments
- Click Complete Task

The screenshot displays the Windchill user interface for a task. At the top, the Windchill logo and user name 'rtemur' are visible. A search bar and 'Quick Links' menu are on the right. The breadcrumb trail shows 'Products > TRAINING > Tasks'. A yellow notification bar states: 'This is a 'Set Up Participants' task. Use the Set Up Participants tab to assign participants to different roles used in this process.' Below this, the task title is 'Task - Magna Change Activity Workflow_CT0000005-Set Assignee & Reviewer' with an 'Implementation' status and a help icon. A navigation bar includes 'Details', 'Related', and 'Set Up Participants' (highlighted in green). The 'Attributes' section contains 'Save' and 'Complete Task' buttons. The 'General' section lists: Subject: Magna Change Task - CT0000005, Hardware Assembly; Instructions: Set an Assignee (to complete the task) and a Reviewer (to approve the work); Process: Magna Change Activity Workflow_CT0000005-Hardware Assembly; Process Initiator: Roberto Temur; Process Initiated On: 2020-05-06 20:43 EDT; Assignee: Roberto Temur; Role: LeadMechanicalEngineer; Priority: Highest; Deadline: ; Status: Potential. The 'Inputs' section features a 'Comments:' label and a text area, which is highlighted with a red rectangle. At the bottom right, 'Save' and 'Complete Task' buttons are shown, with 'Complete Task' also highlighted with a red rectangle. A vertical 'Navigator' bar is on the left side of the page.

Change Management

Step4: Setup Change Notice Participants

Complete all remaining Set Assignee & Reviewer tasks using the same steps as previous:

1. Open task
2. Select Set Up Participants TAB
3. Validate you are set as participant
4. Go to Details TAB
5. Enter Comments
6. Click Complete Task

The screenshot displays a software interface for change management. At the top, there are navigation tabs: 'Tasks', 'Updates', and 'Checked-Out Work'. Below this, a 'My Tasks' section shows a list of four tasks, each with a 'Set Assignee & Reviewer' button highlighted in red. The tasks are:

Name	Subject	Role	State
Set Assignee & Reviewer	Magna Change Task - CT0000001, Manufacturing SubAssy/Packaging	LaunchManager	Implementa
Set Assignee & Reviewer	Magna Change Task - CT0000002, Manufacturing Final Assembly (mBOM)	LaunchManager	Implementa
Set Assignee & Reviewer	Magna Change Task - CT0000004, Engineering Final Assembly (eBOM)	LeadSystemEngineer	Implementa
Set Assignee & Reviewer	Magna Change Task - CT0000003, Software	LeadSoftwareEngineer	Implementa

Below the task list, a 'Set Up Participants' section is visible, with a green 'Set Up Participants' button. This section shows a table of roles and members:

Roles/Members	Description
Assignee	Asignee role
Roberto Temur	Reviewer role
Reviewer	Reviewer role
Roberto Temur	Reviewer role

At the bottom, a 'Details' section contains an 'Inputs' field with a 'Comments:' label and a text input box. A red box highlights the 'Comments:' label and the input box. At the bottom right, there are two buttons: 'Save' and 'Complete Task', with the 'Complete Task' button highlighted in red.

Change Management

Step4: Setup Change Notice Participants

- Click Home icon to Refresh Home Page
- Note: New tasks are Generated
- For each CT from CN a Complete Change Notice Task is Generated
- Note the CN is in Implementation state

The screenshot displays the Windchill Change Management interface. At the top, the Windchill logo and 'itemur' are visible. The navigation bar includes a search field with 'Part, Document, CAD D...' and a 'Quick Links' button. The main content area is divided into three sections: 'My Tasks', 'Updates', and 'Checked-Out Work'. The 'My Tasks' section shows a list of five tasks, all titled 'Complete Change Notice Task', which are highlighted with a red box. The 'Updates' section shows a list of three updates, with the first one, 'CN_YNI_TRN', having a state of 'Implementation' highlighted with a red box. The 'Checked-Out Work' section is currently empty.

Windchill® itemur Part, Document, CAD D... Search ... Quick Links

Recently Accessed

Tasks | Updates | Checked-Out Work Customize

My Tasks Open (5 objects)

Name ↑	Subject	Role	State
Complete Change Notice Task	Magna Change Task - CT0000002,Manufacturing Final Assembly (mBOM)	Assignee	Implementat
Complete Change Notice Task	Magna Change Task - CT0000004,Engineering Final Assembly (eBOM)	Assignee	Implementat
Complete Change Notice Task	Magna Change Task - CT0000003,Software	Assignee	Implementat
Complete Change Notice Task	Magna Change Task - CT0000001,Manufacturing SubAssy/Packaging	Assignee	Implementat
Complete Change Notice Task	Magna Change Task - CT0000005,Hardware Assembly	Assignee	Implementat

(0 objects selected)

Updates Most Recent (4 objects)

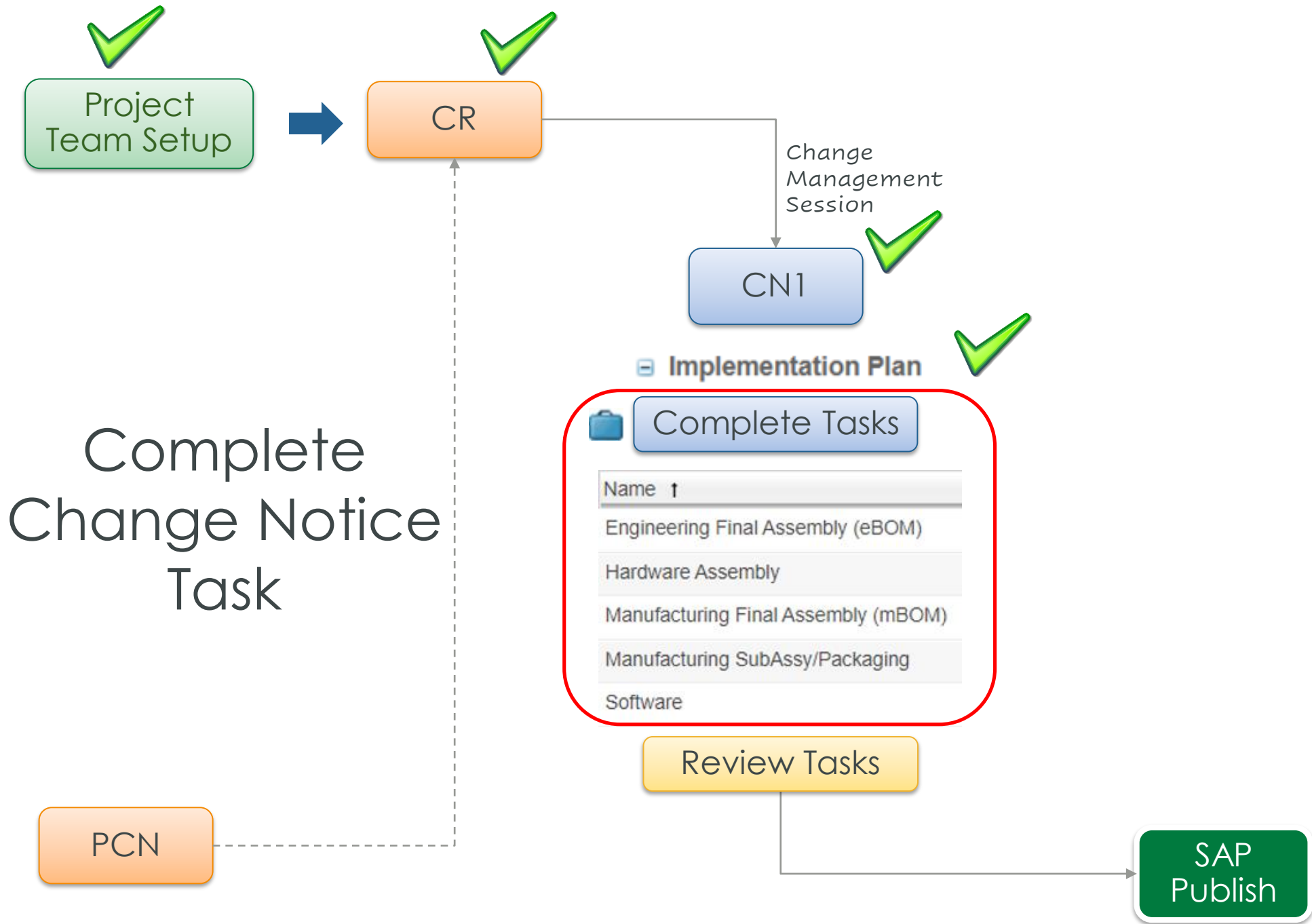
Name	Number	Version	State	Last Modified ↓	Context
CN_YNI_TRN	CN0000001		Implementation	2020-05-06 20:43 EDT	TRAIN
CR_YNI_TRN	CR0000001		Implementation	2020-05-06 18:28 EDT	TRAIN
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magna

(0 objects selected)

Checked-Out Work All (0 objects)

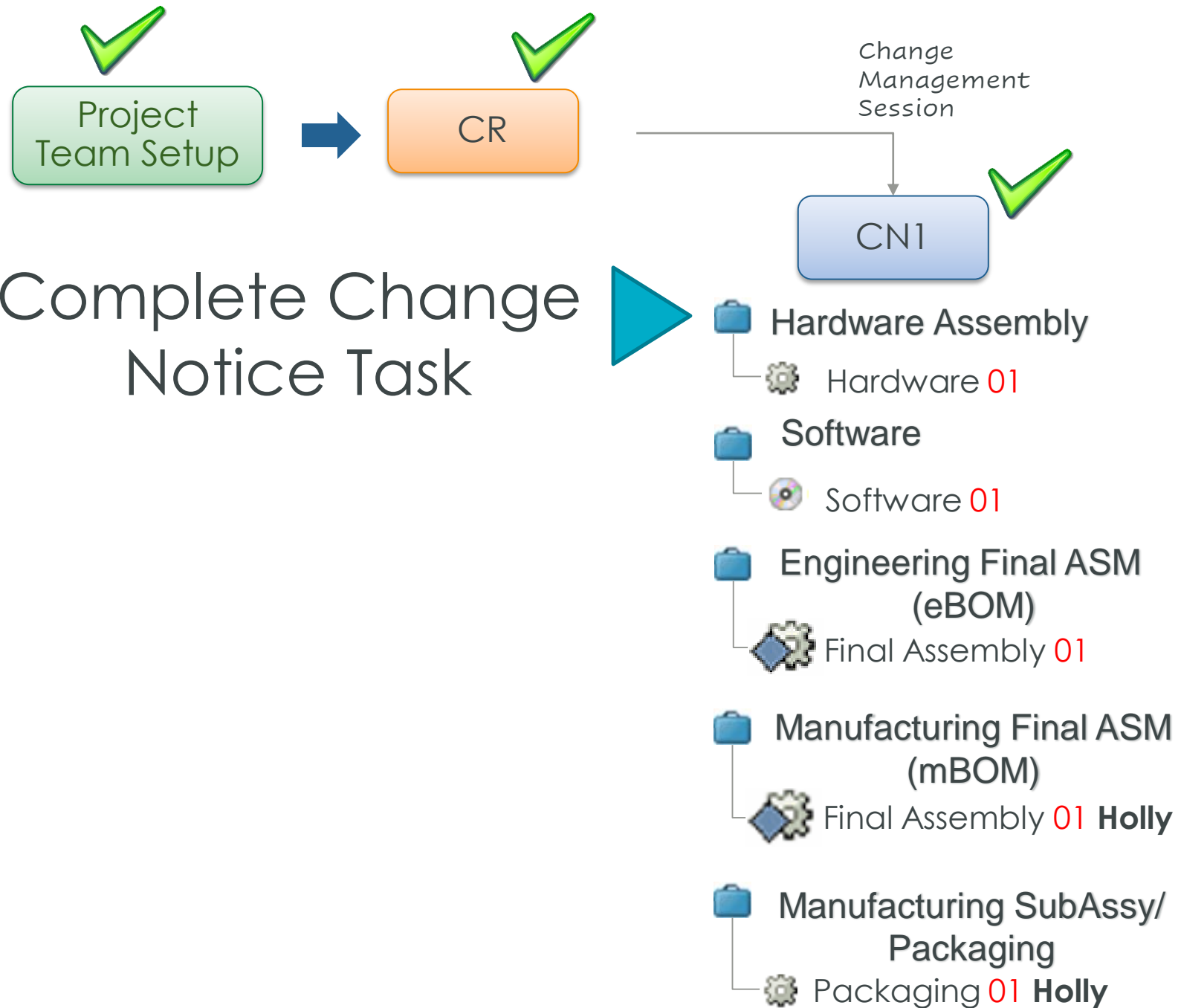
Search | Browse Navigator

Change Management



Change Management

Create Hardware and Complete Task



Change Management

Step5: Create the Hardware and Complete Task

- Identify the task with subject: Hardware Assembly
- Click Complete Change Notice link for identified task
- Read the Description and Need Date
- Do NOT complete the task at this time

The screenshot displays the Windchill software interface. At the top, there are navigation tabs for 'Tasks', 'Updates', and 'Checked-Out Work'. Below this, a 'My Tasks' section shows a list of tasks. The task 'Complete Change Notice Task' with the subject 'Magna Change Task - CT0000005, Hardware Assembly' is highlighted with a red box. Below the task list, the detailed view of this task is shown. The 'Resulting Objects' tab is active, displaying the following information:

Attributes


- Subject:** Magna Change Task - CT0000005, Hardware Assembly
- Instructions:** You have been assigned a task for the change notice.
 1. Review the object displayed.
 2. Complete the work required.
 3. Enter comments in the Comments text field below.
 4. Click Complete Task to advance the change activity.
- Assignee:** Roberto Temur
- Role:** Assignee
- Deadline:**
- Priority:** Highest
- Status:** Potential
- Process:** Magna Change Activity Workflow_CT0000005-Hardware Assembly

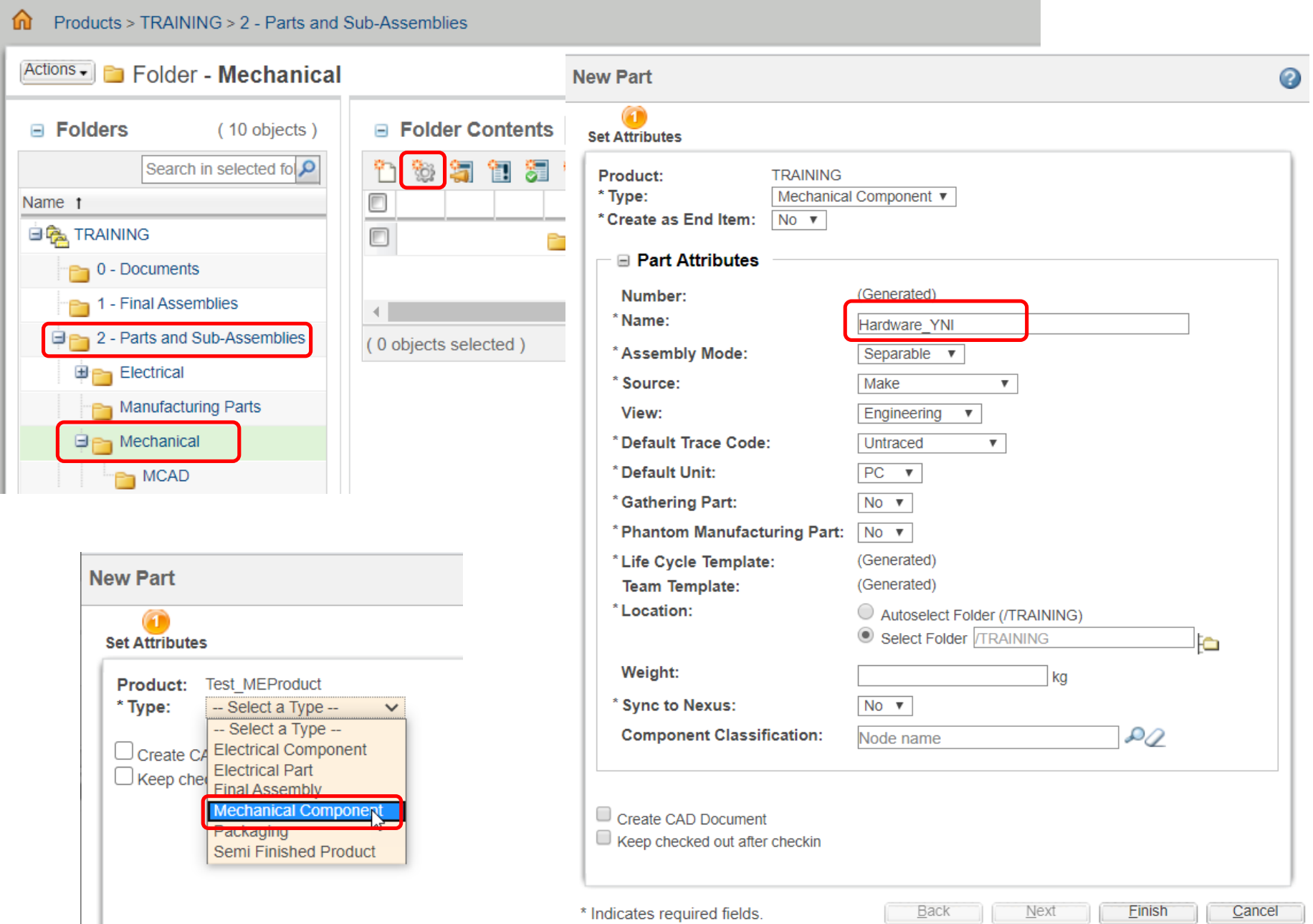
Subject Attributes

- Change Notice:** Change Notice - CN0000001
- Change Notice Name:** CN_YNI_TRN
- Name:** Hardware Assembly
- Need Date:**
- Description:** Update and release affected Hardware Assembly and associated 2D & 3D CAD. Confirm BOM structure for Hardware Assembly is correctly configured. Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released. If applicable, update all related ProjectLink Activities and deliverables.

Change Management

Step5: Create the Hardware and Complete Task

- Browse to Product TRAINING / Folders
- Select Folder Mechanical
- Click Create new Part 
- Select Mechanical Part
- Enter name as : Hardware_YNI (go to next slide)



The screenshot displays the software interface for creating a new part. The breadcrumb path is **Products > TRAINING > 2 - Parts and Sub-Assemblies**. The **Folder - Mechanical** panel shows a tree view with folders: TRAINING, 0 - Documents, 1 - Final Assemblies, 2 - Parts and Sub-Assemblies (highlighted), Electrical, Manufacturing Parts, Mechanical (highlighted), and MCAD. The **Folder Contents** panel shows a gear icon (Create New Part) highlighted. The **New Part** dialog box is open, showing the **Set Attributes** section. The **Product** is TRAINING, **Type** is Mechanical Component, and **Create as End Item** is No. The **Part Attributes** section includes: **Number**: (Generated); **Name**: Hardware_YNI; **Assembly Mode**: Separable; **Source**: Make; **View**: Engineering; **Default Trace Code**: Untraced; **Default Unit**: PC; **Gathering Part**: No; **Phantom Manufacturing Part**: No; **Life Cycle Template**: (Generated); **Team Template**: (Generated); **Location**: Select Folder (/TRAINING); **Weight**: kg; **Sync to Nexus**: No; **Component Classification**: Node name. At the bottom, there are checkboxes for **Create CAD Document** and **Keep checked out after checkin**, and navigation buttons: **Back**, **Next**, **Finish**, and **Cancel**. A note at the bottom left states: *** Indicates required fields.**

Change Management

Step5: Create the Hardware and Complete Task



- Select view: Engineering
- Enter Default Units as PC
- Click Finish

New Part ?

1
Set Attributes

Product: TRAINING
*** Type:** Mechanical Component ▾
*** Create as End Item:** No ▾

Part Attributes

Number: (Generated)
*** Name:** Hardware_YNI
*** Assembly Mode:** Separable ▾
*** Source:** Make ▾
View: Engineering ▾
*** Default Trace Code:** Untraced ▾
*** Default Unit:** PC ▾
*** Gathering Part:** No ▾
*** Phantom Manufacturing Part:** No ▾
*** Life Cycle Template:** (Generated)
Team Template: (Generated)
*** Location:** Autoselect Folder (/TRAINING) Select Folder /TRAINING 
Weight: kg
*** Sync to Nexus:** No ▾
Component Classification: Node name 

Create CAD Document
 Keep checked out after checkin

* Indicates required fields.

Change Management

Step5: Create the Hardware and Complete Task

- Note the Hardware Part Number created
- Select the Hardware_YNI
- Click RMB and select option: Copy

Windchill interface showing the 'Folder - Mechanical' view. The 'Folder Contents' table displays the following data:

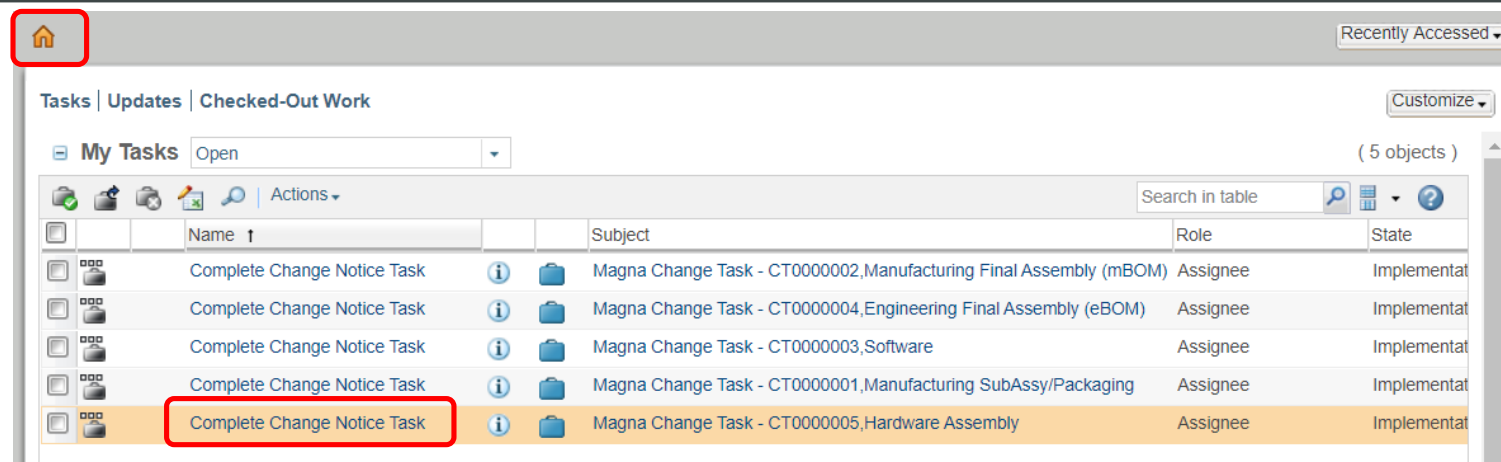
Number	Name	Version
	MCAD	
RO000001101	Hardware_YNI	01.1 (Engineering)

The 'Copy' option in the context menu is highlighted. A confirmation message at the bottom states: **CONFIRMATION: Successful copy**
1 object(s) copied to the clipboard

Change Management

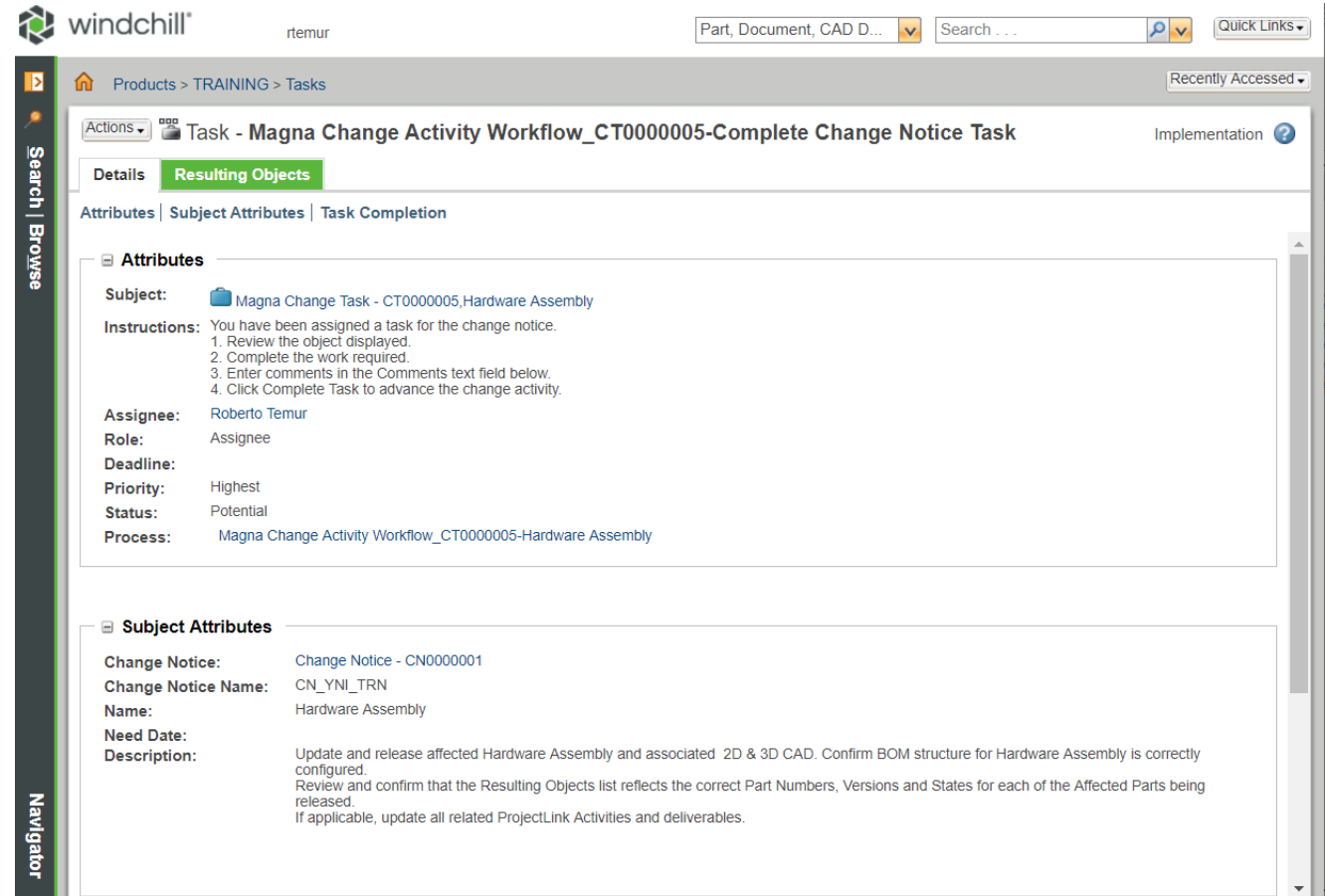
Step5: Create the Hardware and Complete Task

- Click on Home and see My Tasks
- Identify task with subject: Hardware Assembly
- For identified task click on Complete Change Notice Task link to open the task



The screenshot shows the 'My Tasks' page in Windchill. A red box highlights the home icon in the top left corner. Below it, the 'My Tasks' section is visible, showing a table of tasks. The table has columns for Name, Subject, Role, and State. The task 'Complete Change Notice Task' with subject 'Magna Change Task - CT0000005, Hardware Assembly' is highlighted in orange and has a red box around its 'Complete Change Notice Task' link.

Name	Subject	Role	State
Complete Change Notice Task	Magna Change Task - CT0000002, Manufacturing Final Assembly (mBOM)	Assignee	Implementat
Complete Change Notice Task	Magna Change Task - CT0000004, Engineering Final Assembly (eBOM)	Assignee	Implementat
Complete Change Notice Task	Magna Change Task - CT0000003, Software	Assignee	Implementat
Complete Change Notice Task	Magna Change Task - CT0000001, Manufacturing SubAssy/Packaging	Assignee	Implementat
Complete Change Notice Task	Magna Change Task - CT0000005, Hardware Assembly	Assignee	Implementat



The screenshot shows the details of a task in Windchill. The task is 'Task - Magna Change Activity Workflow_CT0000005-Complete Change Notice Task'. The 'Resulting Objects' tab is selected. The 'Attributes' section shows the subject as 'Magna Change Task - CT0000005, Hardware Assembly'. The 'Instructions' section provides a list of steps to complete the task. The 'Subject Attributes' section shows the change notice details.

Attributes

Subject: Magna Change Task - CT0000005, Hardware Assembly

Instructions: You have been assigned a task for the change notice.
1. Review the object displayed.
2. Complete the work required.
3. Enter comments in the Comments text field below.
4. Click Complete Task to advance the change activity.

Assignee: Roberto Temur
Role: Assignee
Deadline:
Priority: Highest
Status: Potential
Process: Magna Change Activity Workflow_CT0000005-Hardware Assembly

Subject Attributes

Change Notice: Change Notice - CN0000001
Change Notice Name: CN_YNI_TRN
Name: Hardware Assembly
Need Date:
Description: Update and release affected Hardware Assembly and associated 2D & 3D CAD. Confirm BOM structure for Hardware Assembly is correctly configured.
Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released.
If applicable, update all related ProjectLink Activities and deliverables.

Change Management

Step5: Create the Hardware and Complete Task

- Click on the Resulting Objects TAB
- Click Edit icon to edit the Change Task

The screenshot shows the Windchill software interface. At the top left is the Windchill logo and the user name 'rtemur'. On the top right, there are navigation elements: 'Part, Document, CAD D...' with a dropdown arrow, a search bar with 'Search . . .' and a magnifying glass icon, and a 'Quick Links' dropdown. Below this is a breadcrumb trail: 'Products > TRAINING > Tasks'. On the far right of this bar is a 'Recently Accessed' dropdown. A vertical sidebar on the left contains 'Search | Browse' and 'Navigator'. The main content area has a title bar with 'Actions' and 'Task - Magna Change Activity Workflow_CT0000005-Complete Change Notice Task' and an 'Implementation' link with a question mark. Below the title bar are two tabs: 'Details' and 'Resulting Objects', with the latter highlighted in green and enclosed in a red box. The 'Resulting Objects' section is titled 'Complete Resulting Objects' and includes a filter dropdown set to 'All' and '(0 objects)'. Below this is a toolbar with various icons, including an 'Edit' icon (a pencil) which is highlighted with a red box. To the right of the toolbar is an 'Actions' dropdown and a 'Search in table' input field with a magnifying glass icon. Below the toolbar is a table with columns for 'Identity', 'Name', 'State', and 'Comments'. The table is currently empty. At the bottom of the table area, it says '(0 objects selected)'.

Change Management

Step5: Create the Hardware and Complete Task

- Go to Resulting Objects Table
- Click Paste here



- Set Release Target to : Production
- Click Finish

Edit Change Task

1 Set Attributes 2 Select Affected/Resulting Objects

Affected Objects All (0 objects)

Actions Search in table

Edit Change Task

1 Set Attributes 2 Select Affected/Resulting Objects

Affected Objects All (0 objects)

Actions Search in table

Number	Version	Name	On Order	Work-in-Process	Finished	Annotation Sets	Comments

Add by Number Add by Name (0 objects selected)

Resulting Objects All (1 objects)

Actions Search in table

Number	Version	Name	State	Release Target	Comments
RO000001101	01.1 (Engineering)	Hardware_YNI	Draft	Production	

Add by Number Add by Name (0 objects selected)

Back Next **Finish** Cancel

Change Management

Step5: Create the Hardware and Complete Task

- Note Hardware is set as Resulting Object
- Click Details TAB

windchill® rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Task - Magna Change Activity Workflow_CT0000005-Complete Change Notice Task Implementation ?

Details Resulting Objects

Complete Resulting Objects

Complete Resulting Objects All (1 objects)

Actions

Identity	Name	State	Comments
RO000001101, Hardware_YNI, 01.1 (Engineering)	Hardware_YNI	Draft	

(0 objects selected)

Search | Browse Navigator

Change Management

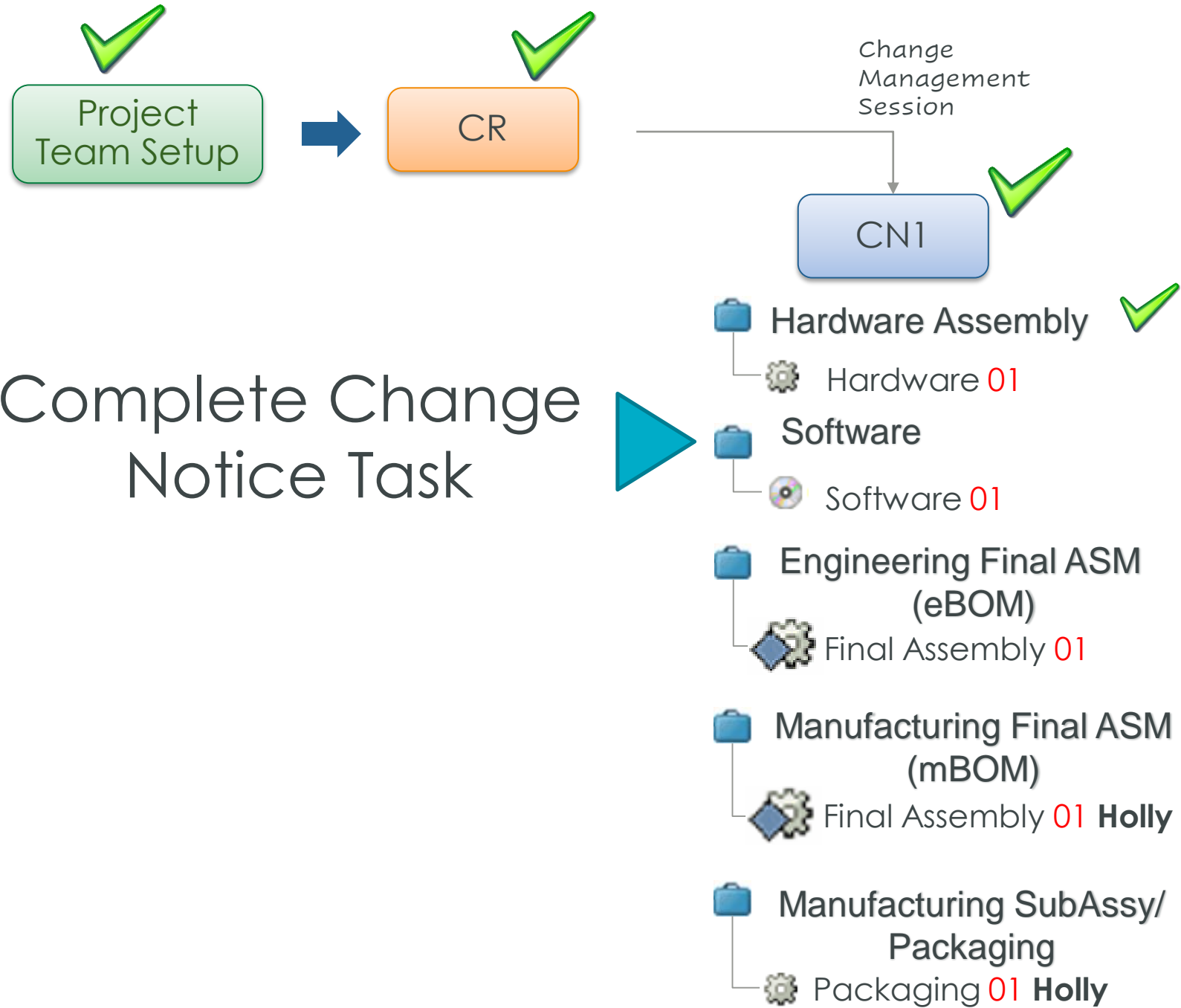
Step5: Create the Hardware and Complete Task

- Scroll Down the page
- Enter Comments as needed
- Click Complete Task

The screenshot displays the Windchill software interface. At the top left is the Windchill logo and the user name 'rtetur'. The top right contains a dropdown menu with 'Part, Document, CAD D...', a search bar, and a 'Quick Links' button. The breadcrumb navigation shows 'Products > TRAINING > Tasks'. The main title of the task is 'Task - Magna Change Activity Workflow_CT0000005-Complete Change Notice Task', with an 'Implementation' link and a help icon. The interface has two tabs: 'Details' and 'Resulting Objects', with 'Resulting Objects' being the active tab. Below the tabs are three sections: 'Attributes', 'Subject Attributes', and 'Task Completion'. The 'Attributes' section shows 'Process: Magna Change Activity Workflow_CT0000005-Hardware Assembly'. The 'Subject Attributes' section contains the following information: 'Change Notice: Change Notice - CN0000001', 'Change Notice Name: CN_YNI_TRN', 'Name: Hardware Assembly', 'Need Date:', and 'Description: Update and release affected Hardware Assembly and associated 2D & 3D CAD. Confirm BOM structure for Hardware Assembly is correctly configured. Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released. If applicable, update all related ProjectLink Activities and deliverables.' The 'Task Completion' section has a 'Comments' field with the text 'Hardware Created'. At the bottom right, there are 'Save' and 'Complete Task' buttons, with 'Complete Task' being highlighted with a red box. A vertical 'Navigator' bar is visible on the left side of the main content area.

Change Management

Create Software and Complete Task



Change Management

Step6: Create the Software Part and Complete Task

- Identify the task with subject: Software
- Click Complete Change Notice Task link for identified task to open
- Read the Description and Need Date
- Do NOT complete the task at this time

The screenshot displays the Windchill user interface. At the top, there are navigation tabs for 'Tasks', 'Updates', and 'Checked-Out Work'. Below this is a 'My Tasks' section with a search bar and a table of tasks. The table has columns for 'Name', 'Subject', 'Role', and 'State'. One task is highlighted with a red box: 'Complete Change Notice Task' with subject 'Magna Change Task - CT0000003, Software'. Below the table, the detailed view of this task is shown. It includes a 'Details' tab and a 'Resulting Objects' section. The 'Attributes' section contains the following information:

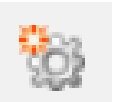
- Subject:** Magna Change Task - CT0000003, Software
- Instructions:** You have been assigned a task for the change notice.
 1. Review the object displayed.
 2. Complete the work required.
 3. Enter comments in the Comments text field below.
 4. Click Complete Task to advance the change activity.
- Assignee:** Roberto Temur
- Role:** Assignee
- Deadline:**
- Priority:** Highest
- Status:** Potential
- Process:** Magna Change Activity Workflow_CT0000003-Software

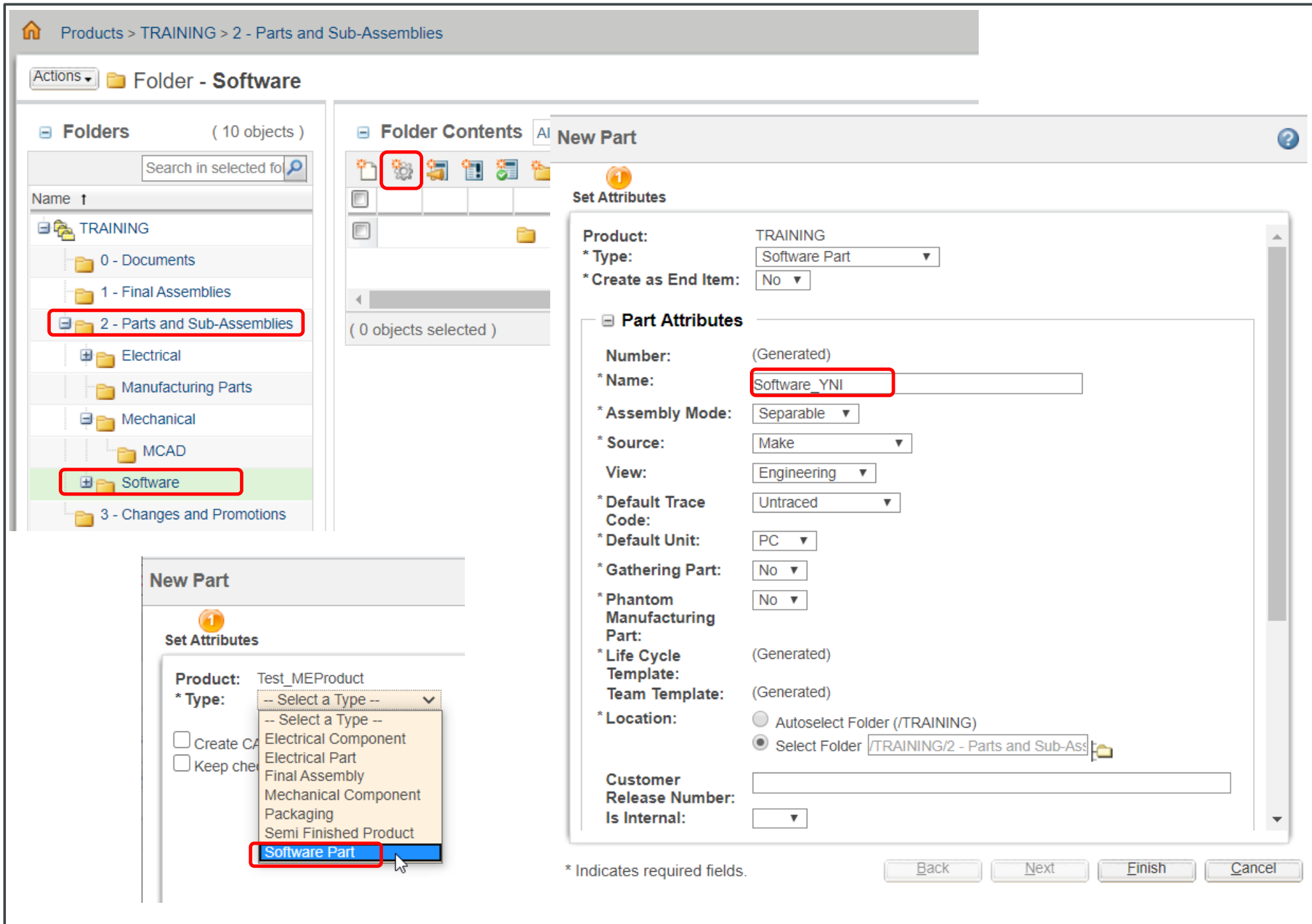
The 'Subject Attributes' section contains the following information:

- Change Notice:** Change Notice - CN0000001
- Change Notice Name:** CN_YNI_TRN
- Name:** Software
- Need Date:**
- Description:** Update and release affected Software Component and associated SW Executable Files. Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released. If applicable, update all related ProjectLink Activities and deliverables.

Change Management

Step6: Create the Software Part and Complete Task

- Browse to Product TRAINING / Folders
- Select Folder Software
- Click Create new Part 
- Select Software Part
- Enter name as : Software_YNI (continue on next slide)



The screenshot displays the software interface for creating a new part. The breadcrumb path is **Products > TRAINING > 2 - Parts and Sub-Assemblies**. The **Folder - Software** is selected in the left pane, and the **2 - Parts and Sub-Assemblies** folder is highlighted. The **New Part** dialog box is open, showing the **Set Attributes** section. The **Product** is set to **TRAINING**, and the **Type** is **Software Part**. The **Name** is **Software_YNI**. The **Assembly Mode** is **Separable**, and the **Source** is **Make**. The **Location** is set to **Select Folder (/TRAINING/2 - Parts and Sub-Assemblies)**. The **Software Part** option is selected in the **Type** dropdown menu.

Product: TRAINING
*** Type:** Software Part
*** Create as End Item:** No

Part Attributes

Number: (Generated)
*** Name:** Software_YNI
*** Assembly Mode:** Separable
*** Source:** Make
View: Engineering
*** Default Trace Code:** Untraced
*** Default Unit:** PC
*** Gathering Part:** No
*** Phantom Manufacturing Part:** No
*** Life Cycle Template:** (Generated)
*** Team Template:** (Generated)
*** Location:** Autoselect Folder (/TRAINING) Select Folder (/TRAINING/2 - Parts and Sub-Assemblies)
Customer Release Number:
Is Internal:

* Indicates required fields.

Buttons: Back, Next, Finish, Cancel

Change Management

Step 6: Create the Software Part and Complete Task

- Select view: Engineering
- Enter Default Unit
- Enter Magna attributes as needed
- Select Software Type as: Application
- Click Finish

New Part ?

Set Attributes

Number: (Generated)

*** Name:** Software_YNI

*** Assembly Mode:** Separable ▾

*** Source:** Make ▾

View: Engineering ▾

*** Default Trace Code:** Untraced ▾


*** Default Unit:** PC ▾

*** Gathering Part:** No ▾

*** Phantom Manufacturing Part:** No ▾

*** Life Cycle Template:** (Generated)

*** Team Template:** (Generated)


*** Location:** Autoselect Folder (/TRAINING) Select Folder /TRAINING/2 - Parts and Sub-Ass 

Customer Release Number:

Is Internal: ▾

*** Software Type:** Application ▾

Build Label:

Build Date:  yyyy-mm-dd

Build Description:

Build Version:

Create CAD Document
 Keep checked out after checkin

* Indicates required fields.

Change Management

Step6: Create the Software Part and Complete Task

- Note the Software Part Number generated
- Select the Software_YNI
- Click RMB and select option: Copy

The screenshot displays the Windchill software interface. At the top, a yellow confirmation banner reads: "CONFIRMATION: Create successful. The object was created successfully." Below this, the breadcrumb path is "Software Part - UN000001201; Software_YNI, 01.1 (Engineering)".

The main interface is divided into two panes. The left pane, titled "Folder - Software", shows a tree view of folders. The "Software" folder is highlighted in green. The right pane, titled "Folder Contents", shows a table of objects. The object "UN000001201" is selected and highlighted with a red box. A context menu is open over this object, with the "Copy" option also highlighted with a red box.

The table in the "Folder Contents" pane has the following structure:

Number	Name	Version
	Software Executables	
UN000001201	Software_YNI	01.1 (Engineering)

At the bottom right, another yellow confirmation banner reads: "CONFIRMATION: Successful copy. 1 object(s) copied to the clipboard".

Change Management

Step6: Create the Software Part and Complete Task

- Click on Home icon and see My Tasks
- Identify task with subject: Software
- For identified task click on Complete Change Notice Task link to open the task

The screenshot displays the Windchill user interface. At the top left, a home icon is highlighted with a red box. Below it, the 'My Tasks' section shows a table of tasks. The third task, 'Complete Change Notice Task' with subject 'Magna Change Task - CT0000003, Software', is highlighted with a red box. Below the table, the details of this task are shown, including instructions, assignee (Roberto Temur), role (Assignee), deadline, priority (Highest), status (Potential), and process (Magna Change Activity Workflow_CT0000003-Software). The 'Subject Attributes' section shows details for the change notice, including its name (CN_YNI_TRN) and description.

Tasks | Updates | Checked-Out Work

My Tasks Open (5 objects)

Name	Subject	Role	State
Complete Change Notice Task	Magna Change Task - CT0000002, Manufacturing Final Assembly (mBOM)	Assignee	Implementation
Complete Change Notice Task	Magna Change Task - CT0000004, Engineering Final Assembly (eBOM)	Assignee	Implementation
Complete Change Notice Task	Magna Change Task - CT0000003, Software	Assignee	Implementation
Complete Change Notice Task			
Review Change Notice Task			

Search in table

windchill rtemur

Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks

Task - Magna Change Activity Workflow_CT0000003-Complete Change Notice Task Implementation

Details Resulting Objects

Attributes | Subject Attributes | Task Completion

Attributes

Subject: Magna Change Task - CT0000003, Software

Instructions: You have been assigned a task for the change notice.
1. Review the object displayed.
2. Complete the work required.
3. Enter comments in the Comments text field below.
4. Click Complete Task to advance the change activity.

Assignee: Roberto Temur
Role: Assignee
Deadline:
Priority: Highest
Status: Potential
Process: Magna Change Activity Workflow_CT0000003-Software

Subject Attributes

Change Notice: Change Notice - CN0000001
Change Notice Name: CN_YNI_TRN
Name: Software
Need Date:
Description: Update and release affected Software Component and associated SW Executable Files. Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released. If applicable, update all related ProjectLink Activities and deliverables.

Search | Browse Navigator

Change Management

Step 6: Create the Software Part and Complete Task

- Click on the Resulting Objects TAB
- Click Edit icon to edit the Change Task

The screenshot displays the Windchill user interface for a change management task. The top navigation bar includes the Windchill logo, the user name 'rtemur', and search and quick links options. The breadcrumb trail shows 'Products > TRAINING > Tasks'. The main content area is titled 'Task - Magna Change Activity Workflow_CT0000003-Complete Change Notice Task' and includes an 'Implementation' link. A sidebar on the left contains 'Search | Browse' and 'Navigator' buttons. The task details are organized into tabs: 'Details' (selected), 'Resulting Objects' (highlighted with a red box), 'Attributes', 'Subject Attributes', and 'Task Completion'. The 'Attributes' section lists: Subject (Magna Change Task - CT0000003, Software), Instructions (a 4-step process), Assignee (Roberto Temur), Role (Assignee), Deadline, Priority (Highest), Status (Potential), and Process (Magna Change Activity Workflow_CT0000003-Software). The 'Subject Attributes' section lists: Change Notice, Change Notice Name, Name, Need Date, and Description. An inset window shows the 'Resulting Objects' tab, featuring a 'Complete Resulting Objects' dropdown set to 'All', a toolbar with an 'Edit' icon (highlighted with a red box), and a table with columns for 'Identity', 'Name', and 'State'. The table is currently empty, with '(0 objects selected)' displayed below it.

Change Management

Step6: Create the Software Part and Complete Task

- Go to Resulting Objects Table
- Click Paste here



- Set Release Target to : Production
- Click Finish

Edit Change Task

1 Set Attributes 2 Select Affected/Resulting Objects

Affected Objects All (0 objects)

Edit Change Task

1 Set Attributes 2 Select Affected/Resulting Objects 3 Select Associations

Affected Objects All (0 objects)

Copy Paste Paste Selection Remove Add Affected Objects Collect Objects Revise New Sequence Actions Search in table

Number ↑	Version	Name	On Order	Work-in-Process	Finished	Annotation Sets	Comments
----------	---------	------	----------	-----------------	----------	-----------------	----------

Add by Number Add by Name

(0 objects selected)

Resulting Objects All (1 objects)

Copy Paste Paste Selection Remove Add Resulting Object Refresh Collect Objects Set Release Target Actions Search in table

Number ↑	Version	Name	State	Release Target	Comments
----------	---------	------	-------	----------------	----------

UN000067701	01.1 (Engineering)	Software_YNI	Construction	Production	
-------------	--------------------	--------------	--------------	------------	--

Add by Number Add by Name

(0 objects selected)

Back Next Finish Cancel

Change Management

Step6: Create the Software Part and Complete Task

- Note Software is set as Resulting Object
- Click Details TAB

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Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Task - Magna Change Activity Workflow_CT0000003-Complete Change Notice Task Implementation ?

Details Resulting Objects

Complete Resulting Objects

Complete Resulting Objects All (1 objects)

Identity	Name	State	Comments
UN000001201, Software_YNI, 01.1 (Engineering)	Software_YNI	Construction	

(0 objects selected)

Search | Browse Navigator

Change Management

Step 6: Create the Software Part and Complete Task

- Scroll Down the page
- Enter Comments as needed
- Click Complete Task

The screenshot shows the Windchill user interface for a task. The breadcrumb path is "Products > TRAINING > Tasks". The task title is "Task - Magna Change Activity Workflow_CT0000003-Complete Change Notice Task". The "Resulting Objects" tab is selected, showing details for a software component. The "Task Completion" section contains a "Comments" field with the text "Software Created". At the bottom right, there are "Save" and "Complete Task" buttons, with the latter being highlighted by a red box.

windchill® rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Actions Task - Magna Change Activity Workflow_CT0000003-Complete Change Notice Task Implementation ?

Details Resulting Objects

Attributes | Subject Attributes | Task Completion

Status: Potential
Process: Magna Change Activity Workflow_CT0000003-Software

Subject Attributes

Change Notice: Change Notice - CN0000001
Change Notice Name: CN_YNI_TRN
Name: Software
Need Date:
Description: Update and release affected Software Component and associated SW Executable Files. Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released. If applicable, update all related ProjectLink Activities and deliverables.

Task Completion

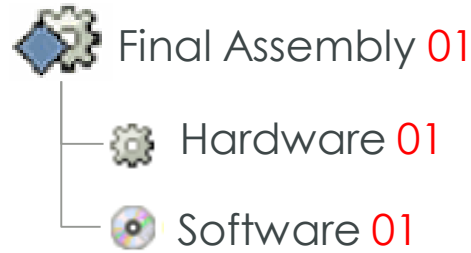
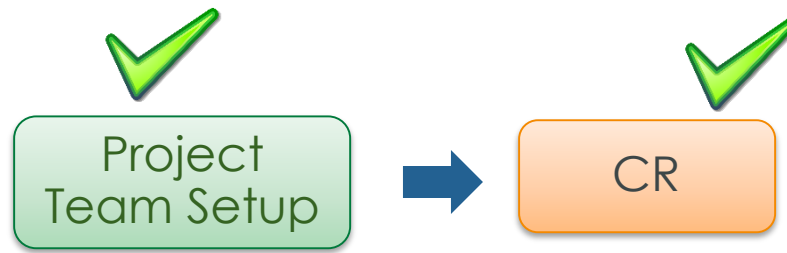
Comments: Software Created

Save Complete Task

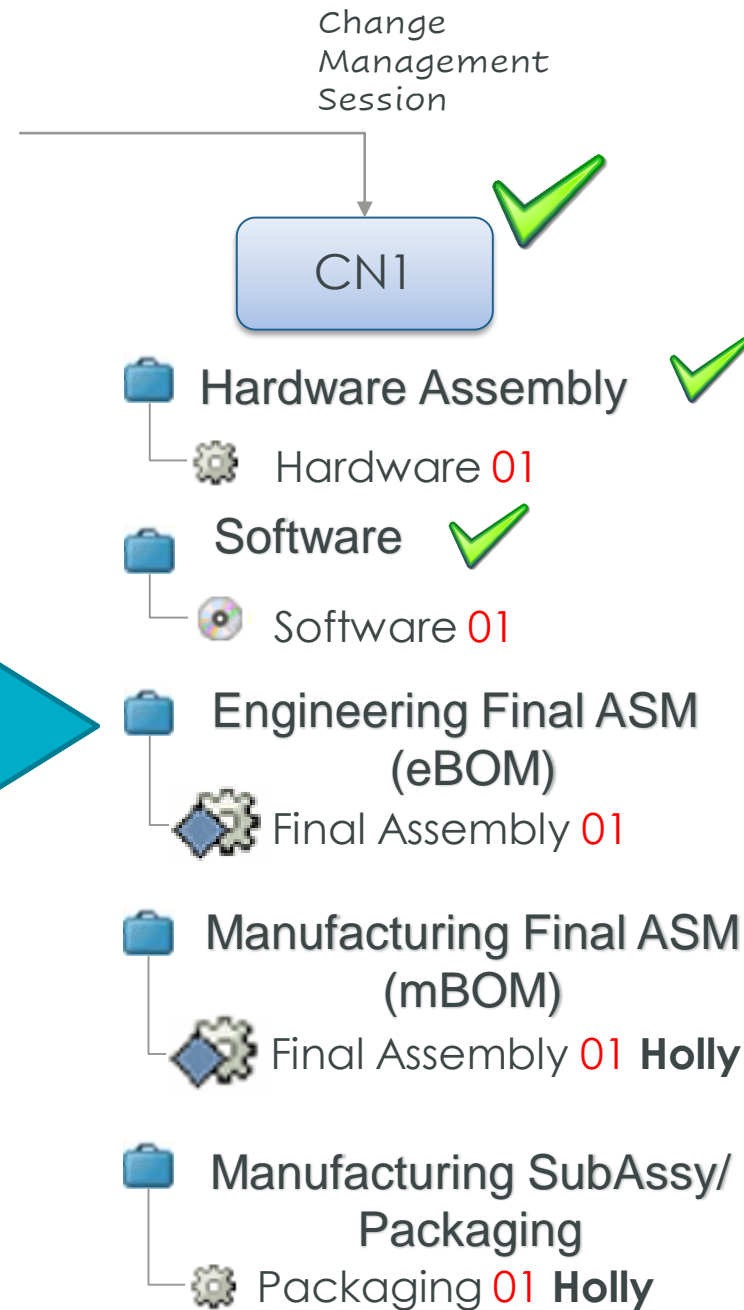
Search | Browse Navigator

Change Management

Create eBOM and Complete Task



Complete Change Notice Task



Change Management

Step7: Create eBOM Part and Complete Task

- Identify the task with subject: Engineering Final Assembly (eBOM)
- Click Complete Change Notice Task link for identified task to open
- Read the Description and Need Date
- Do NOT complete the task at this time

The screenshot displays the Windchill software interface. The top section shows a table of tasks under the heading 'My Tasks'. The second row is highlighted in orange and has a red box around the 'Complete Change Notice Task' link. Below this, the detailed view of the selected task is shown. The task title is 'Task - Magna Change Activity Workflow_CT0000004-Complete Change Notice Task'. The 'Attributes' section contains the following information:

- Subject:** Magna Change Task - CT0000004, Engineering Final Assembly (eBOM)
- Instructions:** You have been assigned a task for the change notice.
 1. Review the object displayed.
 2. Complete the work required.
 3. Enter comments in the Comments text field below.
 4. Click Complete Task to advance the change activity.
- Assignee:** Roberto Temur
- Role:** Assignee
- Deadline:**
- Priority:** Highest
- Status:** Potential
- Process:** Magna Change Activity Workflow_CT0000004-Engineering Final Assembly (eBOM)

The 'Subject Attributes' section contains the following information:

- Change Notice:** Change Notice - CN0000001
- Change Notice Name:** CN_YNI_TRN
- Name:** Engineering Final Assembly (eBOM)
- Need Date:**
- Description:** Update and release affected Engineering Final Assembly (eBOM). Confirm BOM structure for Engineering Final Assembly (eBOM) is correctly configured.
Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released.
If applicable, update all related ProjectLink Activities and deliverables.

Change Management

Step7: Create eBOM Part and Complete Task

- Browse to Product TRAINING / Folders
- Select Folder Final Assemblies
- Click Create new Part
- Select Final Assembly
- Select Yes for Create as End Item (continue on the next slide)

The screenshot displays the CAD software interface for creating a new part. The main window shows the 'Products > TRAINING' hierarchy with 'Folder - 1 - Final Assemblies' selected. The 'New Part' dialog box is open, showing the 'Set Attributes' section. The 'Product' is 'TRAINING' and the '* Type' is 'Final Assembly'. The '* Create as End Item' checkbox is checked. The 'Part Attributes' section shows 'Number' as '(Generated)', '* Name' as an empty field, '* Assembly Mode' as 'Separable', '* Source' as 'Make', 'View' as an empty field, '* Default Trace Code' as 'Serial Number', '* Default Unit' as an empty field, '* Gathering Part' as 'No', '* Phantom Manufacturing Part' as 'No', '* Life Cycle Template' as '(Generated)', 'Team Template' as '(Generated)', and '* Location' as 'Select Folder /TRAINING/1 - Final Assemblies'. The 'Weight' field is empty with 'kg' as the unit. The 'Customer Part Number' field is empty. The 'mePartViewDriver' is '(Unassignable)'. There are checkboxes for 'Create CAD Document' and 'Keep checked out after checkin'. The dialog box has 'Back', 'Next', 'Finish', and 'Cancel' buttons at the bottom.

Folder - 1 - Final Assemblies

New Part

Set Attributes

Product: TRAINING
* Type: Final Assembly
* Create as End Item: Yes

Part Attributes

Number: (Generated)
* Name:
* Assembly Mode: Separable
* Source: Make
View:
* Default Trace Code: Serial Number
* Default Unit:
* Gathering Part: No
* Phantom Manufacturing Part: No
* Life Cycle Template: (Generated)
Team Template: (Generated)
* Location: Autoselect Folder (/TRAINING) Select Folder /TRAINING/1 - Final Assemblies
Weight: kg
Customer Part Number:
mePartViewDriver: (Unassignable)

Create CAD Document
 Keep checked out after checkin

* Indicates required fields.

Back Next Finish Cancel

Change Management

Step7: Create eBOM Part and Complete Task

- Enter name as: FinalAssembly_YNI
- Select view: Engineering
- Enter Default Unit
- Click Finish

New Part ?

Set Attributes

Product: TRAINING
*** Type:** Final Assembly
*** Create as End Item:** Yes

Part Attributes

Number: (Generated)
*** Name:** FinalAssembly_YNI
*** Assembly Mode:** Separable
*** Source:** Make
View: Engineering
*** Default Trace Code:** Serial Number
*** Default Unit:** PC
*** Gathering Part:** No
*** Phantom Manufacturing Part:** No
*** Life Cycle Template:** (Generated)
Team Template: (Generated)
*** Location:** Autoselect Folder (/TRAINING) Select Folder (/TRAINING/1 - Final Assemblies)
Weight: kg
Customer Part Number: +
mePartViewDriver: (Unassignable)

Create CAD Document
 Keep checked out after checkin

* Indicates required fields.

Change Management

Step7: Create eBOM Part and Complete Task

- Note the Final Assembly Part number created
- Click View information icon for:

FinalAssembly_YNI



- Click on Structure TAB

CONFIRMATION: Create successful
The object was created successfully.

Part, Document, CAD D... Search ... Quick Links

Final Assembly - GP000001301, FinalAssembly_YNI, 01.1 (Engineering) Recently Accessed

Actions Folder - 1 - Final Assemblies

Folders (10 objects)



Search in selected fo

Name ↑

- TRAINING
 - 0 - Documents
 - 1 - Final Assemblies**
 - 2 - Parts and Sub-Assemblies
 - Electrical
 - Manufacturing Parts
 - Mechanical
 - MCAD
 - Software
 - 3 - Changes and Promotio

Folder Contents All (1 objects)

Search in table

	Number	Name	Version
 	GP000001301	FinalAssembly_YNI	01.1 (Engineering)


(0 objects selected)

Products > TRAINING > 1 - Final Assemblies

Final Assembly - GP000001301, FinalAssembly_YNI, 01.1 (Engineering)

Details **Structure** Related Objects Changes History Where Used Traceability AML/AVL

Visualization and Attributes | More Attributes



Visualization and Attributes

Name: FinalAssembly_YNI
Status: Checked in
Modified By: Roberto Temur
Last Modified: 2020-05-07 14:13 EDT

Change Management

Step7: Create eBOM Part and Complete Task

- Click Insert Existing Component button
- Type name: Hardware_YNI
- Click Search
- Select your Hardware_YNI
- Click OK button

windchill® rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > 1 - Final Assemblies Recently Accessed

Final Assembly - GP000001301, FinalAssembly_YNI, 01.1 (Engineering) Draft

Details Structure Related Objects Changes History Where Used Traceability AML/AVL

Editing: **Insert Existing** Remove Insert New Edit

Check Out/In: Check Out Revise Check In

Clipboard Viewing: Show Views New/Add To

Find in Structure

Identity: GP000001301, FinalAssembly_YNI, 01.1

Insert Existing

Search On: All Applicable Types

Number:

Name: **Hardware_YNI**

End Item:

Default Trace Code:

Search Clear

Number	Name	End Item	Default ...
RO000001101	Hardware_YNI	No	Untraced

(1 objects)

OK Cancel

Change Management

Step7: Create eBOM Part and Complete Task

- Ensure Final Assembly is selected
- Click Insert Existing Component
- Type name: Software_YNI
- Click Search
- Select your Software_YNI
- Click OK button

Windchill interface showing the 'Insert Existing' dialog box. The dialog box is open, and the 'Name' field is filled with 'Software_YNI'. The 'Search' button is highlighted with a red box. Below the dialog box, a table shows search results with one entry highlighted: 'UN000001201 Software_YNI No Untraced'. The 'OK' button is also highlighted with a red box.

Search On: All Applicable Types

Number:

Name: Software_YNI

End Item:

Default Trace Code:

Search Clear

Number	Name	End Item	Default ...
UN000001201	Software_YNI	No	Untraced

OK Cancel

Change Management

Step7: Create eBOM Part and Complete Task

- Ensure Final Assembly is selected
- Click Check In button
- Enter Comments
- Click OK

The screenshot displays the Windchill software interface. At the top, the Windchill logo and user name 'remur' are visible. The main navigation bar shows the path 'Products > TRAINING > 1 - Final Assemblies'. The current view is 'Final Assembly - GP000001301, FinalAssembly_YNI, 01.1 (Engineering)'. The 'Check In' button in the 'Check Out/In' toolbar is highlighted with a red box. A 'Check In' dialog box is open, showing the assembly name and a 'Comments' field containing 'eBOM created'. The 'OK' button in the dialog is also highlighted with a red box. The background interface includes various toolbars for editing, clipboard, viewing, and navigation, as well as a structure tree on the left.

Change Management

Step7: Create eBOM Part and Complete Task

- Note the Final Assembly Version is .2
- Select the FinalAssembly_YNI
- RMB and select option: Copy

The screenshot displays the Windchill user interface. At the top, the Windchill logo and the user 'itemur' are visible. The breadcrumb path is 'Products > TRAINING > 1 - Final Assemblies'. The main title bar shows 'Final Assembly - GP000001301, FinalAssembly_YNI, 01.2 (Engineering)' with a 'Draft' status. Below the title bar are tabs for 'Details', 'Structure', 'Related Objects', 'Changes', 'History', 'Where Used', 'Traceability', and 'AML/AVL'. The 'Structure' tab is active, showing a tree view of the assembly. The selected item is 'GP000001301, FinalAssembly_YNI, 01.2 (Engineering)'. A context menu is open over this item, with the 'Copy' option highlighted. The menu includes options like 'View Information', 'Check In', 'Check Out', 'Undo Checkout', 'Insert', 'Remove', 'Edit', 'Replace', 'Manage Replacements', 'Paste', 'Expand by', 'Show/Hide Related Information', 'Add Related Information', 'Add to', and 'CAD'. A 'Checkin successful' notification is visible in the top right of the interface.

Change Management

Step7: Create eBOM Part and Complete Task

- Click Home icon and see My Tasks
- Identify task with subject: Engineering Final Assembly (eBOM)
- For identified task click on Complete Change Notice Task link to open the task

The screenshot displays the Windchill user interface for Change Management. At the top left, a home icon is highlighted with a red box. Below it, the 'My Tasks' section shows a list of tasks. The second task, 'Complete Change Notice Task' with the subject 'Magna Change Task - CT0000004, Engineering Final Assembly (eBOM)', is highlighted with a red box. The interface then shows the details of this task, including instructions, assignee (Roberto Temur), role (Assignee), and subject attributes like 'Change Notice - CN0000001'.

Home

Tasks | Updates | Checked-Out Work

My Tasks Open (5 objects)

Name	Subject	Role	State
Complete Change Notice Task	Magna Change Task - CT0000002, Manufacturing Final Assembly (mBOM)	Assignee	Implementation
Complete Change Notice Task	Magna Change Task - CT0000004, Engineering Final Assembly (eBOM)	Assignee	Implementation
Complete Change Notice Task			
Review Change Notice Task			
Review Change Notice Task			

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Part, Document, CAD D... Search... Quick Links

Products > TRAINING > Tasks

Task - Magna Change Activity Workflow_CT0000004-Complete Change Notice Task Implementation

Details Resulting Objects

Attributes | Subject Attributes | Task Completion

Attributes

Subject: Magna Change Task - CT0000004, Engineering Final Assembly (eBOM)

Instructions: You have been assigned a task for the change notice.
1. Review the object displayed.
2. Complete the work required.
3. Enter comments in the Comments text field below.
4. Click Complete Task to advance the change activity.

Assignee: Roberto Temur
Role: Assignee
Deadline:
Priority: Highest
Status: Potential
Process: Magna Change Activity Workflow_CT0000004-Engineering Final Assembly (eBOM)

Subject Attributes

Change Notice: Change Notice - CN0000001
Change Notice Name: CN_YNI_TRN
Name: Engineering Final Assembly (eBOM)
Need Date:
Description: Update and release affected Engineering Final Assembly (eBOM). Confirm BOM structure for Engineering Final Assembly (eBOM) is correctly configured.

Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released.
If applicable, update all related ProjectLink Activities and deliverables.

Search | Browse Navigator

Change Management

Step7: Create eBOM Part and Complete Task

- Click on the Resulting Objects TAB
- Click Edit icon to edit the Change Task

The screenshot displays the Windchill user interface for a task completion page. The main window shows the task details for "Task - Magna Change Activity Workflow_CT0000004-Complete Change Notice Task". The "Resulting Objects" tab is selected and highlighted in red. The task details include:

- Subject:** Magna Change Task - CT0000004, Engineering Final Assembly (eBOM)
- Instructions:** You have been assigned a task for the change notice. 1. Review the object displayed. 2. Complete the work required. 3. Enter comments in the Comments text field below. 4. Click Complete Task to advance the change activity.
- Assignee:** Roberto Temur
- Role:** Assignee
- Deadline:**
- Priority:** Highest
- Status:** Potential
- Process:** Magna Change Activity Workflow_CT0000004-Engineering Final Assembly (eBOM)

A zoomed-in view of the "Resulting Objects" tab is shown in the foreground. It features a toolbar with an "Edit" icon (a pencil) highlighted in red. Below the toolbar is a table with columns for "Identity", "Name", and "State". The table is currently empty, and the status at the bottom indicates "(0 objects selected)".

Change Management

Step7: Create eBOM Part and Complete Task

- Go to Resulting Objects Table
- Click Paste here



- Set Release Target to : Production
- Click Finish button

Edit Change Task

1 Set Attributes 2 Select Affected/Resulting Objects

Affected Objects All (0 objects)

Actions Search in table

Edit Change Task

1 Set Attributes 2 Select Affected/Resulting Objects

Affected Objects All (0 objects)

Actions Search in table

Number ↑	Version	Name	On Order	Work-in-Process	Finished	Annotation Sets	Comments
----------	---------	------	----------	-----------------	----------	-----------------	----------

Add by Number Add by Name

(0 objects selected)

Resulting Objects All (1 objects)

Actions Search in table

Number ↑	Version	Name	State	Release Target	Comments
----------	---------	------	-------	----------------	----------

GP000001301	01.2 (Engineering)	FinalAssembly_YNI	Draft	Production	
-------------	--------------------	-------------------	-------	------------	--

Add by Number Add by Name

(0 objects selected)

Back Next Finish Cancel

Change Management

Step7: Create eBOM Part and Complete Task

- Note Final Assembly is set as Resulting Object
- Click Details TAB

The screenshot displays the Windchill user interface for a task completion workflow. At the top, the Windchill logo and user name 'rtemur' are visible. The breadcrumb navigation shows 'Products > TRAINING > Tasks'. The main title of the task is 'Task - Magna Change Activity Workflow_CT0000004-Complete Change Notice Task'. Below the title, there are two tabs: 'Details' (highlighted with a red box) and 'Resulting Objects'. The 'Details' tab is active, showing a section for 'Complete Resulting Objects'. A table below this section lists the objects, with one object highlighted by a red box: 'GP000001301, FinalAssembly_YNI, 01.2 (Engine...'. The table has columns for Identity, Name, State, and Comments. The state of the object is 'Draft'. The interface also includes a search bar, a 'Quick Links' dropdown, and a 'Recently Accessed' dropdown.

windchill rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Task - Magna Change Activity Workflow_CT0000004-Complete Change Notice Task Implementation

Details Resulting Objects

Complete Resulting Objects

Complete Resulting Objects All (1 objects)

Identity	Name	State	Comments
GP000001301, FinalAssembly_YNI, 01.2 (Engine...	FinalAssembly_YNI	Draft	

(0 objects selected)

Search | Browse Navigator

Change Management

Step7: Create eBOM Part and Complete Task

- Scroll Down the page
- Enter Comments
- Click Complete Task

The screenshot displays the Windchill user interface. At the top, the Windchill logo and user name 'rtemur' are visible. A navigation breadcrumb shows 'Products > TRAINING > Tasks'. The main title of the task is 'Task - Magna Change Activity Workflow_CT0000004-Complete Change Notice Task'. Below the title, there are tabs for 'Details' and 'Resulting Objects', with 'Resulting Objects' being the active tab. Underneath, there are sub-sections for 'Attributes', 'Subject Attributes', and 'Task Completion'. The 'Subject Attributes' section contains fields for 'Change Notice' (Change Notice - CN0000001), 'Change Notice Name' (CN_YNI_TRN), 'Name' (Engineering Final Assembly (eBOM)), and 'Need Date'. The 'Description' field contains two paragraphs of text. The 'Task Completion' section has a 'Comments' field with the text 'eBOM Created' entered. At the bottom right, there are 'Save' and 'Complete Task' buttons, with 'Complete Task' highlighted by a red box. A vertical sidebar on the left contains 'Search | Browse' and 'Navigator' labels.

windchill® rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Actions Task - Magna Change Activity Workflow_CT0000004-Complete Change Notice Task Implementation ?

Details Resulting Objects

Attributes | Subject Attributes | Task Completion

Process: Magna Change Activity Workflow_CT0000004-Engineering Final Assembly (eBOM)

Subject Attributes

Change Notice: Change Notice - CN0000001

Change Notice Name: CN_YNI_TRN

Name: Engineering Final Assembly (eBOM)

Need Date:

Description: Update and release affected Engineering Final Assembly (eBOM). Confirm BOM structure for Engineering Final Assembly (eBOM) is correctly configured.

Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released.

If applicable, update all related ProjectLink Activities and deliverables.

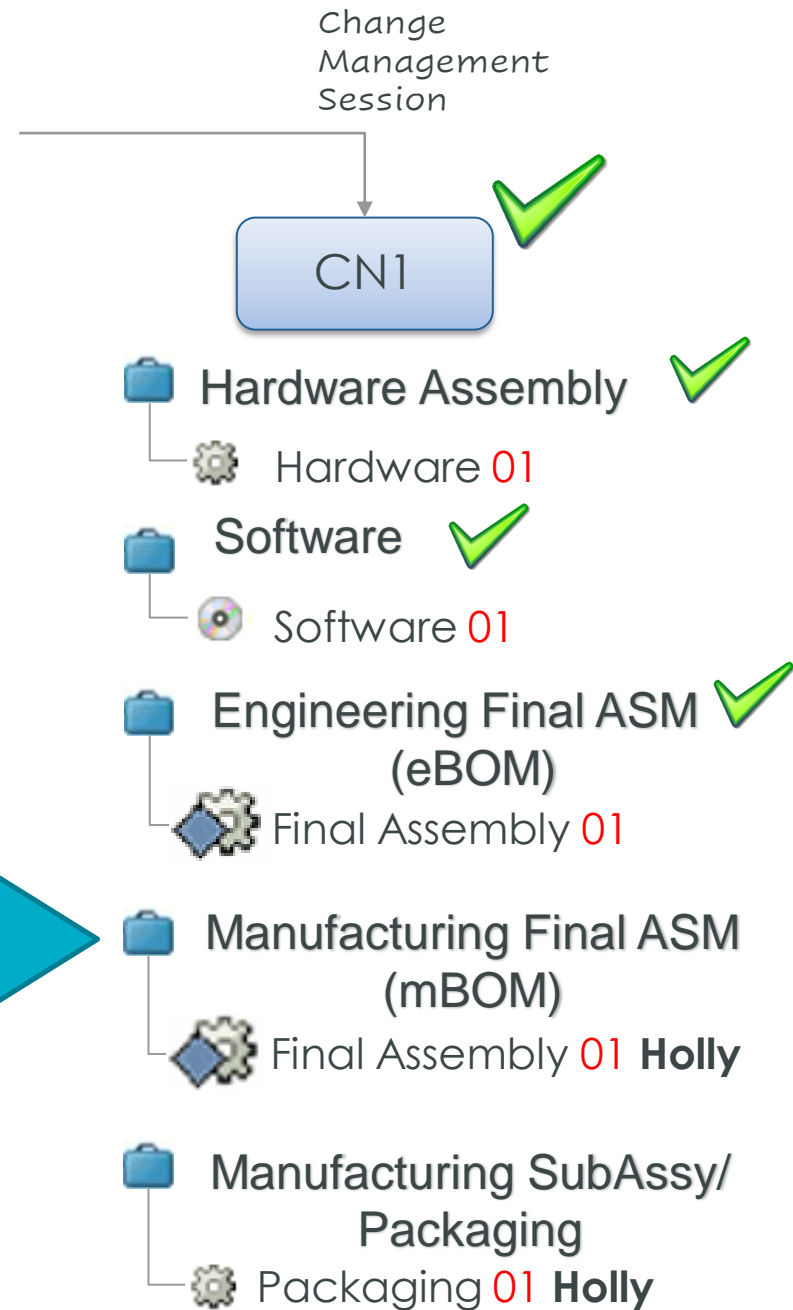
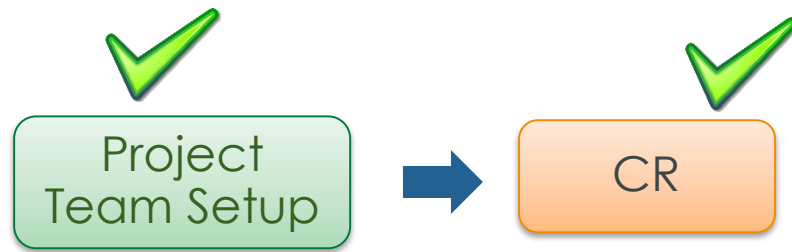
Task Completion

Comments: eBOM Created

Save Complete Task

Change Management

Create mBOM and Complete Task



Complete Change Notice Task



Change Management

Step8: Create the mBOM Part and Complete the Task

- Identify the task with subject: Manufacturing Final Assembly (mBOM)
- Click Complete Change Notice link for identified task to open
- Read the Description and Need Date
- Do NOT complete the task at this time

The screenshot displays the Windchill software interface. At the top, there are navigation tabs for 'Tasks', 'Updates', and 'Checked-Out Work'. Below this, a 'My Tasks' section shows a list of tasks, with one task highlighted: 'Complete Change Notice Task' with the subject 'Magna Change Task - CT0000002, Manufacturing Final Assembly (mBOM)'. The task is assigned to 'Assignee' and is in the 'Implementation' state. A 'Search in table' field is visible above the task list.

The main content area shows the details of the selected task: 'Task - Magna Change Activity Workflow_CT0000002-Complete Change Notice Task'. The task is in the 'Implementation' state. The 'Attributes' section is expanded, showing the following information:

- Subject:** Magna Change Task - CT0000002, Manufacturing Final Assembly (mBOM)
- Instructions:** You have been assigned a task for the change notice.
 1. Review the object displayed.
 2. Complete the work required.
 3. Enter comments in the Comments text field below.
 4. Click Complete Task to advance the change activity.
- Assignee:** Roberto Temur
- Role:** Assignee
- Deadline:**
- Priority:** Highest
- Status:** Potential
- Process:** Magna Change Activity Workflow_CT0000002-Manufacturing Final Assembly (mBOM)

The 'Subject Attributes' section is also expanded, showing the following information:

- Change Notice:** Change Notice - CN0000001
- Change Notice Name:** CN_YNI_TRN
- Name:** Manufacturing Final Assembly (mBOM)
- Need Date:**
- Description:** Update and release affected Manufacturing Final Assembly (mBOM). Confirm BOM structure for Manufacturing Final Assembly (mBOM) is correctly configured. If additional Manufacturing Partial Assemblies and/or Manufacturing Packaging parts were created at the time of mBOM configuration, please add these items to the list of affected and resulting objects. Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released. Provide all information required to create the mBOM: Routing information, container & packaging information. If applicable, update all related ProjectLink Activities and deliverables.

A red box highlights the 'Description' field in the 'Subject Attributes' section.

Change Management

Step8: Create the mBOM Part and Complete the Task

You need to find the eBOM in order to create new MBOM:

- Click Home icon
- Click Updates link
- Click on number of Your Change Notice to open:
CN_YNI_TRN

The screenshot shows the Windchill software interface. The top navigation bar includes the Windchill logo, the user name 'rtmur', and a search bar with a dropdown menu set to 'Part, Document, CAD D...'. A 'Quick Links' button is also present. The main content area is divided into sections: 'Tasks', 'Updates', and 'Checked-Out Work'. The 'Updates' section is active, showing a table of change notices. The table has columns for Name, Number, Version, State, Last Modified, and Context. The entry 'CN_YNI_TRN' with the number 'CN0000001' is highlighted with a red box. The 'My Tasks' section above it shows a list of tasks with columns for Name, Subject, Role, and State.

Windchill® rtmur Part, Document, CAD D... Search ... Quick Links

Recently Accessed

Tasks Updates Checked-Out Work Customize

My Tasks Open (5 objects)

Name	Subject	Role	State
Complete Change Notice Task	Magna Change Task - CT0000002,Manufacturing Final Assembly (mBOM)	Assignee	Implementation
Complete Change Notice Task	Magna Change Task - CT0000001,Manufacturing SubAssy/Packaging	Assignee	Implementation
Review Change Notice Task	Magna Change Task - CT0000003,Software	Reviewer	Under Review
Review Change Notice Task	Magna Change Task - CT0000005,Hardware Assembly	Reviewer	Under Review
Review Change Notice Task	Magna Change Task - CT0000004,Engineering Final Assembly (eBOM)	Reviewer	Under Review

(0 objects selected)

Updates Most Recent (7 objects)

Name	Number	Version	State	Last Modified	Context
FinalAssembly_YNI	GP000001301	01.2 (Engineering)	Draft	2020-05-07 14:27 EDT	TRAINING
Software_YNI	UN000001201	01.1 (Engineering)	Construction	2020-05-07 13:43 EDT	TRAINING
Hardware_YNI	RO000001101	01.1 (Engineering)	Draft	2020-05-07 13:12 EDT	TRAINING
CN_YNI_TRN	CN0000001		Implementation	2020-05-06 20:43 EDT	TRAINING
CR_YNI_TRN	CR0000001		Implementation	2020-05-06 18:28 EDT	TRAINING
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magna Ele
TRAINING				2020-05-06 14:22 EDT	Magna Ele

(0 objects selected)

Change Management

Step8: Create the mBOM Part and Complete the Task

- Select Implementation Plan TAB
- Click eBOM Task number to Open
- Select Details TAB
- Click Affected / Resulting Objects link
- Click View info Icon for EBOM Final Assembly

The screenshot shows the Windchill interface for Change Management. The top navigation bar includes the Windchill logo, the user 'remur', and a search bar with a dropdown menu set to 'Part, Document, CAD D...'. The breadcrumb trail is 'Products > TRAINING'. The main content area is titled 'Change Notice - CN0000001' and has tabs for 'Details', 'Implementation Plan', 'Process', and 'History'. The 'Implementation Plan' tab is selected and highlighted with a red box. Below this, there is a list of implementation plans with columns for 'Number' and 'CT' numbers. The entry 'CT0000004' is highlighted with a red box. A secondary window or panel is open, showing 'Magna Change Task - CT0000004'. This panel has tabs for 'Details' and 'Process', with 'Process' selected. It features a navigation bar with 'Attributes', 'More Attributes', 'Attachments', 'Affected / Resulting Objects', and 'Related Supplier Parts and Documents'. The 'Affected / Resulting Objects' link is highlighted with a red box. Below this, there are two sections: 'Affected Objects' and 'Resulting Objects', each with a table. The 'Resulting Objects' table has columns for 'Number', 'Version', 'Name', and 'State'. The entry 'GP000001301' with version '01.2 (Engineering)' and name 'FinalAssembly_YNI' is highlighted. An information icon (i) next to this entry is also highlighted with a red box. A vertical 'Navigator' bar is visible on the left side of the interface.

Change Management

Step8: Create the mBOM Part and Complete the Task

- Click Actions menu
- Select Open In option from Actions Menu
- Select option: Open in Manufacturing Associative Part Structure Browser

The screenshot displays the Windchill software interface. At the top, the Windchill logo and user name 'rtemur' are visible. The breadcrumb navigation shows 'Products > TRAINING > 1 - Final Assemblies'. The main title bar reads 'Final Assembly - GP000001301, FinalAssembly_YNI, 01.2 (Engineering)' with a 'Draft' status indicator. A red box highlights the 'Actions' dropdown menu, which is open, showing the 'Open in' option. Another red box highlights the 'Open in Manufacturing Associative Part Structure Browser' option. Below the menu, a toolbar contains various actions like 'Insert Existing', 'Remove', 'Check Out', 'Revise', 'Paste', 'Copy', 'Show', 'Views', 'Hide', and 'Display'. The 'Find in Structure' section shows a list of objects: 'GP000001301, FinalAssembly_YNI, 01.2 (Engineering)', 'RO000001101, Hardware_YNI, 01.1 (Engineering)', and 'UN000001201, Software_YNI, 01.1 (Engineering)'. The right-hand pane shows the 'Part Attributes' section with the following details:

Attributes	Classification	Visualization	Uses	Occurrences	Supersedes
Part Attributes					
Number:	GP000001301				
Name:	FinalAssembly_YNI				
Version:	01.2 (Engineering)				
State:	Draft - Development - Under Review - Prototype - DV Intent - Production - Obsolete - Canceled				
Status:	Checked in				
Modified By:	Roberto Temur				
Last Modified:	2020-05-07 14:27 EDT				
Weight:					
CN Number:					
Customer Part Number:					
mePartViewDriver:					

Change Management

Step8: Create the mBOM Part and Complete the Task

- Click Upstream button for eBOM (if necessary)
- mBOM will be created Downstream

The screenshot displays a software interface with a central dialog box. The dialog box has a title bar that reads "Launching GP000001301, FinalAssembly_YNI, 01.2 (Engineering)". Below the title bar is an information icon (a blue circle with a white 'i') followed by the text: "Do you want to launch, GP000001301, FinalAssembly_YNI, 01.2 (Engineering), on the Upstream side or the Downstream side?". At the bottom of the dialog box, there are two buttons: "Upstream" and "Downstream". The "Upstream" button is highlighted with a red rectangular border. The background interface shows a search bar at the top with the text "Find in Structure" and a list of tabs at the bottom: "Attributes", "Uses", "Visualization", "Equivalent", "Visualization", "Equivalent Parts", and "Equivalent Occurrence". The "Visualization" tab is currently selected. The main content area of the interface is empty, showing "(0 objects)".

Change Management

Step8: Create the mBOM Part and Complete the Task

Before to create the mBOM setup filter for Downstream(if needed):

- Select option Edit Filter for Downstream
- Select Latest Working
- Click Remove button to remove the existing Rule
- Select Holly, Include... and click Update
- Click OK

The screenshot shows the 'Edit Filter' dialog box in a software application. The dialog is titled 'Edit Filter' and has tabs for 'Configuration Specification', 'Spatial Filter', 'Attribute Filter', and 'Path Filter'. The 'Configuration Specification' tab is active. It shows a 'Choose a Type' dropdown set to 'Latest', a 'View' dropdown set to 'Holly', and a 'To Be Applied' table with one row: '1 Latest Working'. There are 'Remove', 'OK', and 'Cancel' buttons. A red box highlights the 'Remove' button in the bottom right corner.

Type	Details
1 Latest	Working

Type	Details
1 Latest	Holly, Working

*Indicates required field

OK Cancel

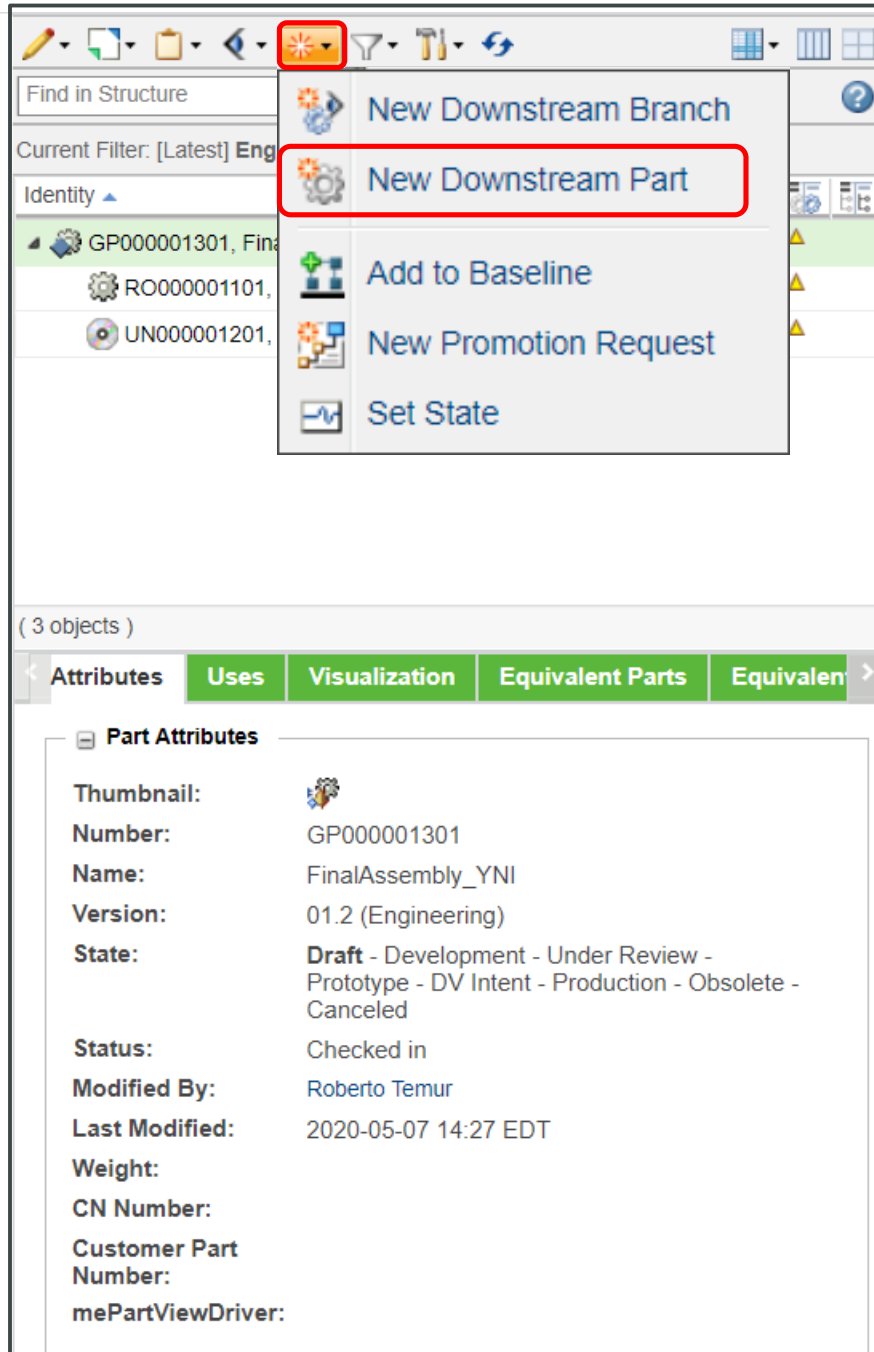
Change Management

Step8: Create the mBOM Part and Complete the Task


- Expand New / Add menu

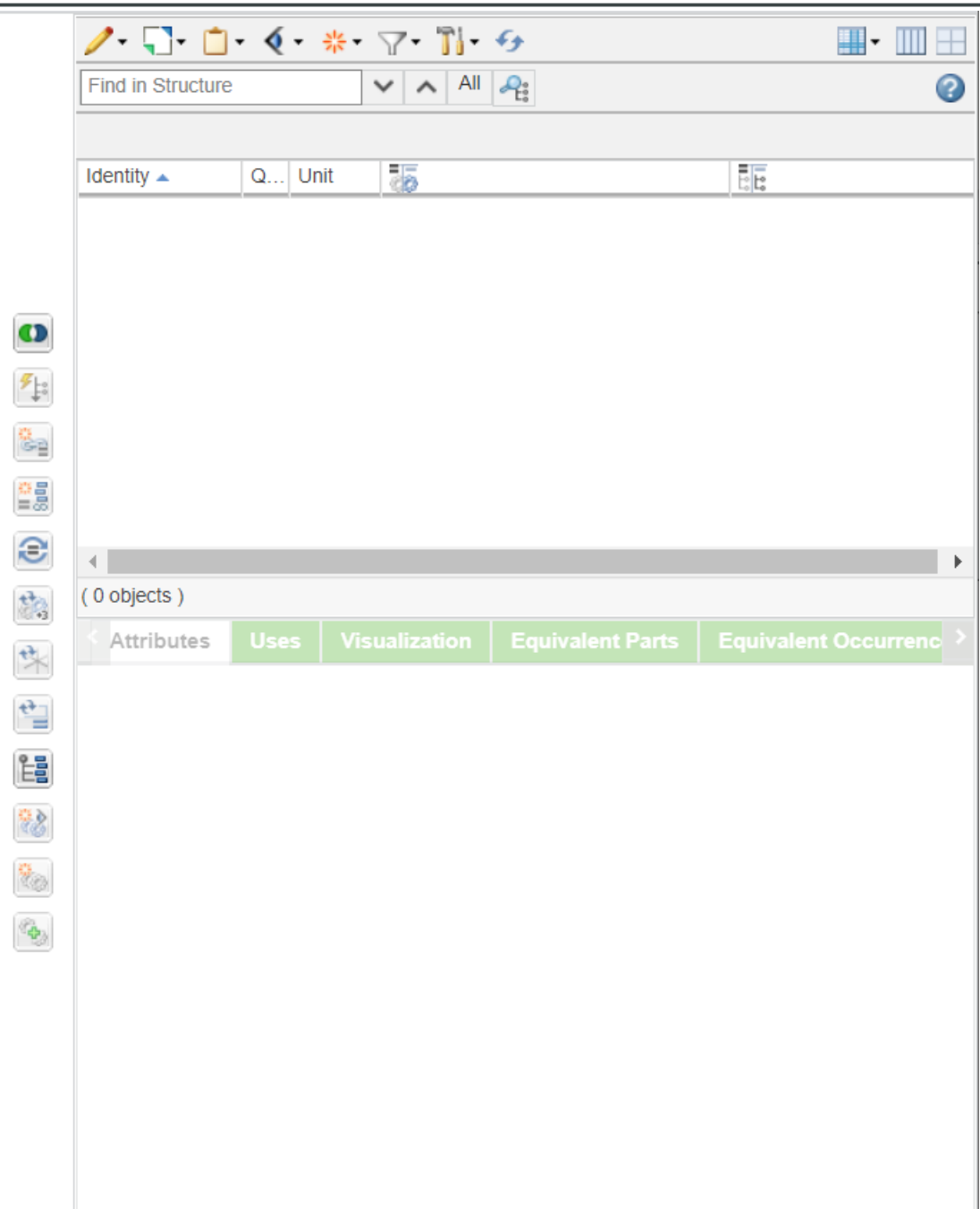


- Select New Downstream Part option




The screenshot shows the software interface with a context menu open. The menu items are: New Downstream Branch, New Downstream Part (highlighted with a red box), Add to Baseline, New Promotion Request, and Set State. The background shows a tree view with three objects: GP000001301, RO000001101, and UN000001201. Below the tree view, there are tabs for Attributes, Uses, Visualization, Equivalent Parts, and Equivalen. The Part Attributes section is expanded, showing details for GP000001301.

Part Attributes	
Thumbnail:	
Number:	GP000001301
Name:	FinalAssembly_YNI
Version:	01.2 (Engineering)
State:	Draft - Development - Under Review - Prototype - DV Intent - Production - Obsolete - Canceled
Status:	Checked in
Modified By:	Roberto Temur
Last Modified:	2020-05-07 14:27 EDT
Weight:	
CN Number:	
Customer Part Number:	
mePartViewDriver:	



The screenshot shows the software interface with a context menu open. The menu items are: New Downstream Branch, New Downstream Part (highlighted with a red box), Add to Baseline, New Promotion Request, and Set State. The background shows a tree view with three objects: GP000001301, RO000001101, and UN000001201. Below the tree view, there are tabs for Attributes, Uses, Visualization, Equivalent Parts, and Equivalent Occurrence. The Part Attributes section is expanded, showing details for GP000001301.

Part Attributes	
Thumbnail:	
Number:	GP000001301
Name:	FinalAssembly_YNI
Version:	01.2 (Engineering)
State:	Draft - Development - Under Review - Prototype - DV Intent - Production - Obsolete - Canceled
Status:	Checked in
Modified By:	Roberto Temur
Last Modified:	2020-05-07 14:27 EDT
Weight:	
CN Number:	
Customer Part Number:	
mePartViewDriver:	

Change Management

Step8: Create the mBOM Part and Complete the Task

- Select Holly downstream view
- Select Duplicate without propagating for Child Structure Options
- Select Location
- Select Final Assembly/OK
- Click Recalculate if needed (Active)
- Click OK

New Downstream Part

New Object Branch

*Downstream View:

Downstream BOM Type:

Downstream Alternate BOM:

New Object Definition

*Type:

Number: (Generated)

*Name:

*Child Structure Options:

*Downstream Context:

Downstream Location:

Part Attributes

CN Number:

mePartViewDriver: (Unassignable)

New Object Identification

Selected Upstream Object: GP000068201, FinalAssembly_Y...

Existing Downstream Object:

Set Location

Context:

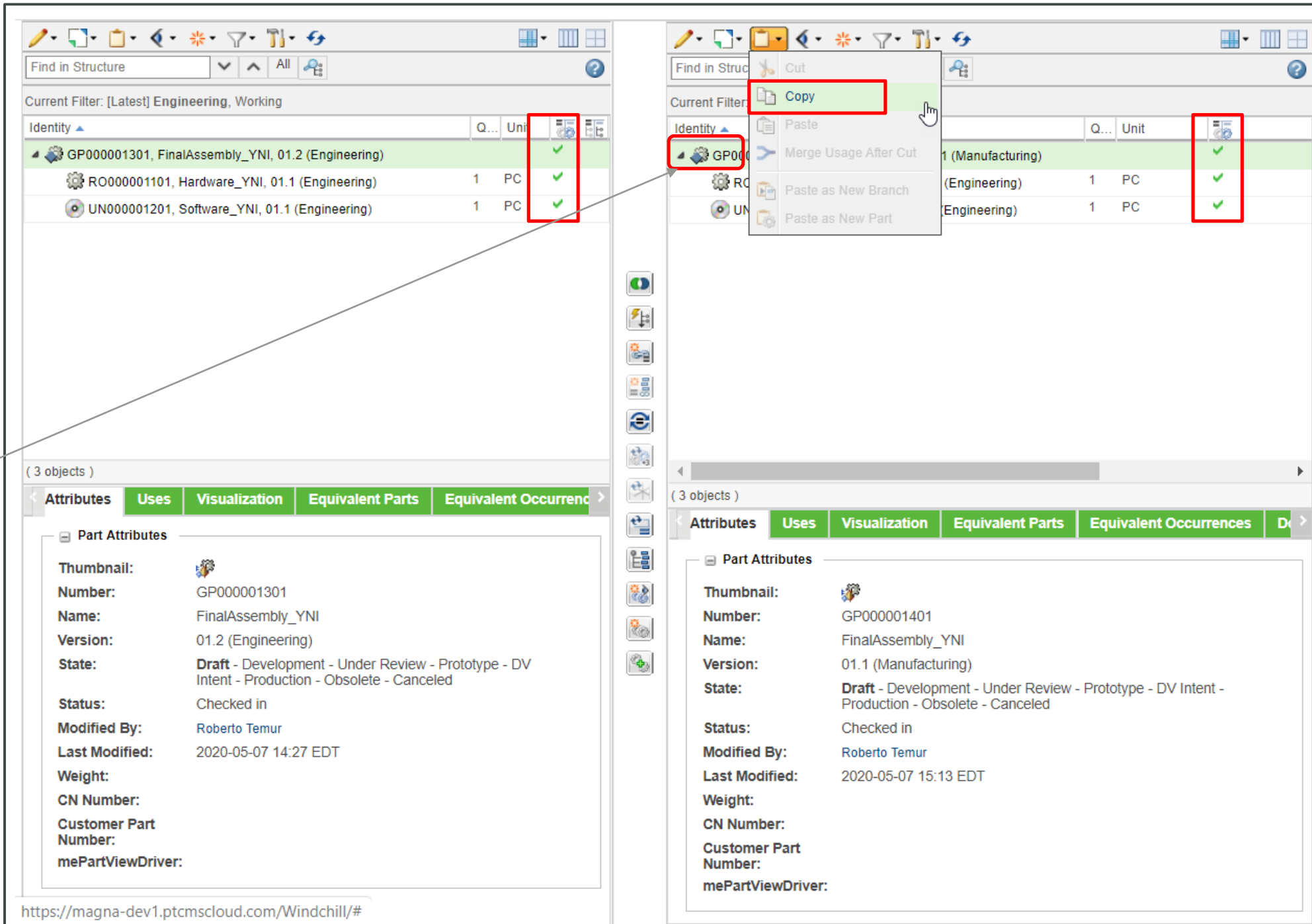
Folder:

- 0 - Documents
- 1 - Final Assemblies
- 2 - Parts and Sub-Assemblies
- 3 - Changes and Promotions

Change Management

Step8: Create the mBOM Part and Complete the Task

- Verify Equivalent Links
- Make sure mBOM (Holly) is selected
- Expand Clipboard menu
- Select Copy option
- Close MAPSB Window



The screenshot shows two side-by-side views of the Windchill software interface. The left view shows a table of parts under the filter '[Latest] Engineering, Working'. The right view shows a table of parts under the filter '[Latest] Manufacturing, Working'. A context menu is open over the part 'GP000001401' in the Manufacturing view, with the 'Copy' option highlighted. A red box highlights the 'Copy' option in the menu. Another red box highlights the 'GP000001401' part in the table. A third red box highlights the 'Equivalent Links' column in the table. A fourth red box highlights the 'X' button in the bottom left corner of the software window. A red box also highlights the 'Equivalent Links' column in the table. A red box highlights the 'Equivalent Links' column in the table. A red box highlights the 'Equivalent Links' column in the table.

Identity	Q...	Unit	Equivalent Links
GP000001301, FinalAssembly_YNI, 01.2 (Engineering)			✓
RO000001101, Hardware_YNI, 01.1 (Engineering)	1	PC	✓
UN000001201, Software_YNI, 01.1 (Engineering)	1	PC	✓

Identity	Q...	Unit	Equivalent Links
GP000001401, FinalAssembly_YNI, 01.1 (Manufacturing)			✓
RO000001101, Hardware_YNI, 01.1 (Engineering)	1	PC	✓
UN000001201, Software_YNI, 01.1 (Engineering)	1	PC	✓

Part Attributes for GP000001301:

- Thumbnail:
- Number: GP000001301
- Name: FinalAssembly_YNI
- Version: 01.2 (Engineering)
- State: Draft - Development - Under Review - Prototype - DV Intent - Production - Obsolete - Canceled
- Status: Checked in
- Modified By: Roberto Temur
- Last Modified: 2020-05-07 14:27 EDT
- Weight:
- CN Number:
- Customer Part Number:
- mePartViewDriver:

Part Attributes for GP000001401:

- Thumbnail:
- Number: GP000001401
- Name: FinalAssembly_YNI
- Version: 01.1 (Manufacturing)
- State: Draft - Development - Under Review - Prototype - DV Intent - Production - Obsolete - Canceled
- Status: Checked in
- Modified By: Roberto Temur
- Last Modified: 2020-05-07 15:13 EDT
- Weight:
- CN Number:
- Customer Part Number:
- mePartViewDriver:

<https://magna-dev1.ptcmscloud.com/Windchill/#>

Change Management

Step8: Create the mBOM Part and Complete the Task

- Click on Home and see My Tasks
- Identify task with subject: Manufacturing Final Assembly (mBOM)
- For identified task click on Complete Change Notice Task link to open the task

The screenshot displays the Windchill user interface. At the top left, a home icon is highlighted with a red box. Below it, the 'My Tasks' section shows a list of tasks. The task 'Complete Change Notice Task' is highlighted with a red box. The breadcrumb trail shows 'Products > TRAINING > Tasks'. The task details are expanded, showing the following information:

- Subject:** Magna Change Task - CT0000002, Manufacturing Final Assembly (mBOM)
- Instructions:** You have been assigned a task for the change notice.
 1. Review the object displayed.
 2. Complete the work required.
 3. Enter comments in the Comments text field below.
 4. Click Complete Task to advance the change activity.
- Assignee:** Roberto Temur
- Role:** Assignee
- Deadline:**
- Priority:** Highest
- Status:** Potential
- Process:** Magna Change Activity Workflow_CT0000002-Manufacturing Final Assembly (mBOM)

The 'Subject Attributes' section shows:

- Change Notice:** Change Notice - CN0000001
- Change Notice Name:** CN_YNI_TRN
- Name:** Manufacturing Final Assembly (mBOM)
- Need Date:**
- Description:** Update and release affected Manufacturing Final Assembly (mBOM). Confirm BOM structure for Manufacturing Final Assembly (mBOM) is correctly configured. If additional Manufacturing Partial Assemblies and/or Manufacturing Packaging parts were created at the time of mBOM configuration, please add these items to the list of affected and resulting objects. Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released. Provide all information required to create the mBOM: Routing information, container & packaging information. If applicable, update all related ProjectLink Activities and deliverables.

The 'Task Completion' section is currently empty.

Change Management

Step8: Create the mBOM Part and Complete the Task

- Click on the Resulting Objects TAB
- Click Edit icon to edit the Change Task

The screenshot displays the Windchill user interface for a task completion workflow. The main window shows the task details for "Task - Magna Change Activity Workflow_CT0000002-Complete Change Notice Task". The "Resulting Objects" tab is highlighted in red. The task details include:

- Subject:** Magna Change Task - CT0000002, Manufacturing Final Assembly (mBOM)
- Instructions:** You have been assigned a task for the change notice. 1. Review the object displayed. 2. Complete the work required. 3. Enter comments in the Comments text field below. 4. Click Complete Task to advance the change activity.
- Assignee:** Roberto Temur
- Role:** Assignee
- Deadline:**
- Priority:** Highest
- Status:** Potential
- Process:** Magna Change Activity Workflow_CT0000002-Manufacturing Final Assembly (mBOM)

The "Subject Attributes" section shows:

- Change Notice:** Change Notice - CN0000001
- Change Notice Name:** CN_YNI_TRN
- Name:** Manufacturing Final Assembly (mBOM)
- Need Date:**
- Description:**

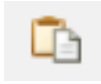
An inset window titled "Complete Resulting Objects" is shown, featuring a toolbar with an "Edit" icon (pencil) highlighted in red. Below the toolbar is a table with columns for Identity, Name, and State.

Identity	Name	State
----------	------	-------

Change Management

Step8: Create the mBOM Part and Complete the Task

- Go to Resulting Objects Table
- Click Paste here



- Set Release Target to : Production
- Click Finish

Edit Change Task

1 Set Attributes 2 Select Affected/Resulting Objects

Affected Objects All (0 objects)

Actions Search in table

Number

Edit Change Task

1 Set Attributes 2 Select Affected/Resulting Objects

Affected Objects All (0 objects)

Actions Search in table

Number	Version	Name	On Order	Work-in-Process	Finished	Annotation Sets	Comments
--------	---------	------	----------	-----------------	----------	-----------------	----------

Add by Number Add by Name

(0 objects selected)

Resulting Objects All (1 objects)

Actions Search in table

Number	Version	Name	State	Release Target	Comments
GP000001401	01.1 (Manufacturing)	FinalAssembly_YNI	Draft	Production	

Add by Number Add by Name

(0 objects selected)

Back Next **Finish** Cancel

Change Management

Step8: Create the mBOM Part and Complete the Task

- Note Final Assembly is set as Resulting Object
- Click Details TAB

windchill® rtemur

Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks

Task - Magna Change Activity Workflow_CT0000002-Complete Change Notice Task Implementation

Details Resulting Objects

Complete Resulting Objects

Complete Resulting Objects All (1 objects)

Identity	Name	State	Comments
GP000001401, FinalAssembly_YNI, 01.1 (Manuf...)	FinalAssembly_YNI	Draft	

(0 objects selected)

Search | Browse Navigator

Change Management

Step8: Create the mBOM Part and Complete the Task

- Scroll Down the page
- Enter Comments as needed
- Click Complete Task

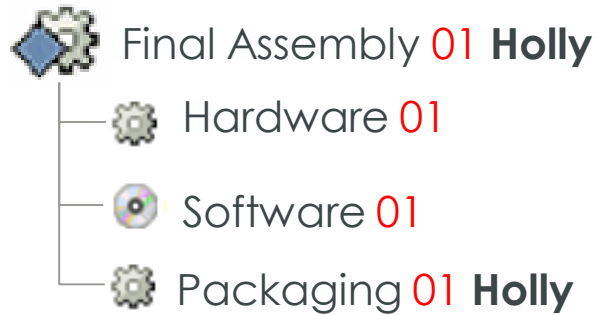
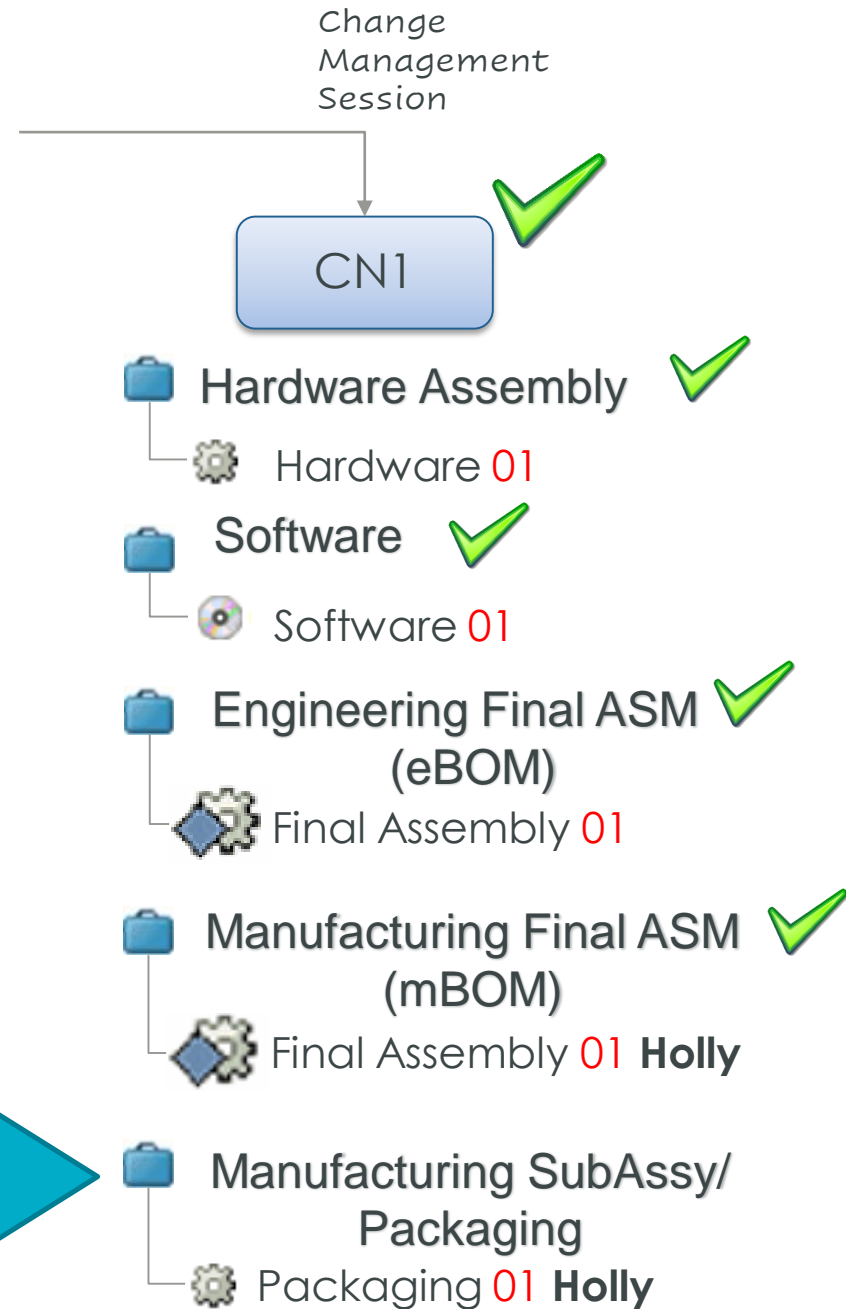
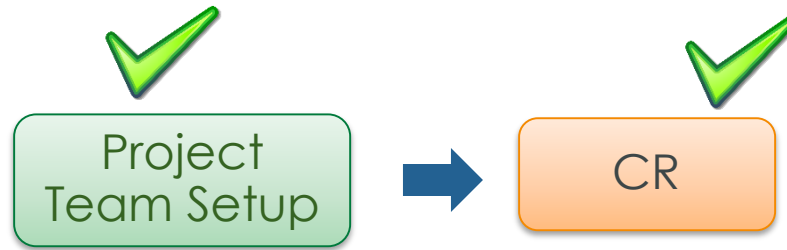
The screenshot displays the Windchill software interface. At the top, the Windchill logo and user name 'itemur' are visible. A search bar and 'Quick Links' button are on the right. The breadcrumb navigation shows 'Products > TRAINING > Tasks'. The main title is 'Task - Magna Change Activity Workflow_CT000002-Complete Change Notice Task'. Below the title, there are tabs for 'Details' and 'Resulting Objects', with 'Resulting Objects' being the active tab. Underneath, there are sub-tabs for 'Attributes', 'Subject Attributes', and 'Task Completion'. The 'Subject Attributes' section contains the following information:

- Change Notice:** Change Notice - CN0000001
- Change Notice Name:** CN_YNI_TRN
- Name:** Manufacturing Final Assembly (mBOM)
- Need Date:**
- Description:** Update and release affected Manufacturing Final Assembly (mBOM). Confirm BOM structure for Manufacturing Final Assembly (mBOM) is correctly configured. If additional Manufacturing Partial Assemblies and/or Manufacturing Packaging parts were created at the time of mBOM configuration, please add these items to the list of affected and resulting objects. Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released. Provide all information required to create the mBOM: Routing information, container & packaging information. If applicable, update all related ProjectLink Activities and deliverables.

The 'Task Completion' section has a 'Comments' field with the text 'mBOM Created' entered. At the bottom right, there are 'Save' and 'Complete Task' buttons, with 'Complete Task' highlighted by a red box.

Change Management

Create Packaging and Complete Task



Complete Change Notice Task

Change Management

Step9: Create Packaging Part and Complete Task

- Identify the task with subject: Manufacturing SubAssy/Packaging
- Click Complete Change Notice task link for identified task
- Read the Description and Need Date
- Do NOT complete the task at this time

The screenshot displays the Windchill software interface. At the top, there are navigation tabs for 'Tasks', 'Updates', and 'Checked-Out Work'. Below this is a 'My Tasks' section with a search bar and a 'Customize' button. A table lists tasks, with the first row highlighted in orange and its 'Complete Change Notice Task' link circled in red. The detailed view on the right shows the task's attributes and subject attributes. The 'Description' field in the subject attributes is circled in red.

Name	Subject	Role	State
Complete Change Notice Task	Magna Change Task - CT0000001,Manufacturing SubAssy/Packaging	Assignee	Implementation
Review Change Notice Task	Magna Change Task - CT0000003,Software	Reviewer	Under Review
Review Change Notice Task			
Review Change Notice Task			
Review Change Notice Task			

Task - Magna Change Activity Workflow_CT0000001-Complete Change Notice Task (Implementation)

Attributes

Subject: Magna Change Task - CT0000001,Manufacturing SubAssy/Packaging

Instructions: You have been assigned a task for the change notice.
1. Review the object displayed.
2. Complete the work required.
3. Enter comments in the Comments text field below.
4. Click Complete Task to advance the change activity.

Assignee: Roberto Temur
Role: Assignee
Deadline:
Priority: Highest
Status: Potential
Process: Magna Change Activity Workflow_CT0000001-Manufacturing SubAssy/Packaging

Subject Attributes

Change Notice: Change Notice - CN0000001
Change Notice Name: CN_YNI_TRN
Name: Manufacturing SubAssy/Packaging
Need Date:
Description: Update and release affected Packaging information. Confirm BOM structure for Manufacturing Electrical Assembly is correctly configured. Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released. Provide all information required to create the mBOM: Routing information, container & packaging information. If applicable, update all related ProjectLink Activities and deliverables.

Change Management

Step9: Create Packaging Part and Complete Task

You need to find mBOM on the implementation plan to create Packaging:

- Click Home
- Click Updates
- Select the number of Your Change Notice to open:
CN1_YNI_TRN

The screenshot shows the Windchill interface with the 'Updates' tab selected. The 'My Tasks' section shows 5 objects, and the 'Updates' section shows 8 objects. The 'Updates' table is as follows:

Name	Number	Version	State	Last Modified	Context
FinalAssembly_YNI	GP000001401	01.1 (Manufacturing)	Draft	2020-05-07 15:13 EDT	TRAIN
FinalAssembly_YNI	GP000001301	01.2 (Engineering)	Draft	2020-05-07 14:27 EDT	TRAIN
Software_YNI	UN000001201	01.1 (Engineering)	Construction	2020-05-07 13:43 EDT	TRAIN
Hardware_YNI	RO000001101	01.1 (Engineering)	Draft	2020-05-07 13:12 EDT	TRAIN
CN_YNI_TRN	CN0000001		Implementation	2020-05-06 20:43 EDT	TRAIN
CR_YNI_TRN	CR00000001		Implementation	2020-05-06 18:28 EDT	TRAIN
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magna

Change Management

Step9: Create Packaging Part and Complete Task

- Select Implementation Plan TAB (if needed)
- Click Number link of mBOM Task to Open
- Select Details TAB
- Click Affected/ Resulting Objects
- Click View info Icon for mBOM Final Assembly

The screenshot displays the SAP Change Management interface. The top window shows the 'Implementation Plan' for 'Change Notice - CN0000001'. The 'Implementation Plan' tab is selected, and a table lists five objects. The object 'CT0000002 Manufacturing Final Assembly (mBOM)' is highlighted with a red box. The bottom window shows the 'Magna Change Task - CT0000002' with the 'Affected / Resulting Objects' tab selected. The 'Affected Objects' section is empty, and the 'Resulting Objects' section shows one object: 'GP000001401 01.1 (Manufacturing)'. The 'View info' icon for this object is highlighted with a red box.

Products > TRAINING

Change Notice - CN0000001

Implementation

Details Implementation Plan Process History

Implementation Plan (5 objects)

Number	Name	State	Assignee	Reviewer	Need Date
CT0000003	Software	Under Review	Roberto Temur	Roberto Temur	
CT0000004	Engineering Final Assembly (eBOM)	Under Review	Roberto Temur	Roberto Temur	
CT0000002	Manufacturing Final Assembly (mBOM)	Under Review	Roberto Temur	Roberto Temur	
CT0000005	Hardware Assembly	Under Review	Roberto Temur	Roberto Temur	
CT0000000					

Products > TRAINING

Magna Change Task - CT0000002

Under Review

Details Process

Attributes | More Attributes | Attachments | Affected / Resulting Objects | Related Supplier Parts and Documents

Affected Objects All (0 objects)

Number	Version	Name	On Order	Work-in-Process	Finished	Annotation Set
--------	---------	------	----------	-----------------	----------	----------------

(0 objects selected)

Resulting Objects All (1 objects)

Number	Version	Name	State	Release Target	Co
GP000001401	01.1 (Manufacturing)	FinalAssembly_YNI	Draft	Production	

Change Management

Step9: Create Packaging Part and Complete Task

- Select Structure TAB (if needed)

- Click Insert new Button

- Select Packaging as Type

The screenshot displays the Windchill software interface for a product named "Final Assembly - GP000005101, Final_Assembly_YNI, 01.1 (Manufacturing)". The "Structure" tab is selected in the top navigation bar. The "Insert New" button in the "Editing" section is highlighted with a red box. A "New Part" dialog box is open, showing the "Set Attributes" section. The "Product" is set to "Test_MEProduct". The "* Type:" dropdown menu is open, and "Packaging" is selected and highlighted with a red box. Other options in the dropdown include "Electrical Component", "Electrical Part", "Final Assembly", "Mechanical Component", "Semi-Finished Product", and "Software Part". The "Back", "Next", "Finish", and "Cancel" buttons are visible at the bottom of the dialog box. The status bar at the bottom left indicates "(3 objects)".

Change Management

Step9: Create Packaging Part and Complete Task

- Enter name as: Packaging_YNI
- Select View Manufacturing
- Enter Default Unit
- Click Finish

New Part

1 Set Attributes

Product: Test_MEProduct
*** Type:** Packaging
*** Create as End Item:** No

Part Attributes

Number: (Generated)
*** Name:** Packaging_YNI
*** Assembly Mode:** Separable
*** Source:** Make
View: Holly
*** Default Trace Code:** Untraced
*** Default Unit:** PC
*** Gathering Part:** No
*** Phantom Manufacturing Part:** No
*** Life Cycle Template:** (Generated)
Team Template: (Generated)
*** Location:** Autoselect Folder (/Test_MEProduct) Select Folder /Test_MEProduct
Weight: kg

Create CAD Document
 Keep checked out after checkin

* Indicates required fields.

Back Next **Finish** Cancel

Change Management

Step9: Create Packaging Part and Complete Task

- Note: the Packaging is added to mBOM
- Click Check In button
- Enter Comments
- Click Ok

The screenshot displays the Windchill software interface. At the top, the Windchill logo and the user name 'rtemur' are visible. A search bar and a 'Quick Links' dropdown are also present. The main navigation area shows 'Products > TRAINING'. The current view is for 'Final Assembly - GP000001401, FinalAssembly_YNI, 01.1 (Manufacturing)'. The interface includes several tabs: 'Details', 'Structure', 'Related Objects', 'Changes', 'History', 'Where Used', 'Traceability', and 'AML/AVL'. Below these tabs are various toolbars for 'Editing', 'Check Out/In', 'Clipboard', 'Viewing', and 'New/Add To'. The 'Check In' button in the 'Check Out/In' toolbar is highlighted with a red box. A 'Check In' dialog box is open in the foreground, showing the following details:

- Title: Checking In: GP000001401, FinalAssembly_YNI, 01.1 (Manufacturing)
- Comments field: Contains the text 'Packaging Created' (highlighted with a red box).
- Options:
 - Keep checked out after checkin
 - Publish to CAD after check in
- Buttons: 'OK' (highlighted with a red box) and 'Cancel'.

The background interface shows a tree view of the assembly structure with items like 'GP000001401, FinalAssembly_YNI, 01.1 (M)', 'RO000001101, Hardware_YNI, 01.1 (Eng)', 'UN000001201, Software_YNI, 01.1 (Eng)', and 'VE000001701, Packaging_YNI, 01.1 (Ma)'. A 'Navigator' sidebar is visible on the left, and a status bar at the bottom indicates '(4 objects)'.

Change Management

Step9: Create Packaging Part and Complete Task

- Select Packaging in the Structure
- Click RMB and Select Copy option

The screenshot displays the Windchill software interface for a product named "Final Assembly - GP000001401, FinalAssembly_YNI, 01.2 (Manufacturing)". The interface includes a top navigation bar with the Windchill logo, user name "itemur", and search fields. Below the navigation bar, there are tabs for "Details", "Structure", "Related Objects", "Changes", "History", "Where Used", "Traceability", and "AML/AVL". The "Structure" tab is active, showing a tree view of the product structure. The selected part is "VE000001701, Packaging_YNI, 01.1 (Manufacturing)", which is highlighted in green and has a red box around it. A context menu is open over this part, with the "Copy" option highlighted in red. The context menu includes options like "View Information", "Check In", "Check Out", "Undo Checkout", "Insert", "Remove", "Edit", "Replace", "Manage Replacements", "Copy", "Paste", "Expand by", "Show/Hide Related Information", "Add Related Information", "Add to", "CAD", "Open in", "Select in Visualization", and "Select in Uses Table". The "Copy" option is the one being selected.

Change Management

Step9: Create Packaging Part and Complete Task

- Click on Home icon and see My Tasks
- Identify task with subject: Manufacturing SubAssy/Packaging
- For identified task click on Complete Change Notice Task link to open the task

The screenshot displays the Windchill user interface for Change Management. At the top left, a home icon is highlighted with a red box. The main navigation bar includes 'Tasks | Updates | Checked-Out Work'. Below this, a 'My Tasks' section shows a list of tasks. The first task, 'Complete Change Notice Task', is highlighted with a red box. The task details pane on the right shows the following information:

Task - Magna Change Activity Workflow_CT0000001-Complete Change Notice Task (Implementation)

Attributes | Resulting Objects

Attributes

- Subject:** Magna Change Task - CT0000001,Manufacturing SubAssy/Packaging
- Instructions:** You have been assigned a task for the change notice.
 1. Review the object displayed.
 2. Complete the work required.
 3. Enter comments in the Comments text field below.
 4. Click Complete Task to advance the change activity.
- Assignee:** Roberto Temur
- Role:** Assignee
- Deadline:**
- Priority:** Highest
- Status:** Potential
- Process:** Magna Change Activity Workflow_CT0000001-Manufacturing SubAssy/Packaging

Subject Attributes

- Change Notice:** Change Notice - CN0000001
- Change Notice Name:** CN_YNI_TRN
- Name:** Manufacturing SubAssy/Packaging
- Need Date:**
- Description:** Update and release affected Packaging information. Confirm BOM structure for Manufacturing Electrical Assembly is correctly configured. Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released. Provide all information required to create the mBOM: Routing information, container & packaging information. If applicable, update all related ProjectLink Activities and deliverables.

Change Management

Step9: Create Packaging Part and Complete Task

- Click on the Resulting Objects TAB
- Click Edit icon to edit the Change Task

The screenshot displays the Windchill user interface for a change management task. The top navigation bar includes the Windchill logo, the user name 'rtetur', and a search bar. The breadcrumb trail shows 'Products > TRAINING > Tasks'. The main content area is titled 'Task - Magna Change Activity Workflow_CT0000001-Complete Change Notice Task' and includes an 'Implementation' link. A sidebar on the left contains 'Search | Browse' and 'Navigator' buttons. The task details are organized into tabs: 'Details' (selected), 'Resulting Objects' (highlighted with a red box), 'Attributes', 'Subject Attributes', and 'Task Completion'. The 'Attributes' section lists: Subject (Magna Change Task - CT0000001.Manufacturing SubAssy/Packaging), Instructions (a 4-step list), Assignee (Roberto Temur), Role (Assignee), Deadline, Priority (Highest), Status (Potential), and Process (Magna Change Activity Workflow_CT0000001-Manufacturing SubAssy/Packaging). The 'Subject Attributes' section lists: Change Notice (Change Notice - CN0000001), Change Notice Name (CN_YNI_TRN), Name (Manufacturing SubAs), Need Date, and Description (Update and release a... Review and confirm t... released. Provide all informati... If applicable, update :). An inset window shows the 'Resulting Objects' tab, which has a red box around the 'Edit' (pencil) icon. Below the icon is a table with columns for 'Identity', 'Name', and 'State'. The table is currently empty, and the status '(0 objects selected)' is displayed at the bottom.

Products > TRAINING > Tasks

Task - Magna Change Activity Workflow_CT0000001-Complete Change Notice Task

Implementation

Resulting Objects

Attributes | Subject Attributes | Task Completion

Attributes

Subject: Magna Change Task - CT0000001.Manufacturing SubAssy/Packaging

Instructions: You have been assigned a task for the change notice.
1. Review the object displayed.
2. Complete the work required.
3. Enter comments in the Comments text field below.
4. Click Complete Task to advance the change activity.

Assignee: Roberto Temur

Role: Assignee

Deadline:

Priority: Highest

Status: Potential

Process: Magna Change Activity Workflow_CT0000001-Manufacturing SubAssy/Packaging

Subject Attributes

Change Notice: Change Notice - CN0000001

Change Notice Name: CN_YNI_TRN

Name: Manufacturing SubAs

Need Date:

Description: Update and release a
Review and confirm t
released.
Provide all informati
If applicable, update :

Products > TRAINING > Tasks

Task - Magna Change Activity Workflow_CT0000001-Complete Change Notice Task

Details | Resulting Objects

Complete Resulting Objects

Complete Resulting Objects All

Actions

Identity	Name	State
----------	------	-------

(0 objects selected)

Change Management

Step9: Create Packaging Part and Complete Task

- Go to Resulting Objects Table

- Click Paste here



- Set Release Target to : Production

- Click Finish button

Edit Change Task

1 Set Attributes 2 Select Affected/Resulting Objects

Affected Objects All (0 objects)

Number	Version	Name	On Order	Work-in-Process	Finished	Annotation Sets	Comments
--------	---------	------	----------	-----------------	----------	-----------------	----------

+ Add by Number
(0 objects selected)

Resulting Objects All

+ Paste

Number

+ Add by Number
(0 objects selected)

Edit Change Task

1 Set Attributes 2 Select Affected/Resulting Objects

Affected Objects All (0 objects)

Number	Version	Name	On Order	Work-in-Process	Finished	Annotation Sets	Commer
--------	---------	------	----------	-----------------	----------	-----------------	--------

+ Add by Number Add by Name
(0 objects selected)

Resulting Objects All (1 objects)

Number	Version	Name	State	Release Target	Comments
VE000001701	01.1 (Manufacturing)	Packaging_YNI	Draft	Production	

+ Add by Number Add by Name
(0 objects selected)

Back Next Finish Cancel

Change Management

Step9: Create Packaging Part and Complete Task

- Note Packaging is set as Resulting Object
- Click Details TAB

The screenshot shows the Windchill user interface. At the top, the Windchill logo and user name 'rtemur' are visible. A search bar and 'Quick Links' are on the right. The breadcrumb trail is 'Products > TRAINING > Tasks'. The main title is 'Task - Magna Change Activity Workflow_CT0000001-Complete Change Notice Task'. Below the title, there are two tabs: 'Details' (highlighted with a red box) and 'Resulting Objects'. Under the 'Details' tab, there is a section for 'Complete Resulting Objects' with a dropdown menu set to 'All' and '(1 objects)'. Below this is a table with columns: Identity, Name, State, and Comments. The table contains one row: 'VE000001701, Packaging_YNI, 01.1 (Manufacturing)' with state 'Draft'. The 'Details' tab and the first row of the table are highlighted with red boxes. A 'Navigator' sidebar is visible on the left.

Windchill® rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Actions Task - Magna Change Activity Workflow_CT0000001-Complete Change Notice Task Implementation ?

Details Resulting Objects

Complete Resulting Objects

Complete Resulting Objects All (1 objects)

Identity	Name	State	Comments
VE000001701, Packaging_YNI, 01.1 (Manufacturing)	Packaging_YNI	Draft	

(0 objects selected)

Navigator

Change Management

Step9: Create Packaging Part and Complete Task

- Scroll Down
- Enter Comments
- Click Complete Task

The screenshot shows the Windchill software interface. At the top, the Windchill logo and user name 'rtemur' are visible. There is a search bar and a 'Quick Links' button. The breadcrumb navigation shows 'Products > TRAINING > Tasks'. The main title of the task is 'Task - Magna Change Activity Workflow_CT0000001-Complete Change Notice Task'. Below the title, there are tabs for 'Details' and 'Resulting Objects', with 'Resulting Objects' being the active tab. Underneath, there are sections for 'Attributes', 'Subject Attributes', and 'Task Completion'. The 'Subject Attributes' section contains fields for 'Change Notice', 'Change Notice Name', 'Name', and 'Need Date', along with a detailed 'Description'. The 'Task Completion' section has a 'Comments' field with the text 'Packaging Created'. At the bottom right, there are 'Save' and 'Complete Task' buttons, with 'Complete Task' being highlighted with a red box.

windchill® rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Actions Task - Magna Change Activity Workflow_CT0000001-Complete Change Notice Task Implementation ?

Details Resulting Objects

Attributes | Subject Attributes | Task Completion

Process: Magna Change Activity Workflow_CT0000001-Manufacturing SubAssy/Packaging

Subject Attributes

Change Notice: Change Notice - CN0000001
Change Notice Name: CN_YNI_TRN
Name: Manufacturing SubAssy/Packaging
Need Date:
Description: Update and release affected Packaging information. Confirm BOM structure for Manufacturing Electrical Assembly is correctly configured. Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released. Provide all information required to create the mBOM: Routing information, container & packaging information. If applicable, update all related ProjectLink Activities and deliverables.

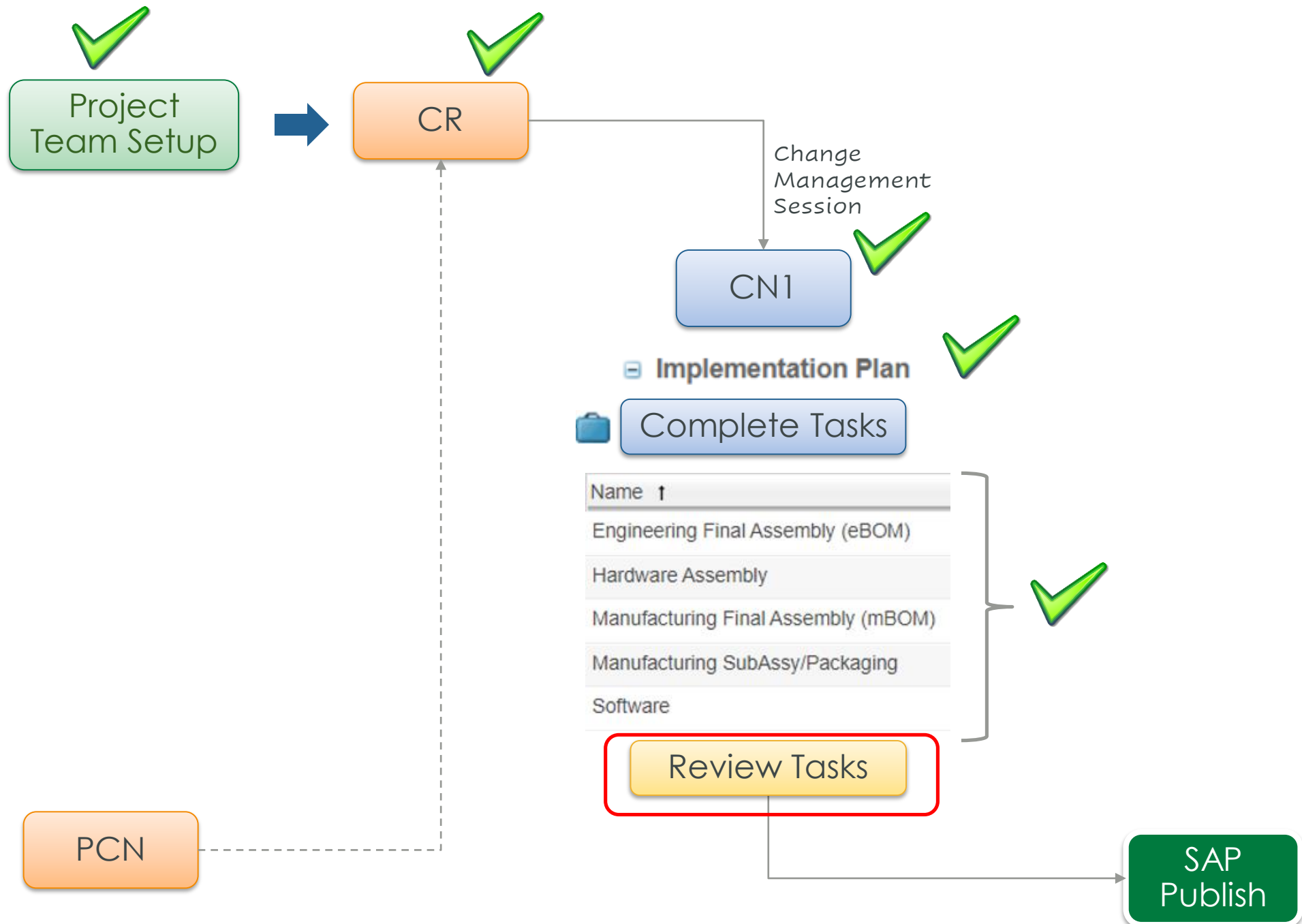
Task Completion

Comments: Packaging Created

Save Complete Task

Change Management

Review Change Notice Tasks



Change Management

Step 10: Review Change Notice Tasks

- Note all tasks are generated for Review
- Open Review Change Notice Task for Hardware Assembly Subject

The screenshot displays the Windchill software interface. At the top, the Windchill logo and user name 'remur' are visible. The navigation bar includes 'Part, Document, CAD D...' and a search field. The main content area is divided into two sections: 'My Tasks' and 'Updates'.

My Tasks Section: This section shows a list of tasks under the 'Open' filter. The table has columns for Name, Subject, Role, and State. Five tasks are listed, all with the role 'Reviewer' and state 'Under Review'. The third task, 'Review Change Notice Task' for 'Magna Change Task - CT0000005, Hardware Assembly', is highlighted with a red box.

Name	Subject	Role	State
Review Change Notice Task	Magna Change Task - CT0000001, Manufacturing SubAssy/Packaging	Reviewer	Under Review
Review Change Notice Task	Magna Change Task - CT0000003, Software	Reviewer	Under Review
Review Change Notice Task	Magna Change Task - CT0000005, Hardware Assembly	Reviewer	Under Review
Review Change Notice Task	Magna Change Task - CT0000004, Engineering Final Assembly (eBOM)	Reviewer	Under Review
Review Change Notice Task	Magna Change Task - CT0000002, Manufacturing Final Assembly (mBOM)	Reviewer	Under Review

Updates Section: This section shows a list of updates under the 'Most Recent' filter. The table has columns for Name, Number, Version, State, Last Modified, and Context. Ten updates are listed.

Name	Number	Version	State	Last Modified	Context
FinalAssembly_YNI	GP000001401	01.2 (Manufacturing)	Draft	2020-05-07 15:49 EDT	TRAINING
Packaging_YNI	VE000001701	01.1 (Manufacturing)	Draft	2020-05-07 15:46 EDT	TRAINING
Package_YNI	VE000001601	01.1 (Holly)	Draft	2020-05-07 15:42 EDT	TRAINING
FinalAssembly_YNI	GP000001301	01.2 (Engineering)	Draft	2020-05-07 14:27 EDT	TRAINING
Software_YNI	UN000001201	01.1 (Engineering)	Construction	2020-05-07 13:43 EDT	TRAINING
Hardware_YNI	RO000001101	01.1 (Engineering)	Draft	2020-05-07 13:12 EDT	TRAINING
CN_YNI_TRN	CN0000001		Implementation	2020-05-06 20:43 EDT	TRAINING
CR_YNI_TRN	CR0000001		Implementation	2020-05-06 18:28 EDT	TRAINING
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magna Elk

Change Management

Step 10: Review Change Notice Tasks

- Read Instructions
- Review Hardware
Click - RMB
subject Link to
open in a New
Window
- Click Resulting
Objects Link
- Click View Info
icon for objects
to do the review
- Close extra
window after
review

windchill[®] rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Task - Magna Change Activity Workflow_CT0000005-Review Change Notice Task Under Review ?

Details Resulting Objects

Attributes | Subject Attributes | Process Status | Task Completion

Subject: Magna Change Task - CT0000005, Hardware Assembly

Instructions: You have been selected as a reviewer for this change notice task.
1. Review the object displayed.
2. Review the Resulting Objects table on the information page of the subject.
3. If rework is needed, enter instructions in the "Special Instructions" field
4. Enter comments in the Comments text field below.
5. Click Complete or Rework.
6. Click Complete Task to advance the change activity.

Special Instructions:

Assignee:
Role:
Deadline:
Priority:
Status:
Process:

Products > TRAINING Recently Accessed

Magna Change Task - CT0000005 Under Review ?

Details Process

Attributes | More Attributes | Attachments Affected / Resulting Objects Related Supplier Parts and Documents

Resulting Objects All (1 objects)

Number	Version	Name	State
RO000001101	01.1 (Engineering)	Hardware_YNI	Draft

View information

Update and release affected Hardware Assembly and associated 2D & 3D CAD. Confirm BOM structure for Hardware Assembly is correctly configured.
Review and confirm that the Resulting Objects list reflects the correct Part Numbers, Versions and States for each of the Affected Parts being released.
If applicable, update all related ProjectLink Activities and deliverables.

Change Management

Step 10: Review Change Notice Tasks

- You are back on task - Scroll down the page
- See Process Status
- See Task History
- Enter Comments
- Select Complete
- Click Complete Task

Products > TRAINING > Tasks Recently Accessed

Actions Task - Magna Change Activity Workflow_CT0000005-Review Change Notice Task Under Review

Details **Resulting Objects**

Attributes | Subject Attributes | Process Status | Task Completion

Process Status (3 objects)

Search in table

	Name	Assignee	Role	Vote	Comments
	Review Change Notice Task	Roberto Temur	Reviewer		
✓	Set Assignee & Reviewer	Roberto Temur	LeadMechanicalEngineer		
✓	Complete Change Notice T...	Roberto Temur	Assignee		Hardware Created

Task History (0 objects)

Search in table

Name	Original Assignee	New Assignee	Action	Performed By	Reason for Action	Performed On
------	-------------------	--------------	--------	--------------	-------------------	--------------

Task Completion

Comments: Review Complete

Routing Options: Complete Rework

Save **Complete Task**

Change Management

Step 10: Review Change Notice Tasks

Complete the remaining Review Tasks by repeating same steps as:

- Open task
- Click Subject
- Click Resulting Objects
- Review Objects
- Go back to Task
- Scroll Down
- Enter Comments
- Select Complete disposition
- Click Complete Task

Tasks | Updates | Checked-Out Work Customize

My Tasks Open (4 objects)

Name	Subject	Role	State
Review Change Notice Task	Magna Change Task - CT0000001,Manufacturing SubAssy/Packaging	Reviewer	Under Review
Review Change Notice Task	Magna Change Task - CT0000003,Software	Reviewer	Under Review
Review Change Notice Task	Magna Change Task - CT0000004,Engineering Final Assembly (eBOM)	Reviewer	Under Review
Review Change Notice Task	Magna Change Task - CT0000002,Manufacturing Final Assembly (mBOM)	Reviewer	Under Review

Tasks | Updates | Checked-Out Work Customize

My Tasks Open (3 objects)

Name	Subject	Role	State
Review Change Notice Task	Magna Change Task - CT0000003,Software	Reviewer	Under Review
Review Change Notice Task	Magna Change Task - CT0000004,Engineering Final Assembly (eBOM)	Reviewer	Under Review
Review Change Notice Task	Magna Change Task - CT0000002,Manufacturing Final Assembly (mBOM)	Reviewer	Under Review

Tasks | Updates | Checked-Out Work Customize

My Tasks Open (2 objects)

Name	Subject	Role	State
Review Change Notice Task	Magna Change Task - CT0000004,Engineering Final Assembly (eBOM)	Reviewer	Under Review
Review Change Notice Task	Magna Change Task - CT0000002,Manufacturing Final Assembly (mBOM)	Reviewer	Under Review

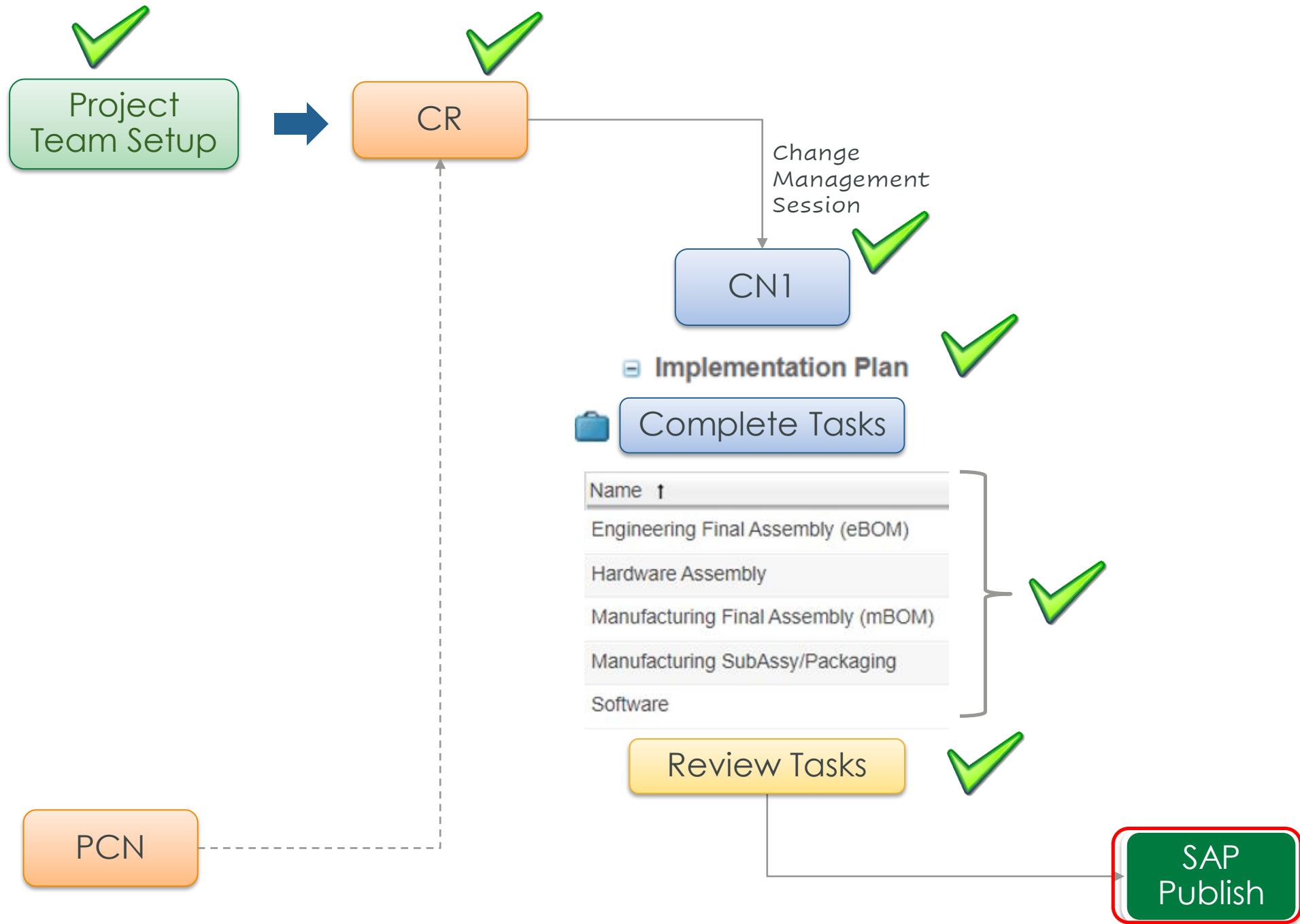
Tasks | Updates | Checked-Out Work Customize

My Tasks Open (1 objects)

Name	Subject	Role	State
Review Change Notice Task	Magna Change Task - CT0000002,Manufacturing Final Assembly (mBOM)	Reviewer	Under Review

Change Management

Confirm Publishing to SAP



BOM Management

Step 15: Confirm Publishing to SAP

- If you get this Task that means the Operational CM Role is missing
- Select your Change Notice CN1_YNI_TRN to add the role

The screenshot shows the Windchill BOM Management interface. At the top, the user is logged in as 'rtetur' and the system is identified as 'PRODUCTION Windchill rehost dated 1-June-2020'. The main navigation bar includes 'Tasks | Updates | Checked-Out Work' and a 'Recently Accessed' dropdown. The 'My Tasks' section is active, showing a single task: 'Operational CM group Role need to be filled in' with the subject 'Change Notice - CN0000245,CN1_YNI_TRN'. Below this, the 'Updates' section is active, displaying a table of 16 objects. The table has columns for Name, Number, Version, and State. The update 'CN1_YNI_TRN' with number 'CN0000245' is highlighted with a red box. The 'Checked-Out Work' section is currently empty.

Windchill[®] rtetur PRODUCTION Windchill rehost dated 1-June-2020 Search ... Quick Links

Tasks | Updates | Checked-Out Work (1 objects)

My Tasks Open

Accept Tasks Reassign Tasks Decline Tasks Edit and Export to Excel Search Tasks Actions Search in table

Name	Subject
Operational CM group Role need to be filled in	Change Notice - CN0000245,CN1_YNI_TRN

(0 objects selected)

Updates Most Recent (16 objects)

Copy Add to Hot Links Search in table

Name	Number	Version	State
TEST	CN0000246		Implementation
FinalAssembly_YNI	GP000067601	01.3 (Engineering)	Draft
Software_YNI	UN000067701	01.1 (Engineering)	Construction
Hardware_YNI	RO000067501	01.1 (Engineering)	Draft
CN1_YNI_TRN	CN0000245		Implementation

(0 objects selected)

Checked-Out Work All (0 objects)

Search | Browse Navigator

BOM Management

Step 15: Confirm Publishing to SAP

- Click Process TAB
- Click Actions menu
- Select Add roles option
- Select role... named: Operational CM group
- Click OK

The screenshot shows the Windchill interface for a Change Notice (CN0000245) in the 'Process' tab. The 'Members' section is expanded, and the 'Actions' menu is open, highlighting the 'Add Roles' option. A dialog box titled 'Add Roles to Team' is displayed, showing a list of organization roles. The 'Operational CM group' role is highlighted in red. The 'OK' button in the dialog is also highlighted in red.

Windchill logo and user 'itemur' are visible at the top. The page title is 'PRODUCTION Windchill rehost dated 1-June-2020'. The search bar is empty. The 'Quick Links' dropdown is visible. The 'Recently Accessed' dropdown is also visible.

The 'Change Notice - CN0000245' page has tabs for 'Details', 'Implementation Plan', 'Process', and 'History'. The 'Process' tab is active. Below the tabs are links for 'Members', 'Tasks for Change Process', 'Routing/Process History', and 'Discussions'. The 'Members' section shows a list of roles/members with columns for 'Roles/Members', 'Status', 'Description', and 'Phone'. The 'Add Roles to Team' dialog box is open, showing a list of organization roles. The 'Operational CM group' role is highlighted. The 'OK' button is highlighted in red.

JavaScript code snippet: `javascript:var abc = doNothing() departmentHead`

BOM Management

Step 15: Confirm Publishing to SAP

- Select Add participant for Operational CM group added
- Type your user name
- Click Search
- Click OK
- Click Home icon

The screenshot shows the Windchill interface for a Change Notice (CN0000038). The 'Members' section is active, and the 'Operational CM group' is selected. The 'Find Participant' dialog is open, showing search results for 'rtemur' in the 'Operational CM group'.

Find Participant

Search for: User

Search In: Context

Full Name: [?]

User Name: rtemur [?]

Email: [?]

Organization Name: [?]

Search [Search] Clear

Search Results: Roberto Temur (rtemur: Magna Electronics)

Assign to Role: Operational CM group

Participant List: Roberto Temur (rtemur: Magna Electronics)

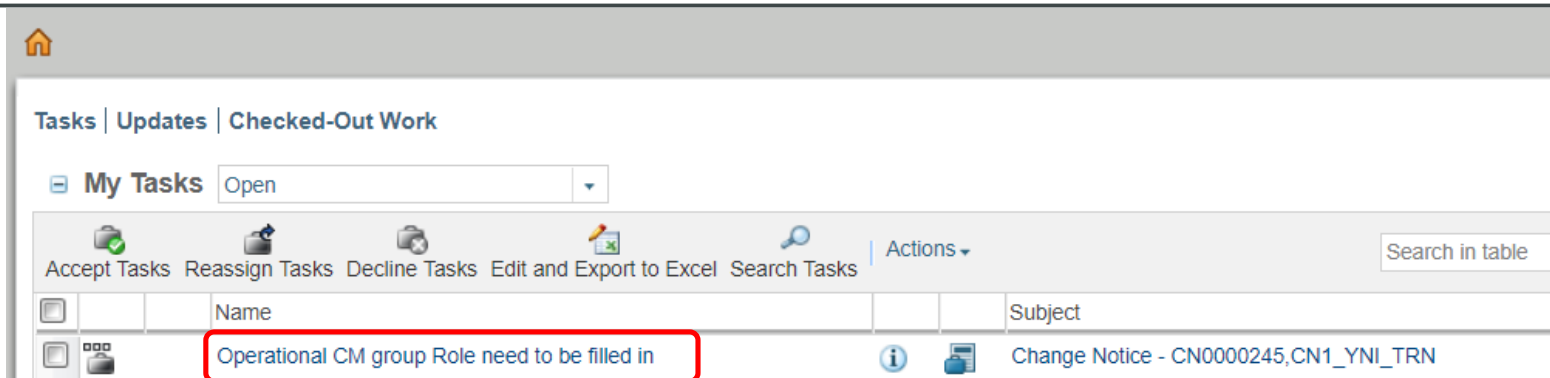
Add >>

OK Apply Cancel

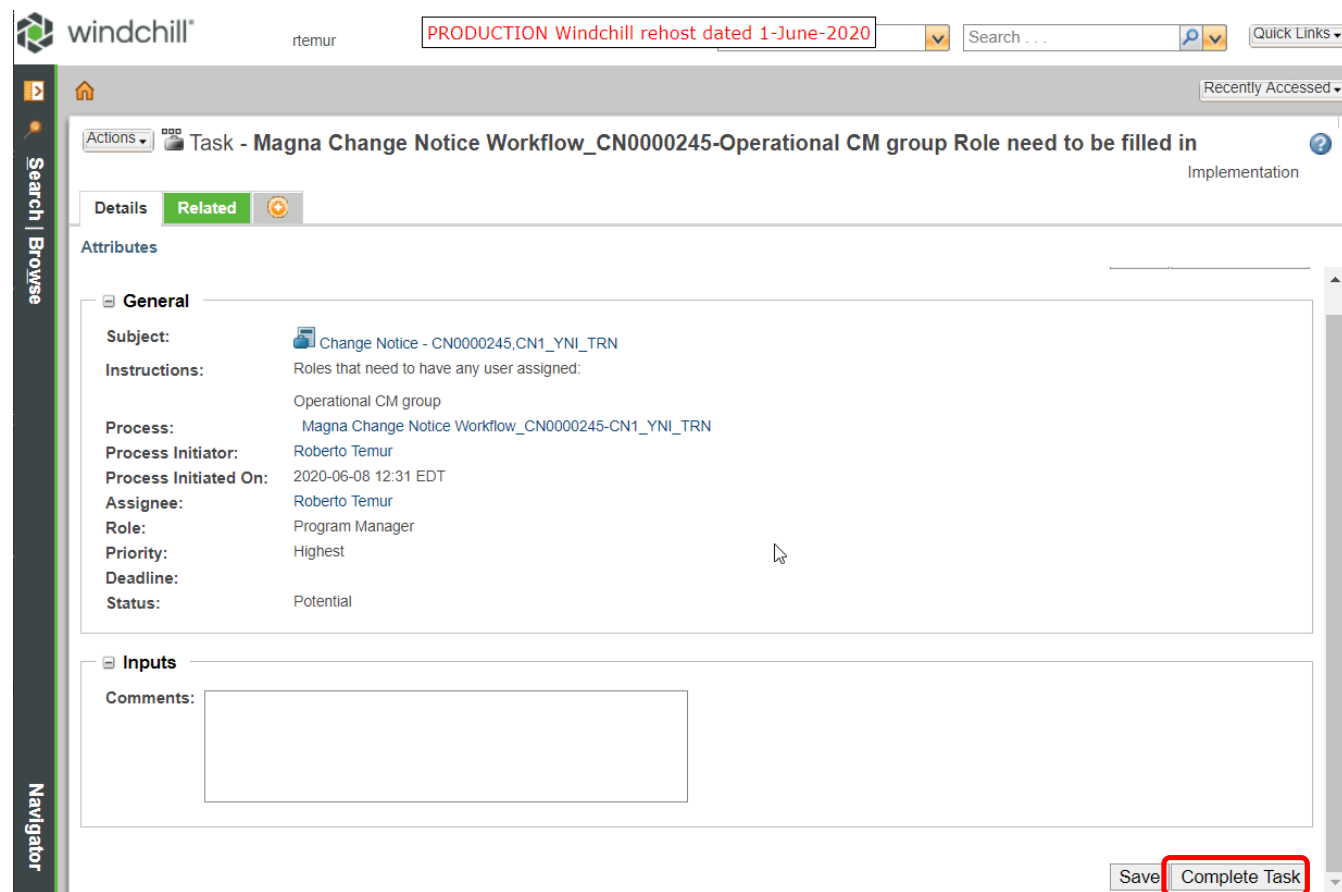
BOM Management

Step 15: Confirm Publishing to SAP

- Select the Task: Operational CM group Role
• Open Task
• Complete Task



The screenshot shows the 'My Tasks' page in Windchill. At the top, there are navigation links for 'Tasks', 'Updates', and 'Checked-Out Work'. Below this is a 'My Tasks' section with a dropdown menu set to 'Open'. A toolbar contains icons for 'Accept Tasks', 'Reassign Tasks', 'Decline Tasks', 'Edit and Export to Excel', and 'Search Tasks', along with an 'Actions' dropdown and a 'Search in table' input field. A table below the toolbar has columns for 'Name' and 'Subject'. The first row in the table is highlighted with a red box and contains the text 'Operational CM group Role need to be filled in' under the 'Name' column and 'Change Notice - CN0000245,CN1_YNI_TRN' under the 'Subject' column.



The screenshot shows the details of a task in Windchill. The top navigation bar includes the Windchill logo, the user 'rtemur', and a dropdown menu for 'PRODUCTION Windchill rehost dated 1-June-2020'. A search bar and 'Quick Links' are also visible. The main content area shows the task title 'Task - Magna Change Notice Workflow_CN0000245-Operational CM group Role need to be filled in' with an 'Implementation' status. Below the title are tabs for 'Details' and 'Related'. The 'Attributes' section is expanded to show 'General' information: Subject (Change Notice - CN0000245,CN1_YNI_TRN), Instructions (Roles that need to have any user assigned: Operational CM group), Process (Magna Change Notice Workflow_CN0000245-CN1_YNI_TRN), Process Initiator (Roberto Temur), Process Initiated On (2020-06-08 12:31 EDT), Assignee (Roberto Temur), Role (Program Manager), Priority (Highest), Deadline, and Status (Potential). At the bottom right, there are 'Save' and 'Complete Task' buttons, with the 'Complete Task' button highlighted by a red box.

Change Management

Step 11: Confirm Publishing to SAP

- Click Home icon to Refresh Home Page
- New task is generated
- Click task Name to open : Confirm Ready to Publish to SAP

The screenshot shows the Windchill Change Management interface. At the top, the Windchill logo and user name 'remur' are visible. A search bar contains 'Part, Document, CAD D...' and a 'Quick Links' dropdown is on the right. A navigation bar on the left includes a Home icon (highlighted with a red box), Search, and Browse. The main content area is divided into 'My Tasks' and 'Updates' sections. The 'My Tasks' section shows a single task: 'Confirm Ready to Publish to SAP' (highlighted with a red box), with a subject of 'Change Notice - CN0000001,CN_YNI_TRN'. The 'Updates' section shows a list of 10 objects with columns for Name, Number, Version, State, Last Modified, and Context.

Name	Number	Version	State	Last Modified	Context
FinalAssembly_YNI	GP000001401	01.2 (Manufacturing)	Draft	2020-05-07 15:49 EDT	TRAINING
Packaging_YNI	VE000001701	01.1 (Manufacturing)	Draft	2020-05-07 15:46 EDT	TRAINING
Package_YNI	VE000001601	01.1 (Holly)	Draft	2020-05-07 15:42 EDT	TRAINING
FinalAssembly_YNI	GP000001301	01.2 (Engineering)	Draft	2020-05-07 14:27 EDT	TRAINING
Software_YNI	UN000001201	01.1 (Engineering)	Construction	2020-05-07 13:43 EDT	TRAINING
Hardware_YNI	RO000001101	01.1 (Engineering)	Draft	2020-05-07 13:12 EDT	TRAINING
CN_YNI_TRN	CN0000001		Implementation	2020-05-06 20:43 EDT	TRAINING
CR_YNI_TRN	CR0000001		Implementation	2020-05-06 18:28 EDT	TRAINING
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magna Ele
TRAINING				2020-05-06 14:22 EDT	Magna Ele

Change Management

Step 11: Confirm Publishing to SAP

- Review All Resulting Objects – use Subject Link
- Enter Comments
- Select Ready as disposition
- Click Complete Task

The screenshot displays the Windchill user interface for a task. At the top, the Windchill logo and user name 'rtemur' are visible. A navigation breadcrumb shows 'Products > TRAINING > Tasks'. The task title is 'Task - Magna Change Notice Workflow_CN0000001-Confirm Ready to Publish to SAP'. The 'Related' tab is selected, showing task attributes and inputs. The 'Subject' field contains a link to 'Change Notice - CN0000001,CN_YNI_TRN'. The 'Instructions' section provides guidance on reviewing objects for SAP publication. The 'Inputs' section includes a 'Comments' field with the text 'Publish to SAP' and 'Routing Options' where 'Ready' is selected. At the bottom right, 'Save' and 'Complete Task' buttons are present.

windchill rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Task - Magna Change Notice Workflow_CN0000001-Confirm Ready to Publish to SAP Implementation ?

Details Related

Attributes

General

Subject: [Change Notice - CN0000001,CN_YNI_TRN](#)

Instructions: Review each Resulting Object for correctness to publish to SAP.
This includes confirming that components have BOM and routing information as needed.
If data is not ready, enter Comments and select "Not Ready"

Process: Magna Change Notice Workflow_CN0000001-CN_YNI_TRN

Process Initiator: Roberto Temur

Process Initiated On: 2020-05-06 20:43 EDT

Assignee: Roberto Temur

Role: Operational CM group

Priority: Highest

Deadline:

Status: Potential

Inputs

Comments: Publish to SAP

Routing Options: Ready Not Ready

Save Complete Task

Change Management

Step 11: Confirm Publishing to SAP

Process Complete:

- CN Resolved
- CR Resolved
- Click View Information for FinalAssembly_YNI (Engineering)



windchill® rtemur PRODUCTION Windchill rehost dated 1-June-2020 Search ... Quick Links

Tasks | Updates | Checked-Out Work

My Tasks Open (0 objects)

Accept Tasks Reassign Tasks Decline Tasks Edit and Export to Excel Search Tasks Actions Search in table

Name	Subject
(0 objects selected)	

Updates Most Recent (24 objects)

Copy Add to Hot Links Search in table

Name	Number	Version	State
CN1_YNI_TRN	CN0000249		Resolved
FinalAssembly_YNI	GP000068301	01.2 (Holly)	Production
Packaging_YNI	VE000068401	01.1 (Holly)	Production
FinalAssembly_YNI	GP000068201	01.2 (Engineering)	Production
Software_YNI	UN000068101	01.1 (Engineering)	Production
Hardware_YNI	RO000068001	01.1 (Engineering)	Production
CR_YNI_TRN	CR0000444		Resolved

Change Management

Step 11: Confirm Publishing to SAP

- Select Structure Tab (if needed)
- Note: All components are released to Production
- Click Home icon

The screenshot displays the Windchill user interface for a part named 'Final Assembly - GP000068201, FinalAssembly_YNI, 01.2 (Engineering)'. The user is logged in as 'temur'. The interface includes a search bar with the text 'PRODUCTION Windchill rehost dated 1-June-2020' and a 'Quick Links' button. The 'Structure' tab is selected and highlighted with a red box. The 'Attributes' panel on the right shows the part's state as 'Production', which is also highlighted with a red box. The 'Identity' list on the left shows three objects: the main assembly and two sub-components.

windchill® temur PRODUCTION Windchill rehost dated 1-June-2020 Search ... Quick Links

Home icon (highlighted with a red box)

Final Assembly - GP000068201, FinalAssembly_YNI, 01.2 (Engineering) Production

Details Structure (highlighted with a red box) Related Objects Changes History Where Used Traceability AML/AVL Upstream/Downstream

Editing: Insert Existing, Remove, Insert New, Edit
Check Out/In: Check Out, Revise, Check In, My Checkouts
Clipboard: Paste, Copy
Viewing: Show, Views, Hide, Display
New/Add To: New, Add to

Find in Structure: All, Advanced

Identity

- GP000068201, FinalAssembly_YNI, 01.2 (Engineering)
- RO000068001, Hardware_YNI, 01.1 (Engineering)
- UN000068101, Software_YNI, 01.1 (Engineering)

Attributes Classification Visualization Uses Occurrences

Part Attributes

- Number: GP000068201
- Name: FinalAssembly_YNI
- Version: 01.2 (Engineering)
- State: Draft - Development - Under Review - Prototype - DV Intent - **Production** (highlighted with a red box) - Obsolete - Canceled
- Status: Checked in
- Modified By: Roberto Temur
- Last Modified: 2020-06-08 19:13 EDT
- Weight:
- CN Number:
- Customer Part Number:
- mePartViewDriver:

(3 objects)

Change Management

Step 11: Confirm Publishing to SAP

- Click Updates link
- Click View Information for FinalAssembly_YNI (Manufacturing)



windchill® rtemur PRODUCTION Windchill rehost dated 1-June-2020 Search ... Quick Links

Recently Accessed

Tasks **Updates** | Checked-Out Work Customize

Updates Most Recent (24 objects)

Copy Add to Hot Links Search in table

	Name	Number		Version	State	Las
<input type="checkbox"/>	CN1_YNI_TRN	CN0000249			Resolved	
<input type="checkbox"/>	FinalAssembly_YNI	GP000068301		01.2 (Holly)	Production	
<input type="checkbox"/>	Packaging_YNI	VE000068401		01.1 (Holly)	Production	
<input type="checkbox"/>	FinalAssembly_YNI	GP000068201		01.2 (Engineering)	Production	
<input type="checkbox"/>	Software_YNI	UN000068101		01.1 (Engineering)	Production	
<input type="checkbox"/>	Hardware_YNI	RO000068001		01.1 (Engineering)	Production	
<input type="checkbox"/>	CR_YNI_TRN	CR0000444			Resolved	

(0 objects selected)

Checked-Out Work All (0 objects)

Add to Hot Links Undo Checkout Search in table

	Name	Number		Version	State	Last Modified ↓	Conte
--	------	--------	--	---------	-------	-----------------	-------

(0 objects selected)

Search | Browse Navigator

Change Management

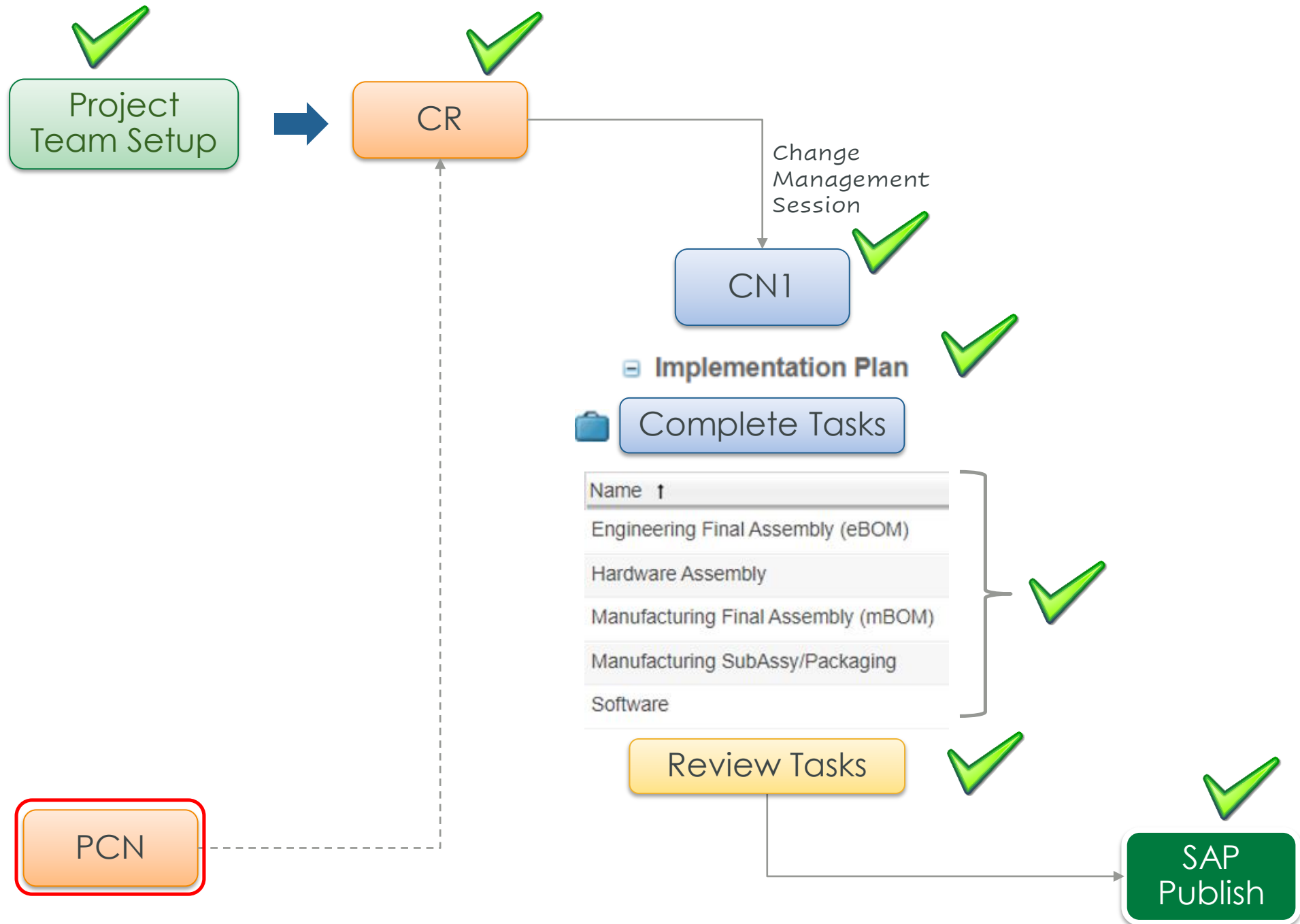
Step 11: Confirm Publishing to SAP

- Select Structure Tab (if needed)
- All components are released to Production
- This completes the Release Process

The screenshot shows the Windchill software interface. At the top, the Windchill logo and user name 'rtemur' are visible. A search bar contains the text 'PRODUCTION Windchill rehost dated 1-June-2020'. The main header displays 'Final Assembly - GP000068301, FinalAssembly_YNI, 01.2 (Holly)' with a 'Production' status indicator. Below the header, a navigation bar includes tabs for 'Details', 'Structure', 'Related Objects', 'Changes', 'History', 'Where Used', 'Traceability', 'AML/AVL', and 'Upstream/Downstream'. The 'Structure' tab is selected and highlighted with a red box. The interface is divided into several functional areas: 'Editing' (Insert Existing, Remove, Insert New, Edit), 'Check Out/In' (Check Out, Revise, Check In, My Checkouts), 'Clipboard' (Paste, Copy), 'Viewing' (Show, Views, Hide, Display), and 'New/Add To' (New, Add to). A 'Find in Structure' search box is located below the navigation bar. The main content area is split into two panes. The left pane, titled 'Identity', shows a tree view of components: GP000068301, FinalAssembly_YNI, 01.2 (Holly) (selected), RO000068001, Hardware_YNI, 01.1 (Engineering), UN000068101, Software_YNI, 01.1 (Engineering), and VE000068401, Packaging_YNI, 01.1 (Holly). The right pane, titled 'Attributes', shows the 'Classification' tab with 'Part Attributes' expanded. The 'State' attribute is set to 'Draft - Development - Under Review - Prototype - DV Intent - **Production** - Obsolete - Canceled', with 'Production' highlighted by a red box. Other attributes include Number (GP000068301), Name (FinalAssembly_YNI), Version (01.2 (Holly)), Status (Checked in), Modified By (Roberto Temur), and Last Modified (2020-06-08 19:27 EDT). A 'Navigator' sidebar is visible on the left side of the interface.

Change Management

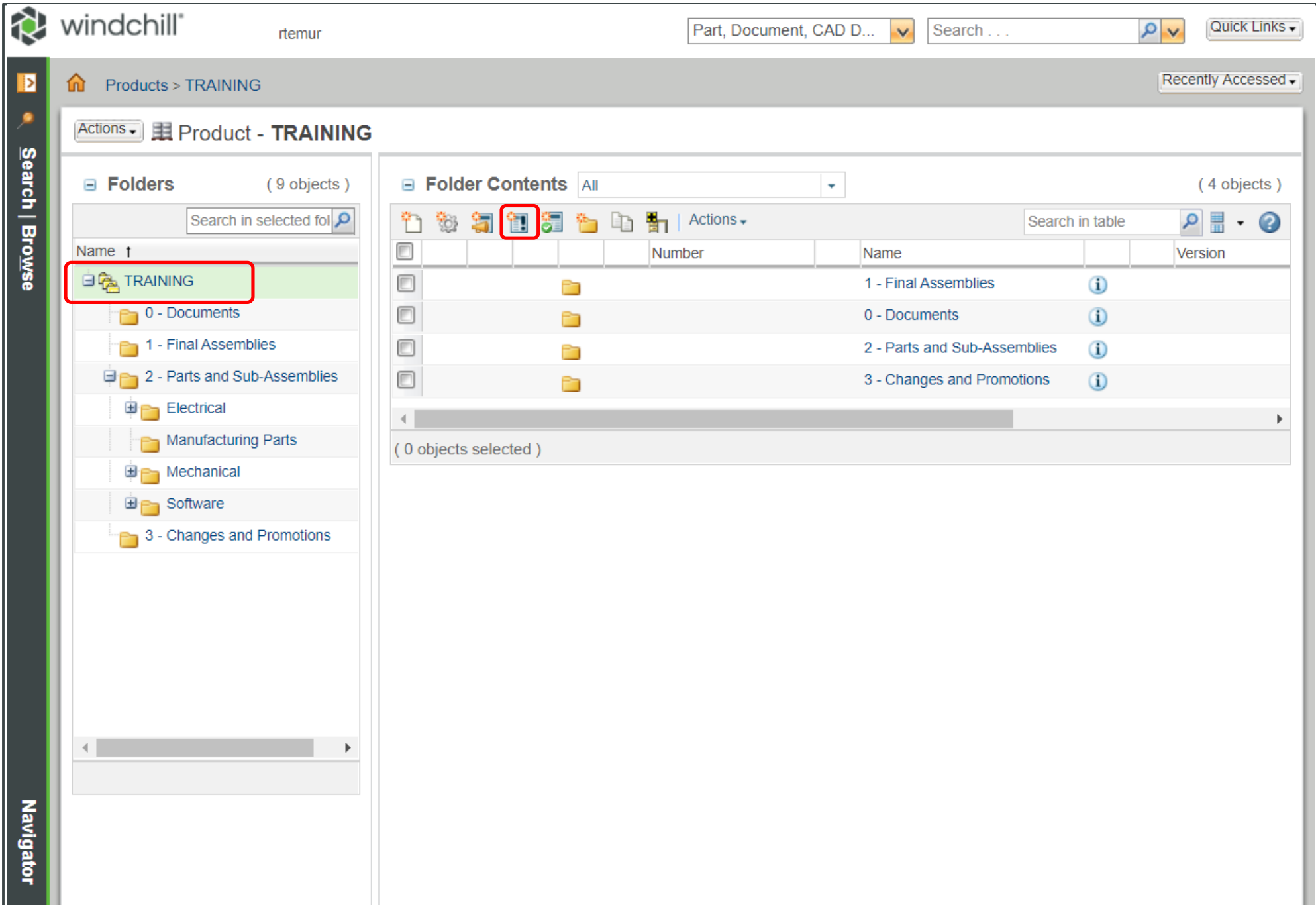
Create New PCN



Change Management

Step 12: Create new PCN

- Navigate to Product Training/ Folder Contents
- Click New Problem Report Icon



The screenshot shows the Windchill interface for the 'TRAINING' product. The breadcrumb path is 'Products > TRAINING'. The 'Folders' pane on the left shows a tree structure with 'TRAINING' selected. The 'Folder Contents' pane on the right shows a table of folders. A red box highlights the 'New Problem Report' icon in the 'Folder Contents' toolbar.

Windchill® rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING Recently Accessed

Actions Product - TRAINING

Search | Browse

Search in selected folder

Name ↑

TRAINING (9 objects)

- 0 - Documents
- 1 - Final Assemblies
- 2 - Parts and Sub-Assemblies
- Electrical
- Manufacturing Parts
- Mechanical
- Software
- 3 - Changes and Promotions

Folder Contents All (4 objects)

Search in table

	Number	Name	Version
		1 - Final Assemblies	
		0 - Documents	
		2 - Parts and Sub-Assemblies	
		3 - Changes and Promotions	

(0 objects selected)

Navigator

Change Management

Step 12: Create new PCN

- Enter all necessary MAGNA attributes such as:

Issue Date
CR Approval Target
Proposed Impl Date
PPAP Level
Requestor
Need Date

- Click Next

New Problem Report

1 Set Attributes 2 Select Affected End Items 3 Select Affected Objects 4 Set Attachments 5 Select Associations

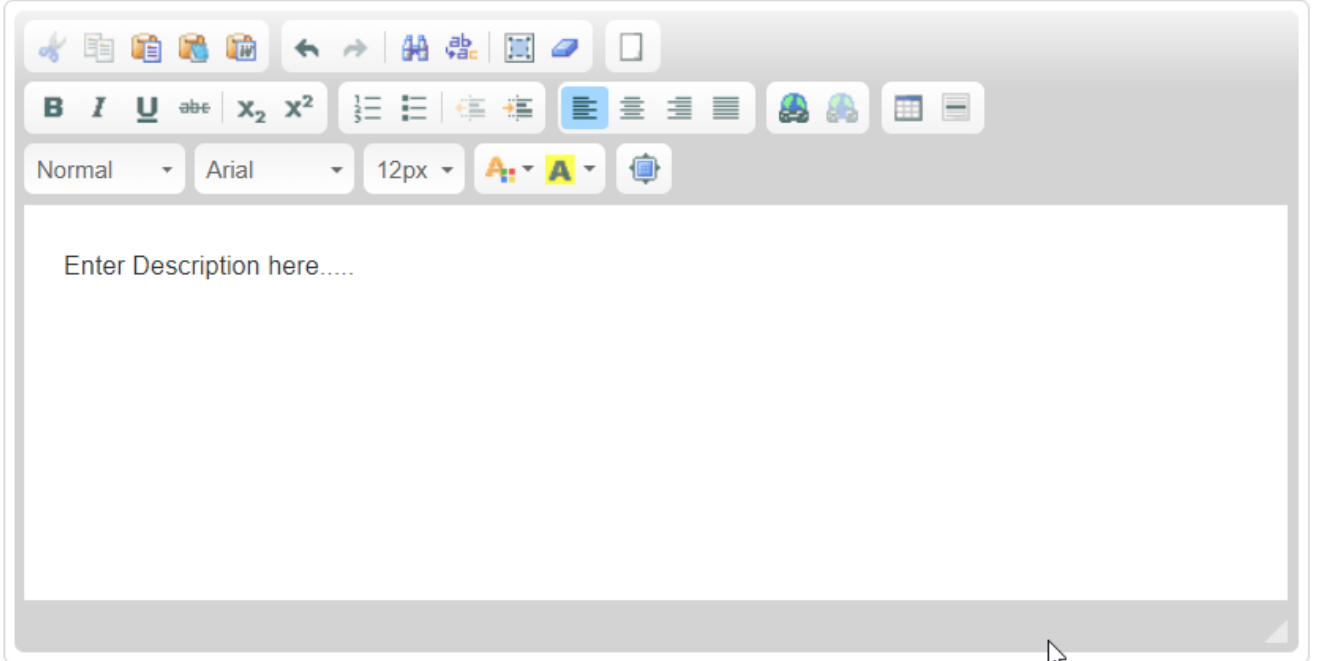
Issue Date:

yyyy-mm-dd

CR Approval Target:

yyyy-mm-dd

Description:



Proposed Implementation Date:

yyyy-mm-dd

PPAP Level:

Location:

(Generated)

Requester:

Need Date:

yyyy-mm-dd

* Indicates required fields.

Back **Next** Finish Cancel

Change Management

Step 12: Create new PCN

- Click Add Affected End Items icon



- For Name field type: FinalAssembly_YNI
- Click Search button
- Select all
- Click Ok
- Click Next button

New Problem Report

- 1 Set Attributes
- 2 **Select Affected End Items**
- 3 Select Affected Objects
- 4 Set Attachments
- 5 Select Associations

Affected End Items (0 objects)



Number ↑ Name Context Comme...

+ Add by Number

(0 objects selected)

Find Affected End Items

Keyword :

Type: Part Add/Update

Context:

Number:


Name:

Search Results (2 objects)

<input type="checkbox"/>	Number	Name
<input checked="" type="checkbox"/>	GP000001301	FinalAssembly_YNI
<input checked="" type="checkbox"/>	GP000001401	FinalAssembly_YNI

Change Management

Step 12: Create new PCN

- Click Add Affected Objects icon 
- For Name field type: FinalAssembly_YNI
- Click Search button
- Select your Hardware
- Click Ok
- Click Next button

New Problem Report

1 Set Attributes 2 Select Affected End Items 3 **Select Affected Objects** 4 Set Attachments 5 Select Associations

Affected Objects All (0 objects)

	Number ↑	Version	Name	State	Associated Annotations	Comments
--	----------	---------	------	-------	------------------------	----------

Find Affected Objects

+ Add by Number

(0 objects selected)

Type: All Applicable Object Types Add/Update

Context:

Number:

Name:

Revision: Select: Latest Specify:

Search Results

(1 objects)

	Number	Name	Context	Version	Last M
<input checked="" type="checkbox"/>	RO000001101	Hardware_YNI	TRAINING	01.1 (Engineering)	2020-0

Change Management

Step 12: Create new PCN

- Click Next button while on Set Attachments step
- Click Finish while on the Select Associations step

New Problem Report

1 Set Attributes 2 Select Affected End Items 3 Select Affected Objects 4 **Set Attachments** 5 Select Associations

Attachments (0 objects)

*Label or File Name	*URL/External Location	Attachment Description
---------------------	------------------------	------------------------

(0 objects selected)

Back Next Finish Cancel

New Problem Report

1 Set Attributes 2 Select Affected End Items 3 Select Affected Objects 4 Select Attachments 5 **Select Associations**

Associated Process Objects All (0 objects)

Identity ↑	Name	Category	Priority
------------	------	----------	----------

Search in table

+ Add by Number Add by Name

(0 objects selected)

Associated Reference Objects All (0 objects)

Identity ↑	Name	Category	Priority
------------	------	----------	----------

Search in table

+ Add by Number Add by Name

(0 objects selected)

Back Next Finish Cancel

Change Management

Step 12: Create new PCN

- Click Submit Later
- Note the PCN was created successful

New Problem Report

1 Set Attributes 2 Select Affected End Items 3 Select Affected Objects 4 Set Attachments 5 **Select Associations**

Associated Process Objects All (0 objects)

Identity ↑	Name	Category	Priority	State	Need Date	Complexity
------------	------	----------	----------	-------	-----------	------------


+ Add by Number (0 objects selected) Add by Name

Associated Reference (0 objects)

Identity ↑	Need Date	Complexity
------------	-----------	------------

+ Add by Number (0 objects selected) Add by Name

Message

 **CONFIRMATION:** Submit the change object now?

Click "Submit Now" to submit the change object now.
Click "Submit Later" to submit the change object at another time.

 **CONFIRMATION: Create successful**
The object was created successfully.

 **PCN - PCN00004**

Change Management

Step 12: Create new PCN

- Click Home icon to refresh Page
- Click Updates Link
- Click View Information icon for new created PCN named: PCN_YNI_TRN



windchill® rtemur Part, Document, CAD D... Search ... Quick Links

Home icon (highlighted with a red box)

Search | Browse

Tasks | Updates | Checked-Out Work

My Tasks Open (1 objects)

Name	Subject	Role
Submit Problem Report	PCN - PCN00004,PCN_YNI_TRN	Submit

(0 objects selected)

Updates Most Recent (12 objects)

Name	Number	Version	State	Last Modified	Context
PCN_YNI_TRN	PCN00004		Open	2020-05-07 19:17 EDT	TRAIN
CN_YNI_TRN	CN0000001		Resolved	2020-05-07 18:09 EDT	TRAIN
CR_YNI_TRN	CR0000001		Resolved	2020-05-07 18:09 EDT	TRAIN
Software_YNI	000000018	A.1 (Engineering)	Released	2020-05-07 18:06 EDT	TRAIN
FinalAssembly_YNI	GP000001401	01.2 (Manufacturing)	Production	2020-05-07 15:49 EDT	TRAIN
Packaging_YNI	VE000001701	01.1 (Manufacturing)	Production	2020-05-07 15:46 EDT	TRAIN
Package_YNI	VE000001601	01.1 (Holly)	Draft	2020-05-07 15:42 EDT	TRAIN
FinalAssembly_YNI	GP000001301	01.2 (Engineering)	Production	2020-05-07 14:27 EDT	TRAIN
Software_YNI	UN000001201	01.1 (Engineering)	Construction	2020-05-07 13:43 EDT	TRAIN
Hardware_YNI	RO000001101	01.1 (Engineering)	Production	2020-05-07 13:12 EDT	TRAIN

(0 objects selected)


Navigator

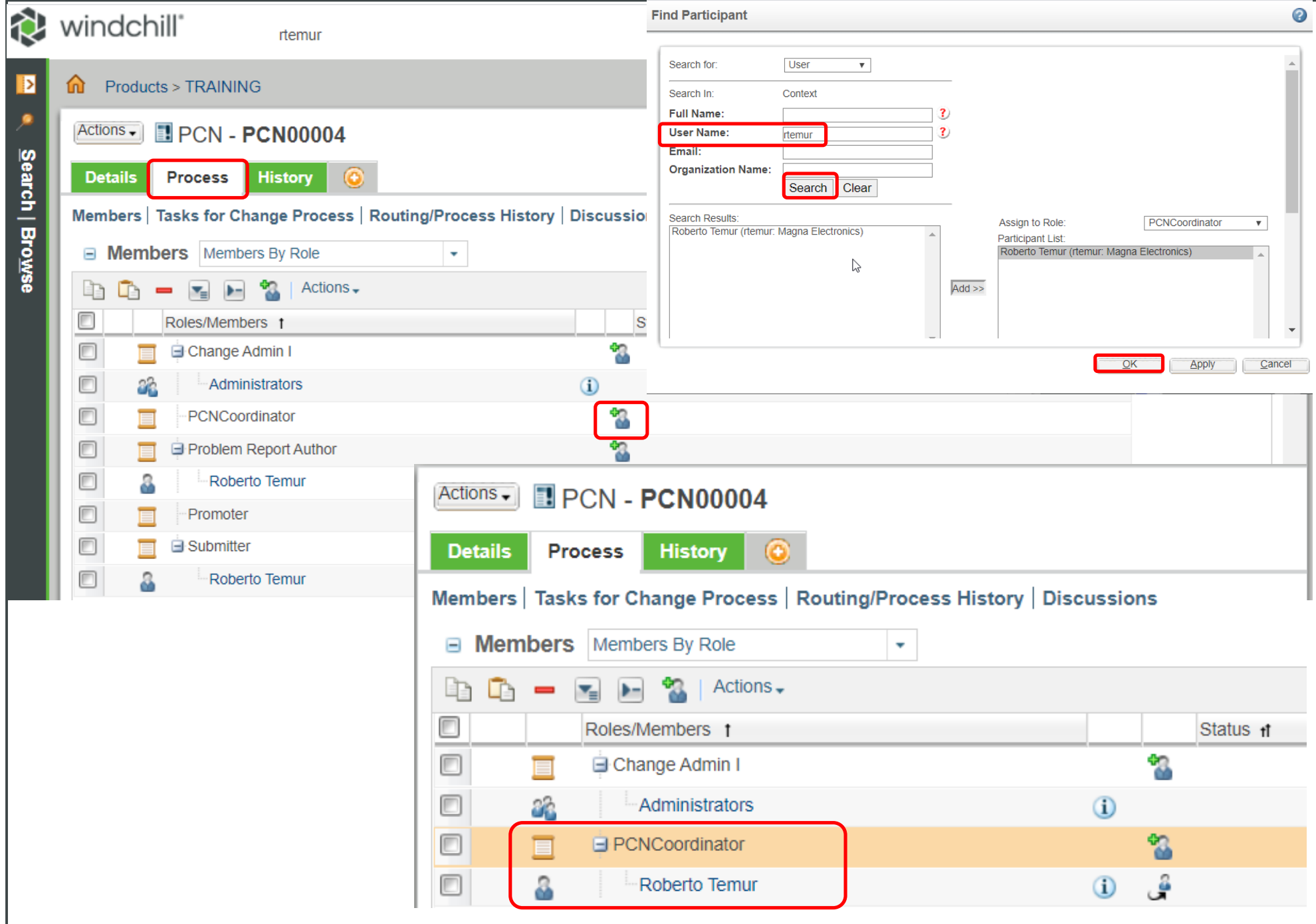
Change Management

Step 12: Create new PCN

- Select Process TAB

Assign yourself for the role:
PCNCoordinator

- Click Add Participants icon 
- Click Search for your username
- Click OK
- Click Home Icon to go back to Home page



The screenshot displays the Windchill interface for managing a Change Process (PCN - PCN00004). The interface is divided into several sections:

- Top Navigation:** Windchill logo, user name 'rtemur', and breadcrumb 'Products > TRAINING'.
- Process Overview:** Shows 'PCN - PCN00004' with tabs for 'Details', 'Process', and 'History'. The 'Process' tab is selected.
- Members List:** A table listing roles and their assigned members. The 'PCNCoordinator' role is highlighted, and the 'Add Participants' icon (a person with a plus sign) is circled in red.
- Find Participant Dialog:** A modal window for searching users. The 'User Name' field is filled with 'rtemur', and the 'Search' button is circled in red. The search results list 'Roberto Temur (rtemur: Magna Electronics)'. The 'Assign to Role' dropdown is set to 'PCNCoordinator', and the participant list includes 'Roberto Temur (rtemur: Magna Electronics)'. The 'OK' button is circled in red.
- Members List (Bottom):** A second view of the members list where the 'PCNCoordinator' role and its assigned member 'Roberto Temur' are highlighted with a red box.

Change Management

Step 12: Create new PCN

- Click name of task: Submit Problem Report task to open
- Select Details TAB (if needed)
- Enter Comments
- Click Complete Task

The screenshot displays a software interface for task management. At the top, there are navigation tabs: "Tasks", "Updates", and "Checked-Out Work". Below these, a "My Tasks" section shows a list of tasks. One task, "Submit Problem Report", is highlighted with a red box. The task details are shown below, including a yellow warning message: "This is a 'Set Up Participants' task. Use the Set Up Participants tab to assign participants to different roles used in this process." The task title is "Task - PCN Workflow_PCN00004-Submit Problem Report". The "Details" tab is selected, showing attributes such as Subject, Instructions, Process, Process Initiator, Process Initiated On, Assignee, Role, Priority, Deadline, and Status. The "Inputs" section contains a "Comments" field with the text "PCN created" entered, which is also highlighted with a red box. At the bottom right, there are "Save" and "Complete Task" buttons, with "Complete Task" highlighted by a red box.

Tasks | Updates | Checked-Out Work

My Tasks Open (1 objects)

Name ↑	Subject	Role	State	Status
Submit Problem Report	PCN - PCN00004,PCN_YNI_TRN	Submitter	Open	Potential

Products > TRAINING > Tasks

This is a 'Set Up Participants' task. Use the Set Up Participants tab to assign participants to different roles used in this process.

Task - PCN Workflow_PCN00004-Submit Problem Report Open

Details Related Set Up Participants

Attributes

General

Subject: PCN - PCN00004,PCN_YNI_TRN

Instructions: You have created a problem report.
1. Enter comments in the Comments text field below.
2. Click Complete Task to submit the problem report for analysis.

Process: PCN Workflow_PCN00004-PCN_YNI_TRN

Process Initiator: Roberto Temur

Process Initiated On: 2020-05-07 19:17 EDT

Assignee: Roberto Temur

Role: Submitter

Priority: Highest

Deadline:

Status: Potential

Inputs

Comments: PCN created

Save Complete Task

Change Management

Step 12: Create new PCN

- Click Home icon to refresh Page
- New task is Generated for PCN Coordinator
- Click name of task: Analyze PCN Task to open

The screenshot shows the Windchill software interface. At the top, the Windchill logo and user name 'rtemur' are visible. There is a search bar with the text 'Part, Document, CAD D...' and a 'Quick Links' button. A 'Recently Accessed' dropdown is also present. The main navigation bar includes a Home icon (highlighted with a red box) and a 'Search | Browse' sidebar. The 'My Tasks' section is active, showing a table with one task: 'Analyze PCN' (highlighted with a red box). Below this, the 'Updates' section is active, showing a table with 12 objects. The 'Updates' table has columns for Name, Number, Version, State, Last Modified, and Context.

Name	Number	Version	State	Last Modified	Context
PCN_YNI_TRN	PCN00004		Under Review	2020-05-07 19:17 EDT	TRAIN
CN_YNI_TRN	CN0000001		Resolved	2020-05-07 18:09 EDT	TRAIN
CR_YNI_TRN	CR0000001		Resolved	2020-05-07 18:09 EDT	TRAIN
Software_YNI	000000018	A.1 (Engineering)	Released	2020-05-07 18:06 EDT	TRAIN
FinalAssembly_YNI	GP00001401	01.2 (Manufacturing)	Production	2020-05-07 15:49 EDT	TRAIN
Packaging_YNI	VE00001701	01.1 (Manufacturing)	Production	2020-05-07 15:46 EDT	TRAIN
Package_YNI	VE00001601	01.1 (Holly)	Draft	2020-05-07 15:42 EDT	TRAIN
FinalAssembly_YNI	GP00001301	01.2 (Engineering)	Production	2020-05-07 14:27 EDT	TRAIN
Software_YNI	UN00001201	01.1 (Engineering)	Construction	2020-05-07 13:43 EDT	TRAIN
Hardware_YNI	RO00001101	01.1 (Engineering)	Production	2020-05-07 13:12 EDT	TRAIN

Change Management

Step 12: Create new PCN

- Read Instructions of the Task
- Click RMB on Subject Link to open in a new Window
 - Scroll Down in new window
 - Perform PCN analysis
 - Close new Window

The screenshot displays the Windchill interface for a PCN workflow task. The main window is titled "Task - PCN Workflow_PCN00004-Analyze PCN" and is in an "Under Review" state. The "Impacts" tab is active, showing the "Attributes" section. The "Subject" is "PCN_PCN00004,PCN_YNI_TRN" and the "Instructions" are: "Analyze the PCN and select: No Impact: PCN has no impact t, Reject: PCN is rejected outright, Submit to CB: bring PCN inform". The assignee is Roberto Temur, role is PCNCoordinator, deadline is Highest, status is Potential, and process is PCN Workflow_PCN00004-PCN. The "Subject Attributes" section shows Name: PCN_YNI_TRN, Category: Cost Reduction, and Description: Enter Description here..... The "Attachments" section is empty. A secondary window is open, showing "PCN - PCN00004" in "Under Review" state. The "Process" tab is active, showing "Affected Objects" (1 object) and "Affected End Items" (2 objects). The "Affected Objects" table has columns: Number, Version, Name, State, Associated. The row shows: RO000001101, 01.1 (Engineering), Hardware_YNI, Production. The "Affected End Items" table has columns: Number, Name, Context, Comments. The rows show: GP000001301, FinalAssembly_YNI, TRAINING; GP000001401, FinalAssembly_YNI, TRAINING.

windchill® rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING > Tasks Recently Accessed

Actions Task - PCN Workflow_PCN00004-Analyze PCN Under Review ?

Details Impacts

Attributes | Subject Attributes | Attachments | Process Status | Task Completion

Attributes

Subject: PCN_PCN00004,PCN_YNI_TRN

Instructions: Analyze the PCN and select:
• No Impact: PCN has no impact t
• Reject: PCN is rejected outright
• Submit to CB: bring PCN inform

Assignee: Roberto Temur
Role: PCNCoordinator
Deadline: Highest
Priority: Highest
Status: Potential
Process: PCN Workflow_PCN00004-PCN

Subject Attributes

Name: PCN_YNI_TRN
Category: Cost Reduction
Description: Enter Description here.....

Attachments

Label or File Name For

windchill® rtemur Part, Document, CAD D... Search ... Quick Links

Products > TRAINING Recently Accessed

Actions PCN - PCN00004 Under Review ?

Details Process History

Attributes | More Attributes | Attachments | Annotations | Affected Objects | Affected End Items | Associated Process Objects | Associated Reference Objects

Affected Objects All (1 objects)

Number	Version	Name	State	Associated
RO000001101	01.1 (Engineering)	Hardware_YNI	Production	

(0 objects selected)

Affected End Items (2 objects)

Number	Name	Context	Comments
GP000001301	FinalAssembly_YNI	TRAINING	
GP000001401	FinalAssembly_YNI	TRAINING	

(0 objects selected)

Change Management

Step 12: Create new PCN

- On the Task page Scroll down to Task Completion section
- Enter Comments
- Select Submit to CB disposition
- Click Complete Task

The screenshot displays the Windchill interface for a task titled "Task - PCN Workflow_PCN00004-Analyze PCN". The page is divided into several sections:

- Attributes:** Subject: PCN - PCN00004,PCN_YNI_TRN; Instructions: Analyze the PCN and select: No Impact: PCN has no impact to Ma, Reject: PCN is rejected outright, Submit to CB: bring PCN information; Assignee: Roberto Temur; Role: PCNCoordinator; Deadline: Highest; Priority: Potential; Status: Potential; Process: PCN Workflow_PCN00004-PCN_YNI
- Subject Attributes:** Name: PCN_YNI_TRN; Category: Cost Reduction; Description: Enter Description here.....
- Attachments:** Section for adding attachments with a table for Label or File Name and Format.
- Task History:** Table with columns: Name, Original Assignee, New Assignee, Action, Performed By, Reason for Action, Performed On. (0 objects)
- Task Completion:** Section containing a Comments field with the text "Send this to Change Board" and Routing Options: Reject, No Impact, Submit to CB.

Navigation and UI elements include a top search bar, a left sidebar with "Search | Browse" and "Navigator", and a bottom right area with "Save" and "Complete Task" buttons.

Change Management

Step 12: Create new PCN

- Click Home icon to refresh Page
- New task is Generated for PCN Coordinator
- Click name of task: Record Change Board to open

The screenshot shows the Windchill user interface for Change Management. At the top, the Windchill logo and user name 'remur' are visible. The navigation bar includes a Home icon (highlighted with a red box), a search bar, and a 'Quick Links' dropdown. The main content area is divided into two sections: 'My Tasks' and 'Updates'.

My Tasks Section:

- Filter: Open (1 object)
- Table with columns: Name, Subject, Role, State, Status, Dead
- Row 1: Record Change Board (highlighted with a red box), PCN - PCN00004, PCN_YNI_TRN, PCNCoordinator, Under Review, Potential

Updates Section:

- Filter: Most Recent (12 objects)
- Table with columns: Name, Number, Version, State, Last Modified, Context
- Rows include: PCN_YNI_TRN (PCN00004, Under Review), CN_YNI_TRN (CN0000001, Resolved), CR_YNI_TRN (CR0000001, Resolved), Software_YNI (000000018, Released), FinalAssembly_YNI (GP000001401, Production), Packaging_YNI (VE000001701, Production), Package_YNI (VE000001601, Draft), FinalAssembly_YNI (GP000001301, Production), Software_YNI (UN000001201, Construction), Hardware_YNI (RO000001101, Production)

The left sidebar contains a 'Search | Browse' section and a 'Navigator' section.

Change Management

Step 12: Create new PCN

- Read Instructions of the Task
- Scroll down the page to Task Completion
- Record CB resolution in Comments
- Select **Reject** for disposition
- Click Complete Task

The screenshot displays the Windchill interface for a task titled "Task - PCN Workflow_PCN00004-Record Change Board". The task is currently "Under Review". The interface is split into two panels. The left panel shows the task details, including the subject "PCN - PCN00004,PCN_YNI_TRN" and instructions: "Record comments from the review board as appropriate." The right panel shows the task completion section, where the "Routing Options" are set to "Reject".

Task Details:

- Subject:** PCN - PCN00004,PCN_YNI_TRN
- Instructions:** Record comments from the review board as appropriate.
- Assignee:** Roberto Temur
- Role:** PCNCoordinator
- Deadline:**
- Priority:** Highest
- Status:** Potential
- Process:** PCN Workflow_PCN00004-PCN_YNI_TRN

Subject Attributes:

- Name:** PCN_YNI_TRN
- Category:** Cost Reduction
- Description:** Enter Description here.....

Task History: (0 objects)

Name	Original Assignee	New Assignee	Action	Performed By	Reason for Action	Performed On
------	-------------------	--------------	--------	--------------	-------------------	--------------

Task Completion:

Routing Options: Reject Change Board Agreed

Buttons: Save, Complete Task

Change Management

Step 12: Create new PCN

- Click Home icon to refresh Page
- New task is Generated for PCN Coordinator
- You could Use the Create Initial CR task to create a new CR (skip this step for now)
- Note PCN state is: Change Board Agreed

The screenshot shows the Windchill Change Management interface. At the top, the Windchill logo and user name 'itemur' are visible. The navigation bar includes a Home icon (highlighted with a red box), a search bar, and a 'Quick Links' dropdown. The main content area is divided into 'My Tasks' and 'Updates' sections.

My Tasks (1 object):

Name	Subject	Role	State	Status
Create initial CR	PCN - PCN00004,PCN_YNI_TRN	PCNCoordinator	Change Board Agreed	Potential

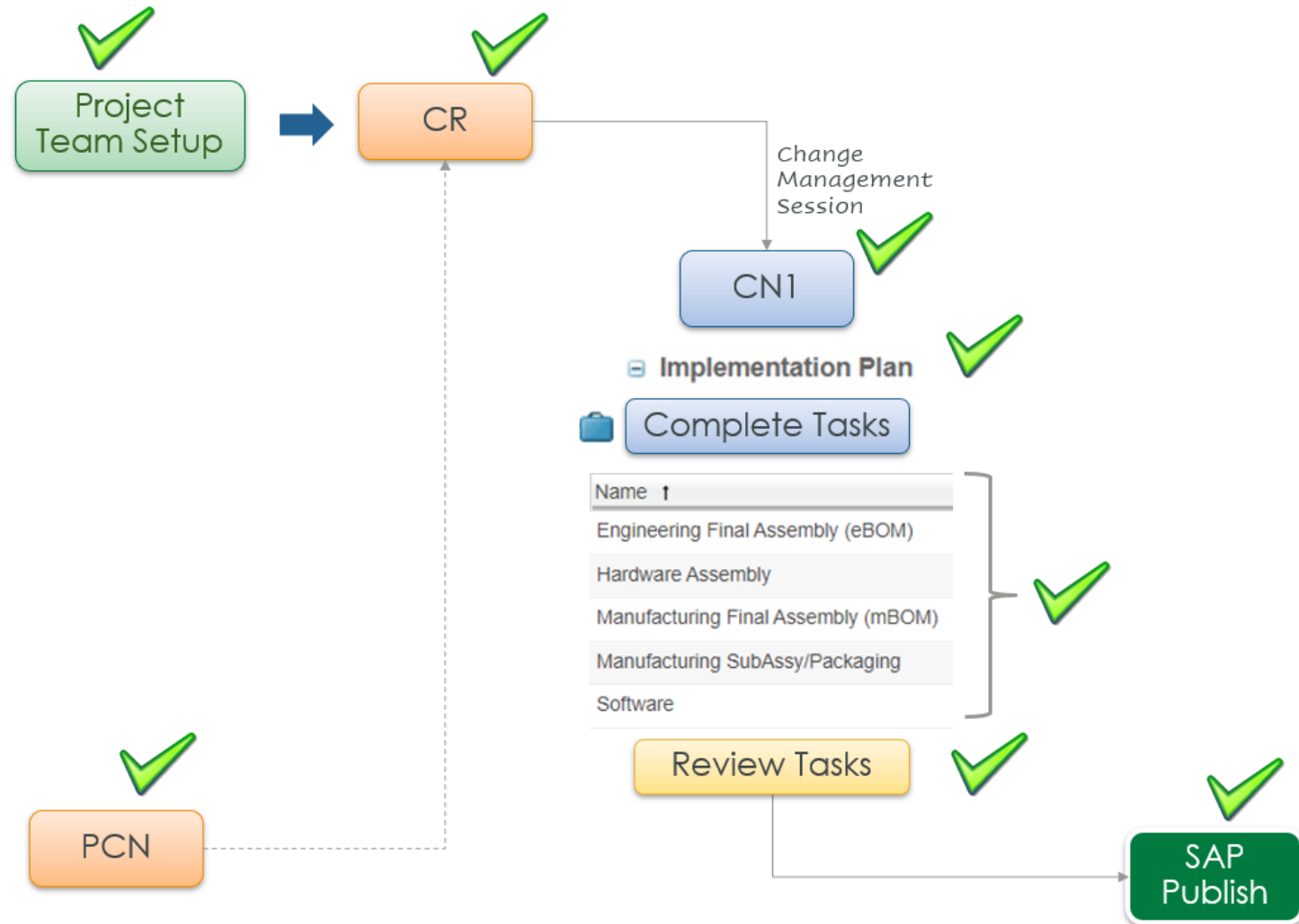
Updates (12 objects):

Name	Number	Version	State	Last Modified	Context
PCN_YNI_TRN	PCN00004		Change Board Agreed	2020-05-07 19:17 EDT	TRAINING
CN_YNI_TRN	CN0000001		Resolved	2020-05-07 18:09 EDT	TRAINING
CR_YNI_TRN	CR0000001		Resolved	2020-05-07 18:09 EDT	TRAINING
Software_YNI	0000000018	A.1 (Engineering)	Released	2020-05-07 18:06 EDT	TRAINING
FinalAssembly_YNI	GP000001401	01.2 (Manufacturing)	Production	2020-05-07 15:49 EDT	TRAINING
Packaging_YNI	VE000001701	01.1 (Manufacturing)	Production	2020-05-07 15:46 EDT	TRAINING
Package_YNI	VE000001601	01.1 (Holly)	Draft	2020-05-07 15:42 EDT	TRAINING
FinalAssembly_YNI	GP000001301	01.2 (Engineering)	Production	2020-05-07 14:27 EDT	TRAINING
Software_YNI	UN000001201	01.1 (Engineering)	Construction	2020-05-07 13:43 EDT	TRAINING
Hardware_YNI	RO000001101	01.1 (Engineering)	Production	2020-05-07 13:12 EDT	TRAINING
PR1_TRN	000001		Running	2020-05-06 17:23 EDT	Magna Ele

Change Management

All Tasks Completed:

1. Project Setup
2. Create New CR
3. Create New CN
4. Setup CN Participants
5. Complete Hardware Task
6. Complete Software Task
7. Complete eBOM Task
8. Complete mBOM Task
9. Complete Packaging Task
10. Complete Review Tasks
11. Publish to SAP
12. Create new PCN



This concludes the Exercise